

**TOWN OF COVENTRY
BUDGET SUMMARY
Fiscal Year 2008-2009**

	<u>ACTUAL</u> <u>2006-2007</u>	<u>BUDGET</u> <u>2007-2008</u>	<u>ESTIMATE</u> <u>2007-2008</u>	<u>PROPOSED</u> <u>2008-2009</u>	<u>BUDGET VS PROPOSED</u>	
					\$	%
<u>REVENUES</u>						
Taxes-Current	50,287,120	52,394,121	52,594,121	55,324,472 L	2,930,351	5.3%
Taxes-Prior Year	481,633	600,000	600,000	600,000	-	0.0%
Auto Excise Tax	2,481,024	2,585,646	2,585,646	2,600,000 L	14,354	0.6%
Inventory Tax	84,218	45,670	45,670	0 L	(45,670)	-100.0%
State Aid	1,412,499	1,302,137	1,247,000	1,217,000	(85,137)	-6.5%
State Reimbursement Auto Tax	2,517,667	2,835,305	2,835,305	2,900,000	64,695	2.3%
Town Revenues	3,299,946	2,577,125	2,654,277	2,409,525	(167,600)	-6.5%
State Aid to Education	19,566,550	19,566,550	19,566,550	19,566,550	-	0.0%
School Revenues	958,972	931,000	988,653	1,109,000	178,000	19.1%
State Aid to School Housing	1,831,329	1,751,841	1,976,841	1,581,887	(169,954)	-9.7%
Impact Fees and Property Rental	116,000	150,000	150,000	140,000	(10,000)	-6.7%
Capital Non-Recurring Fund	110,000	0	0	20,000	20,000	N/A
Feinstein Grant	-	532,009	637,009	0	(532,009)	-100.0%
Professional Days Carryover				75,000	75,000	N/A
CONE Lease Buy-Back	219,925	500,000	150,000	150,000	(350,000)	-70.0%
School Health Insurance Reserve	478,000	0	0	0	-	N/A
Fund Balance Allocated	-405,184	588,315	429,919	764,684	176,369	30.0%
Total	83,439,699	86,359,719	86,460,991	88,458,118	2,098,399	2.4%
<u>EXPENDITURES</u>						
<u>OPERATIONS</u>						
Municipal Government	20,587,202	21,485,773	21,424,392	22,043,073	557,300	2.6%
School Department	59,135,412	61,142,261	61,304,914	62,765,278	1,623,017	2.7%
<u>DEBT SERVICE</u>						
School Housing Debt	3,235,085	3,235,085	3,235,085	3,151,848	(83,237)	-2.6%
Municipal Debt	-	0	0	0	-	0.0%
<u>Capital Improvement</u>						
Municipal Government	107,000	421,600	421,600	347,919	(73,681)	-17.5%
School Department	375,000	75,000	75,000	150,000	75,000	100.0%
Total	83,439,699	86,359,719	86,460,991	88,458,118	2,098,399	2.4%

**TOWN OF COVENTRY
EXPENDITURE SUMMARY
EXHIBIT A**

	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009	BUDGET VS PROPOSED	
					\$	%
110 Town Council	26,318	33,321	33,271	33,321	0	0.0%
210 Town Manager	331,981	346,491	306,570	287,363	(59,128)	-17.1%
225 Information Technology	236,229	243,740	242,923	245,318	1,578	0.6%
310 Town Clerk	304,527	319,679	322,328	331,160	11,481	3.6%
320 Board of Canvassers	120,699	117,901	105,271	104,326	(13,575)	-11.5%
410 Town Solicitor	215,478	170,414	170,414	172,871	2,457	1.4%
420 Municipal Court	45,500	46,636	46,636	47,856	1,220	2.6%
510 Probate Court	19,341	17,613	17,613	23,148	5,535	31.4%
610 Treasurer	276,463	292,068	298,513	301,555	9,487	3.2%
620 Tax Assessor	652,615	206,509	201,173	226,055	19,546	9.5%
630 Tax Collector	229,263	244,428	243,747	254,484	10,056	4.1%
640 Bd. Assessment Review	2,503	3,875	3,375	5,052	1,177	30.4%
710 Police	8,134,548	8,820,092	8,795,233	9,035,421	215,329	2.4%
720 Animal Control	169,468	201,918	199,387	213,116	11,198	5.5%
750 Civil Defense	882	9,500	9,500	9,500	-	0.0%
760 Town Sergeant	2,814	2,910	2,910	2,910	0	0.0%
790 Crossing Guards	33,413	41,121	38,150	41,121	0	0.0%
810 Engineering	262,522	241,459	249,227	100,450	(141,009)	-58.4%
820 Inspections & Permits	186,408	202,598	201,271	216,590	13,992	6.9%
830 Roads & Bridges	1,828,393	2,025,467	2,040,630	2,078,448	52,981	2.6%
840 Snow Removal	171,021	209,325	270,932	240,590	31,265	14.9%
850 Building Maintenance	257,766	267,434	333,711	407,669	140,235	52.4%
860 Refuse Collection	672,070	730,875	692,115	755,943	25,068	3.4%
870 Refuse Disposal	736,344	881,811	754,000	797,287	(84,524)	-9.6%
880 Vehicular Maintenance	911,869	897,510	880,785	1,146,112	248,602	27.7%
910 Recreation	1,063,526	1,184,874	1,139,893	1,250,810	65,936	5.6%
925 Human Services	727,712	751,217	768,597	768,806	17,589	2.3%
930 Library	738,896	786,045	786,593	825,363	39,318	5.0%
940 Planning & Development	375,893	373,015	452,342	330,351	(42,664)	-11.4%
941 Planning Commission	19,443	18,992	18,992	18,992	0	0.0%
942 Zoning Board	9,288	14,005	14,005	14,255	250	1.8%
943 Conservation Commission	624	2,090	2,090	2,090	-	0.0%
944 Land Trust	554	1,942	1,942	1,942	0	0.0%
945 Economic Development	0	4,515	4,515	4,515	0	0.0%
950 Town General	1,703,369	1,662,405	1,663,760	1,653,454	(8,951)	-0.5%
960 Contributions	115,425	107,925	107,925	90,775	(17,150)	-15.9%
965 Housing Authority	4,037	4,053	4,053	4,053	0	0.0%
Town -- Operating	20,587,202	21,485,773	21,424,392	22,043,073	557,300	2.6%
Town -- Capital Improvements	107,000	421,600	421,600	347,919	(73,681)	-17.5%
Municipal Debt	-	-	-	-	-	0.0%
School -- Operations	59,135,412	61,142,261	61,304,914	62,765,278	1,623,017	2.7%
School -- Capital Improvements	375,000	75,000	75,000	150,000	75,000	100.0%
School Debt	3,235,085	3,235,085	3,235,085	3,151,848	(83,237)	-2.6%
GRAND TOTAL BUDGET	83,439,699	86,359,719	86,460,991	88,458,118	2,098,399	2.4%

TOWN OF COVENTRY
REVENUE SUMMARY
Fiscal Year 2008-2009

max allowable
59,106,604

under max Levy

	53,942,162	56,292,004	56,292,004	59,106,604	2,814,600	5.0%
Levy						
Real Estate Taxes Budgeted	52,852,362	55,025,437	55,225,437	57,924,472	2,899,035	5.3%
Reserve %	2.0%	2.2%	1.9%	2.0%		
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>	<u>BUDGET VS ADOPTED</u>	
	<u>2006-2007</u>	<u>2007-2008</u>	<u>2007-2008</u>	<u>2008-2009</u>	<u>\$</u>	<u>%</u>
<u>MUNICIPAL GOVERNMENT</u>						
L Real Estate Taxes Current	10,339,683	10,451,575	10,651,575	11,626,864	1,175,289	11.2%
Prior Real Estate Taxes	481,633	600,000	600,000	600,000	-	0.0%
L Auto Excise Tax	2,481,024	2,585,646	2,585,646	2,600,000	14,354	0.6%
L Inventory Tax	84,218	45,670	45,670	-	(45,670)	-100.0%
State Reimbursement Auto Tax	2,517,667	2,835,305	2,835,305	2,900,000	64,695	2.3%
Interest & Penalties	431,499	200,000	200,000	200,000	-	0.0%
Hotel Tax	67,013	60,000	65,000	60,000	-	0.0%
Meal & Beverage Tax	304,656	320,000	320,000	320,000	-	0.0%
Total Taxes	16,707,393	17,098,196	17,303,196	18,306,864	1,208,668	7.1%
<u>SCHOOL DEPARTMENT</u>						
State Aid to Education	17,677,703	17,677,703	17,677,703	17,677,703	-	0.0%
School Revenues	472,586	435,000	542,653	733,000	298,000	68.5%
Medicaid	485,386	495,000	445,000	375,000	(120,000)	-24.2%
Student Equity	1,067,028	1,067,028	1,067,028	1,067,028	-	0.0%
Early Childhood	231,758	231,758	231,758	231,758	-	0.0%
Technology	129,453	129,453	129,453	129,453	-	0.0%
Professional Development	221,952	221,952	221,952	221,952	-	0.0%
Language Assistance	5,202	5,202	5,202	5,202	-	0.0%
Vocational Education	111,000	111,000	111,000	111,000	-	0.0%
Charter School Indirect Aid	2,454	2,454	2,454	2,454	-	0.0%
Group Home Aid	120,000	120,000	120,000	120,000	-	0.0%
Full-Day Kindergarten	1,000	1,000	1,000	1,000	-	0.0%
Health Insurance Reserve	478,000	-	-	-	-	0.0%
L Real Estate Taxes Current	37,851,498	39,838,702	39,838,702	41,580,728	1,742,026	4.4%
Use of Fund Balance	-	0	0	225,000	225,000	
Impact Fees & Property Rental	116,000	75,000	75,000	140,000	65,000	86.7%
State Housing Aid	150,000	199,000	424,000	69,000	(130,000)	-65.3%
Feinstein Grant	-	532,009	637,009	75,000	(457,009)	-85.9%
Total School Department	59,121,020	61,142,261	61,529,914	62,765,278	1,623,017	2.7%
<u>DEBT SERVICE</u>						
State Aid School Housing	1,681,329	1,552,841	1,552,841	1,512,887	(39,954)	-2.6%
L Taxes School	1,723,939	1,682,244	1,682,244	1,638,961	(43,283)	-2.6%
L Taxes Town	-	-	-	-	-	0.0%
Total Debt Service	3,405,268	3,235,085	3,235,085	3,151,848	(83,237)	-2.6%

**TOWN OF COVENTRY
REVENUE SUMMARY
Fiscal Year 2008-2009**

	<u>ACTUAL</u> <u>2006-2007</u>	<u>BUDGET</u> <u>2007-2008</u>	<u>ESTIMATE</u> <u>2007-2008</u>	<u>PROPOSED</u> <u>2008-2009</u>	<u>BUDGET VS ADOPTED</u>	
					\$	%
<u>TOWN REVENUES</u>						
Building Permits	166,997	200,000	250,000	200,000	-	0.0%
Plumbing & Heating	20,620	25,000	30,000	25,000	-	0.0%
Electrical Permits	16,382	20,000	22,000	20,000	-	0.0%
Recording Fees	458,218	450,000	400,000	400,000	(50,000)	-11.1%
Probate Fees	73,366	40,000	40,000	40,000	-	0.0%
Marriage Licenses	1,456	1,500	1,500	1,500	-	0.0%
Dog Licenses	17,055	20,000	20,000	20,000	-	0.0%
Animal Rescue Fees	16,907	12,000	10,000	10,000	(2,000)	-16.7%
Realty Fees	40,000	40,000	40,000	40,000	-	0.0%
Land Trust Fees	400,147	250,000	300,000	250,000	-	0.0%
Alcoholic Beverage License	25,645	25,000	24,025	25,000	-	0.0%
Hunting & Fishing License	22	25	15	25	0	1.6%
Library Fees	20,966	22,000	22,000	22,000	-	0.0%
Planning Commission	23,240	25,000	25,000	25,000	-	0.0%
Planning -- Inspection Fees	-	10,000	5,000	-	(10,000)	-100.0%
Planning -- Steno Fees	9,937	3,000	8,000	5,000	2,000	66.7%
Police Car Rentals	49,313	30,000	30,000	30,000	-	0.0%
Fees From Tiogue Fire District	11,846	-	-	-	-	-
CONE Lease Buy-Back	219,925	500,000	150,000	150,000	(350,000)	-70.0%
Miscellaneous License Fees	<u>66,437</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>	<u>-</u>	<u>0.0%</u>
Total Licenses & Fees	<u>1,638,479</u>	<u>1,733,525</u>	<u>1,437,540</u>	<u>1,323,525</u>	<u>(410,000)</u>	<u>-23.7%</u>
<u>MISCELLANEOUS</u>						
Municipal Court	108,039	100,000	100,000	100,000	-	0.0%
Payment in Lieu of Taxes	46,911	56,000	56,000	56,000	-	0.0%
Interest in Investment	687,493	500,000	500,000	400,000	(100,000)	-20.0%
Miscellaneous Receipts	<u>235,781</u>	<u>107,600</u>	<u>125,737</u>	<u>100,000</u>	<u>(7,600)</u>	<u>-7.1%</u>
Total Miscellaneous	<u>1,078,224</u>	<u>763,600</u>	<u>781,737</u>	<u>656,000</u>	<u>(107,600)</u>	<u>-14.1%</u>
Telephone Tax	327,743	330,000	330,000	300,000	(30,000)	-9.1%
State Aid General	1,009,526	902,137	847,000	847,000	(55,137)	-6.1%
Library Grant	<u>75,230</u>	<u>70,000</u>	<u>70,000</u>	<u>70,000</u>	<u>-</u>	<u>0.0%</u>
Total State Aid & Grants	<u>1,412,499</u>	<u>1,302,137</u>	<u>1,247,000</u>	<u>1,217,000</u>	<u>(85,137)</u>	<u>-6.5%</u>
<u>CAPITAL IMPROVEMENT</u>						
Impact Fees and Property Rental		75,000	75,000	-	(75,000)	0.0%
Capital Non-Recurring Fund	110,000	-	-	20,000	20,000	-
State School Housing Aid		-	-	-	-	-
L Taxes	<u>372,000</u>	<u>421,600</u>	<u>421,600</u>	<u>477,919</u>	<u>56,319</u>	<u>13.4%</u>
Total Capital Improvements	<u>482,000</u>	<u>496,600</u>	<u>496,600</u>	<u>497,919</u>	<u>1,319</u>	<u>0.3%</u>
TOTAL	<u>83,844,883</u>	<u>85,771,404</u>	<u>86,031,072</u>	<u>87,918,435</u>	<u>2,147,031</u>	<u>2.5%</u>
Use of Fund Balance	(405,184)	588,315	429,919	539,684	(48,631)	-8.3%
TOTAL REVENUE	<u>83,439,699</u>	<u>86,359,719</u>	<u>86,460,991</u>	<u>88,458,118</u>	<u>2,098,399</u>	<u>2.4%</u>

**TOWN OF COVENTRY
MUNICIPAL BUDGET CATEGORIES
Fiscal Year 2008-2009**

<u>DEPARTMENT</u>	100 PERSONAL SERVICES	200 CONTRACT. SERVICES	300 MATERIALS & SUPPLIES	400 FIXED CHARGES	500 CAPITAL OUTLAY	TOTAL
Town Council	24,321	7,000	500	1,500	0	33,321
Town Manager	284,238	0	1,500	1,625	0	287,363
Information Technology	79,668	165,300	300	50	0	245,318
Town Clerk	283,501	43,246	3,248	1,165	0	331,160
Board of Canvassers	57,121	43,140	1,575	2,490	0	104,326
Town Solicitor	119,971	50,000	500	2,400	0	172,871
Municipal Court	41,681	5,750	250	175	0	47,856
Probate Court	10,573	12,275	300	0	0	23,148
Treasurer	298,980	500	1,500	575	0	301,555
Tax Assessor	211,380	13,625	800	250	0	226,055
Tax Collector	245,704	7,030	1,750	0	0	254,484
Bd. Assessment Review	1,852	0	100	3,100	0	5,052
Police	8,490,376	124,200	283,695	61,850	75,300	9,035,421
Animal Control	170,916	10,550	11,775	19,675	200	213,116
Civil Defense	0	0	2,625	875	6,000	9,500
Town Sergeant	2,760	100	50	0	0	2,910
Crossing Guards	40,571	0	550	0	0	41,121
Engineering	0	100,000	450	0	0	100,450
Inspections & Permits	205,029	4,285	7,052	224	0	216,590
Roads & Bridges	1,535,456	151,650	390,492	100	750	2,078,448
Snow Removal	64,590	0	176,000	0	0	240,590
Building Maintenance	121,986	51,310	26,298	207,075	1,000	407,669
Refuse Collection	737,375	3,660	14,873	35	0	755,943
Refuse Disposal	0	789,287	0	8,000	0	797,287
Vehicular Maintenance	598,930	21,780	483,255	31,147	11,000	1,146,112
Recreation	973,561	105,966	98,800	52,722	19,761	1,250,810
Human Services	572,581	80,160	18,650	93,415	4,000	768,806
Library	688,239	40,909	96,000	215	0	825,363
Planning & Develop.	264,176	62,500	2,700	975	0	330,351
Planning Commission	1,942	8,250	500	8,300	0	18,992
Zoning Board	715	7,950	250	5,340	0	14,255
Conservation Comm.	0	1,750	100	240	0	2,090
Land Trust	517	550	725	150	0	1,942
Economic Development	215	3,600	500	200	0	4,515
Town General	0	596,894	4,000	1,052,561	0	1,653,455
Contribution	0	90,775	0	0	0	90,775
Housing Authority	288	0	0	3,765	0	4,053
Debt Service	:	:	:	:	:	:
TOTAL	<u>16,129,213</u>	<u>2,603,992</u>	<u>1,631,663</u>	<u>1,560,195</u>	<u>118,011</u>	<u>22,043,073</u>

TOWN OF COVENTRY DEBT SERVICE SUMMARY
Fiscal Year 2008-2009

TOWN OF COVENTRY
DEBT SUMMARY
FISCAL YEAR 2007-2008

	ISSUE DATE	MATURITY DATE	ORIGINAL ISSUE	*INTEREST RATE	OUTSTANDING 06/30/2008	PRINCIPAL	INTEREST	OUTSTANDING 06/30/2009
SCHOOL DEPARTMENT								
Bond Refinancing	February 25, 1999	November 1, 2010	\$ 5,095,000	3.81% **	\$ 1,130,000	\$ 390,000	\$ 38,322	\$ 740,000
School Construction	December 1, 2001	May 1, 2022	\$ 11,000,000	4.62% **	\$ 7,700,000	\$ 550,000	\$ 344,438	\$ 7,150,000
School Construction	June 15, 2002	June 15, 2022	\$ 15,000,000	5.25% **	\$ 10,500,000	\$ 750,000	\$ 475,688	\$ 9,750,000
School Construction	June 15, 2003	June 15, 2023	\$ 8,000,000	3.44% **	\$ 6,000,000	\$ 400,000	\$ 203,400	\$ 5,600,000
TOTAL SCHOOL DEPARTMENT			\$ 39,095,000		\$ 25,330,000	\$ 2,090,000	\$ 1,061,848	\$ 23,240,000

TOWN

No outstanding debt

** Interest rate is average of bond maturities for the 20-year period.

PRINCIPAL ON BONDS-SCHOOL	\$ 2,090,000
INTEREST ON BONDS-SCHOOL	\$ 1,061,848
TOTAL SCHOOL	\$ 3,151,848
PRINCIPAL ON BONDS-TOWN	\$ -
INTEREST ON BONDS-TOWN	\$ -
TOTAL TOWN	\$ -
GRAND TOTAL	\$ 3,151,848
LESS: STATE HOUSING AID at 48%	\$ (1,512,887)
	\$ -
TO BE RAISED FROM TAXES	\$ 1,638,961

ALL MUNICIPAL DEPARTMENTS

<u>PROGRAM SUMMARY</u>		ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	ADOPTED 2008-2009
100	PERSONAL SERVICES	14,465,581	15,948,611	15,692,399	16,129,212
200	CONTRACTUAL SERVICES	2,987,300	2,576,127	2,413,367	2,603,992
300	MATERIALS & SUPPLIES	1,518,876	1,462,709	1,578,394	1,631,665
400	FIXED CHARGES	1,359,716	1,416,376	1,474,798	1,560,193
500	CAPITAL OUTLAY	255,729	81,950	265,435	118,011
	TOTAL APPROPRIATION	20,587,202	21,485,773	21,424,392	22,043,073

LEGISLATIVE: TOWN COUNCIL

Account No. 110

<u>PROGRAM SUMMARY</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	ADOPTED 2008-2009
100 PERSONAL SERVICES	24,221	24,321	24,321	24,321
200 CONTRACTUAL SERVICES	684	7,000	7,000	7,000
300 MATERIALS & SUPPLIES	413	500	450	500
400 FIXED CHARGES	1,000	1,500	1,500	1,500
500 CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL APPROPRIATION	<u>26,318</u>	<u>33,321</u>	<u>33,271</u>	<u>33,321</u>

PERSONNEL:

Councilmembers (5)

LEGISLATIVE: TOWN COUNCIL

Account No. 110

<u>EXPENDITURE DETAIL</u>	<u>ACTUAL</u> 2006-2007	<u>BUDGET</u> 2007-2008	<u>ESTIMATE</u> 2007-2008	<u>PROPOSED</u> 2008-2009	<u>PROPOSED VS BUDGET</u>	
<u>PERSONAL SERVICES</u>						
101 Regular Employees	22,500	22,500	22,500	22,500	0	0.0%
107 Fica/Medicare	1,721	1,721	1,721	1,721	0	0.0%
110 Educational Services	<u>0</u>	<u>100</u>	<u>100</u>	<u>100</u>	<u>0</u>	0.0%
Total Personal Services	<u>24,221</u>	<u>24,321</u>	<u>24,321</u>	<u>24,321</u>	<u>0</u>	0.0%
<u>CONTRACTUAL SERVICES</u>						
219 Professional Services	0	5,300	5,300	5,300	0	0.0%
224 Travel Expense	0	500	500	500	0	0.0%
231 Advertising	<u>684</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>	<u>0</u>	0.0%
Total Contractual Services	<u>684</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>	<u>0</u>	0.0%
<u>MATERIALS & SUPPLIES</u>						
301 Office Supplies	288	400	400	400	0	0.0%
302 Books & Magazines	<u>125</u>	<u>100</u>	<u>50</u>	<u>100</u>	<u>0</u>	0.0%
Total Materials & Supplies	<u>413</u>	<u>500</u>	<u>450</u>	<u>500</u>	<u>0</u>	0.0%
<u>FIXED CHARGES</u>						
414 Expenses, Council President	1,000	1,000	1,000	1,000	0	0.0%
423 Dues & Membership	<u>0</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>0</u>	0.0%
Total Fixed Charges	<u>1,000</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>	0.0%
<u>CAPITAL OUTLAY</u>						
540 Depreciation	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL APPROPRIATION	<u>26,318</u>	<u>33,321</u>	<u>33,271</u>	<u>33,321</u>	<u>0</u>	0.0%

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

Department: **TOWN COUNCIL**

110

PERSONAL SERVICES

101 **Regular Employees** **\$22,500**
Five Council Members @ \$4,500 **\$22,500**

107 **Fica & Medicare** **\$1,721**
Fica: **\$1,395**
Medicare: **\$326**

110 **Educational Services** **\$100** **\$100**

CONTRACTUAL SERVICES

219 **Professional Services** **\$5,300** **\$5,300**

224 **Travel Expense** **\$500** **\$500**

231 **Advertising** **\$1,200** **\$1,200**

MATERIALS AND SUPPLIES

301 **Office Supplies** **\$400** **\$400**

302 **Books & Magazines** **\$100** **\$100**

FIXED CHARGES

414 **Expenses, Council President** **\$1,000** **\$1,000**

423 **Dues & Memberships** **\$500** **\$500**

540 **Depreciation** **\$0** **\$0**

\$33,321

ADMINISTRATIVE: TOWN MANAGER

Account No. 210

<u>PROGRAM SUMMARY</u>		ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009
100	PERSONAL SERVICES	327,408	341,366	302,445	284,238
200	CONTRACTUAL SERVICES	2,166	2,000	1,000	0
300	MATERIALS & SUPPLIES	2,302	1,500	1,500	1,500
400	FIXED CHARGES	105	1,625	1,625	1,625
500	CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL APPROPRIATION	<u>331,981</u>	<u>346,491</u>	<u>306,570</u>	<u>287,363</u>

PERSONNEL:

Town Manager	(1)
Administrative Assistant	(1)
Admin. Secretary	(1)
Clerk	(1)

ADMINISTRATIVE: TOWN MANAGER

Account No. 210

<u>EXPENDITURE DETAIL</u>	<u>ACTUAL</u> 2006-2007	<u>BUDGET</u> 2007-2008	<u>ESTIMATE</u> 2007-2008	<u>PROPOSED</u> 2008-2009	<u>PROPOSED VS BUDGET</u>	
<u>PERSONAL SERVICES</u>						
101 Regular Employees	241,166	253,180	225,000	216,056	(37,124)	-14.7%
102 Temporary Employees	129	0	2,000	1,000	1,000	
103 Overtime	0	0		0	-	
106 Pension	17,288	20,500	10,250	0	(20,500)	-100.0%
107 Fica/Medicare	18,572	19,445	17,500	16,605	(2,840)	-14.6%
108 Life Insurance	626	384	384	384	-	0.0%
109 Group Insurance	44,491	40,675	44,511	44,743	4,068	10.0%
110 Educational Services	0	500	0	500	-	0.0%
111 Disability Insurance	1,995	2,000	0	0	(2,000)	-100.0%
113 Delta Dental	3,041	4,582	2,700	4,851	269	5.9%
118 Safety Incentive	<u>100</u>	<u>100</u>	<u>100</u>	<u>100</u>	-	0.0%
Total Personal Services	<u>327,408</u>	<u>341,366</u>	<u>302,445</u>	<u>284,238</u>	<u>(57,128)</u>	-16.7%
<u>CONTRACTUAL SERVICES</u>						
224 Travel Expense	<u>2,166</u>	<u>2,000</u>	<u>1,000</u>	<u>0</u>	<u>(2,000)</u>	<u>-100.0%</u>
<u>MATERIALS & SUPPLIES</u>						
301 Office Supplies	2,127	1,000	1,000	1,000	-	0.0%
302 Books & Magazines	<u>175</u>	<u>500</u>	<u>500</u>	<u>500</u>	-	0.0%
Total Materials & Supplies	<u>2,302</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	-	0.0%
<u>FIXED CHARGES</u>						
423 Dues & Memberships	<u>105</u>	<u>1,625</u>	<u>1,625</u>	<u>1,625</u>	-	0.0%
<u>CAPITAL OUTLAY</u>						
540 Depreciation	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	-	
TOTAL APPROPRIATION	<u>331,981</u>	<u>346,491</u>	<u>306,570</u>	<u>287,363</u>	<u>(59,128)</u>	-17.1%

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

Department: Town Manager 210

PERSONAL SERVICES

101 <u>Regular Employees</u>			\$216,056
Town Manager		\$105,000	
Administrative Assistant change to Clerk		\$30,000	
Admin. Secretary/Personnel Aide		\$52,447	
Clerk		\$28,114	
Medical waiver		\$0	
Dental waiver	1 @ \$493.56	\$494	
102 <u>Temporary Employees</u>			\$1,000
For hiring of personnel when regular switchboard operator is out ill or on vacation.		\$1,000	
103 <u>Overtime</u>			\$0
During preparation of budget and other work related to the Town Manager's Office.		\$0	
106 <u>Pension</u>			\$0
no separate pension plan		\$0	
107 <u>Fica & Medicare</u>			\$16,605
Fica:		\$13,457	
Medicare:		\$3,147	
108 <u>Life Insurance</u>			\$384
4 employees @	8.00 /mo	\$384	
109 <u>Group Insurance</u>			\$44,743
3 employees @	1,242.86 /mo	\$44,743	
0 employees @	496.05 /mo	\$0	
110 <u>Educational Services</u>			\$500
		\$500	
111 <u>Disability Insurance</u>			\$0
		\$0	
113 <u>Dental Insurance</u>			\$4,851
4 employees @	101.05 /mo	\$4,851	
0 employees @	32.17 /mo	\$0	
118 <u>Safety Incentive</u>			\$100
1 employees @	100.00 /yr	\$100	

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

Department: Town Manager 210

CONTRACTUAL SERVICES

224 <u>Travel Expense</u>		\$0
ICMA Conference (Town Manager)	\$0	
RI City and Town Managers	\$0	
RI League Annual Dinner	\$0	

MATERIALS AND SUPPLIES

301 <u>Office Supplies</u>	\$1,000	\$1,000
302 <u>Books & Magazines</u>	\$500	\$500

FIXED CHARGES

423 <u>Dues & Memberships</u>		\$1,625
ICMA	\$1,100	
RI City & Town Manager's	\$525	
RI League of Cities & Towns	\$0	

CAPITAL OUTLAY

540 Depreciation	\$0	\$0
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\$287,363

ADMINISTRATIVE: INFORMATION TECHNOLOGY

Account No. 225

<u>PROGRAM SUMMARY</u>		ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009
100	PERSONAL SERVICES	72,176	77,620	76,473	79,668
200	CONTRACTUAL SERVICES	163,778	165,300	165,300	165,300
300	MATERIALS & SUPPLIES	200	770	1,100	300
400	FIXED CHARGES	75	50	50	50
500	CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL APPROPRIATION	<u>236,229</u>	<u>243,740</u>	<u>242,923</u>	<u>245,318</u>

PERSONNEL:

IT Coordinator

(1)

ADMINISTRATIVE: INFORMATION TECHNOLOGY

Account No. 225

<u>EXPENDITURE DETAIL</u>	<u>ACTUAL</u> 2006-2007	<u>BUDGET</u> 2007-2008	<u>ESTIMATE</u> 2007-2008	<u>PROPOSED</u> 2008-2009		<u>PROPOSED VS BUDGET</u>	
<u>PERSONAL SERVICES</u>							
101 Regular Employees	67,047	70,950	70,950	73,918		2,968	4.2%
107 Fica/Medicare	5,129	5,428	5,427	5,655		227	4.2%
108 Life Insurance	0	96	96	96		-	0.0%
109 Group Insurance	0	0	0	0		-	
113 Delta Dental	<u>0</u>	<u>1,146</u>	<u>0</u>	<u>0</u>		<u>(1,146)</u>	-100.0%
Total Personal Services	<u>72,176</u>	<u>77,620</u>	<u>76,473</u>	<u>79,668</u>		<u>2,048</u>	2.6%
<u>CONTRACTUAL SERVICES</u>							
<u>215</u> Data Processing	162,480	165,300	165,300	165,300		-	0.0%
224 Travel Expense	<u>1,298</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>-</u>	
Total Contractual Services	<u>163,778</u>	<u>165,300</u>	<u>165,300</u>	<u>165,300</u>		<u>-</u>	0.0%
<u>MATERIALS & SUPPLIES</u>							
301 Office Supplies	200	470	1,000	0		(470)	-100.0%
302 Books & Magazines	<u>0</u>	<u>300</u>	<u>100</u>	<u>300</u>		<u>-</u>	0.0%
Total Materials & Supplies	<u>200</u>	<u>770</u>	<u>1,100</u>	<u>300</u>		<u>(470)</u>	-61.0%
<u>FIXED CHARGES</u>							
423 Dues & Memberships	<u>75</u>	<u>50</u>	<u>50</u>	<u>50</u>		<u>-</u>	0.0%
<u>CAPITAL OUTLAY</u>							
525 Capital Outlay	0	<u>0</u>	<u>0</u>	<u>0</u>		<u>-</u>	
540 Depreciation	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>-</u>	
Total Capital Items	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>-</u>	
TOTAL APPROPRIATION	<u>236,229</u>	<u>243,740</u>	<u>242,923</u>	<u>245,318</u>		<u>1,578</u>	0.6%

ANNUAL BUDGET
Fiscal Year 2007-2008

BUDGET COMMENTARY

Department:
 Information Technology

PERSONAL SERVICES

101	<u>Regular Employees</u>		\$73,918
	Information Technology Coordinator		\$73,918
	Information Technology Technician (admin pay grade 9)		\$0

The additional position of IT Tech is needed because of the substantial increase in the work load of the IT department and the increase in the number of computerized systems and computers on the Town network. Since the start of the MIS department in Oct. 2005 the following changes have taken place: The Fire Dispatch center is being added to the network with CAD and digital phone and radio recording systems (4 computers and WAN connectivity); the school department administration/finance dept. has been added with the town hosting and managing all finance software and an additional 12 computers and WAN connectivity; all land evidence records in the Clerks office are being computerized with an additional 5 computers, 2 servers and 2 network scanners added to the network; public works now has a networked wide carriage scanner/copier/printer, document storage server, and an additional computer attached; Human services now has a server, network attached printer/copier/scanner and soon WAN connectivity to Town Hall; 4 old analog copiers have been upgraded to digital scanner/printer/copier imaging systems attached to the network.

The Police Departments computer tech (Sgt. Charles Bourret) will be retiring in Nov. 07. Upon his retirement, all day to day maintenance of that network should be transferred to the town MIS department.

107	<u>Fica & Medicare</u>		\$5,655
	Fica:		\$4,583
	Medicare:		\$1,072

108	<u>Life Insurance</u>		\$96
	1 employee @	8.00 /mo	\$96

109	<u>Group Insurance</u>		\$0
	0 employee @	1,242.86 /mo	\$0
	0 employee @	496.05 /mo	\$0

113	<u>Dental Insurance</u>		\$0
	0 employee @	101.05 /mo	\$0
	0 employee @	32.17 /mo	\$0

CONTRACTUAL SERVICES

215	<u>DATA PROCESSING</u>		\$165,300
	Computer Hardware Maintenance/Replacement		\$40,000

Computer Software Maintenance Agreements \$44,000

<u>HTE Phoenix</u>	\$10,000
<u>OPAL</u>	\$9,000
Sonicwall	\$8,000
AEN	\$5,000
Applied Geographics	\$12,000

Network WAN Connectivity	\$8,500
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ANNUAL BUDGET
Fiscal Year 2007-2008

BUDGET COMMENTARY

Department:
Information Technology

<u>TOWN CLERK Dog License forms & notices</u>	\$2,800	
WEB Page Support	\$5,000	
Support/Lease Network imaging devices	\$40,000	
<u>COMPUTER SUPPLIES</u>	\$25,000	
224 <u>Travel Expense</u>		\$0
Computer Conferences		
Mileage Reimbursement-Travel to different Town facilities		
<u>MATERIALS AND SUPPLIES</u>		
301 <u>Office Supplies</u>		\$0
302 <u>Books & Magazines</u>		\$300
<u>Various PC manuals</u>		
<u>FIXED CHARGES</u>		
423 <u>Dues & Memberships</u>		\$50
<u>CAPITAL OUTLAY</u>		
540 Depreciation		\$0
		\$245,318

ADMINISTRATIVE: HUMAN RELATIONS

Account No. 250

PROGRAM SUMMARY	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009
100 PERSONAL SERVICES	96,881	102,098	0	102,098
200 CONTRACTUAL SERVICES	0	0	0	0
300 MATERIALS & SUPPLIES	3,759	300	0	300
400 FIXED CHARGES	0	0	0	0
500 CAPITAL OUTLAY	0	0	0	0
TOTAL APPROPRIATION	<u>100,640</u>	<u>102,398</u>	<u>0</u>	<u>102,398</u>

PERSONNEL:

Human Relations Officer (1)

CAPITAL OUTLAY:

Depreciation

ADMINISTRATIVE: HUMAN RELATIONS

Account No. 250

<u>EXPENDITURE DETAIL</u>	<u>ACTUAL</u> 2006-2007	<u>BUDGET</u> 2007-2008	<u>ESTIMATE</u> 2007-2008	<u>PROPOSED</u> 2008-2009	<u>PROPOSED VS BUDGET</u>
<u>PERSONAL SERVICES</u>					
101 Regular Employees	89,996	94,753	0	94,753	0 0.0%
102 Temporary Help	0	0	0	0	0
107 Fica/Medicare	6,885	7,249	0	7,249	0 0.0%
108 Life Insurance	0	96	0	96	0 0.0%
109 Group Insurance	0	0	0	0	0
113 Dental Insurance	0	0	0	0	0
Total Personal Services	<u>96,881</u>	<u>102,098</u>	<u>0</u>	<u>102,098</u>	<u>0</u> 0.0%
<u>CONTRACTUAL SERVICES</u>					
224 Travel	0	0	0	0	0
<u>MATERIALS & SUPPLIES</u>					
302 Books & Magazines	<u>3,759</u>	<u>300</u>	<u>0</u>	<u>300</u>	<u>0</u> 0.0%
<u>FIXED CHARGES</u>					
414 Expenses	0	0	0	0	0
<u>CAPITAL OUTLAY</u>					
540 Depreciation	0	0	0	0	0
TOTAL APPROPRIATION	<u>100,640</u>	<u>102,398</u>	<u>0</u>	<u>102,398</u>	<u>0</u> 0.0%

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

Human Relations 250

PERSONNEL SERVICES

101 <u>Regular Employees</u>				\$94,753
Human Relations			\$90,453	
102 Temporary Help			\$0	
* Includes medical and dental waiver			\$4,300	
107 <u>Fica & Medicare</u>				\$7,249
FICA	0.062		\$5,875	
Medicare	0.0145		\$1,374	
108 <u>Life Insurance</u>				\$96
1 employee @	8.00 /mo		\$96	
109 Medical Insurance				\$0
0 employee @	1,242.86 /mo		\$0	
0 employee @	496.05 /mo		\$0	
113 Dental Insurance				\$0
0 employee @	101.05 /mo		\$0	
0 employee @	32.17 /mo		\$0	

CONTRACTUAL SERVICES

224 <u>Travel Expense</u>				\$300
Seminars			\$300	

MATERIALS & SUPPLIES

302 <u>Books & Magazines</u>			\$0	\$0
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CAPITAL OUTLAY

540 Depreciation			\$0	\$0
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\$102,398

RECORDS & PERSONNEL: TOWN CLERK

Account No. 310

<u>PROGRAM SUMMARY</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009
100 PERSONAL SERVICES	251,852	272,419	275,069	283,501
200 CONTRACTUAL SERVICES	47,747	43,069	42,766	43,246
300 MATERIALS & SUPPLIES	4,297	3,100	3,248	3,248
400 FIXED CHARGES	631	1,091	1,245	1,165
500 CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL APPROPRIATION	<u>304,527</u>	<u>319,679</u>	<u>322,328</u>	<u>331,160</u>

PERSONNEL:

Town Clerk	(1)
Deputy Town Clerk	(1)
Special Duties Clerk	(1)
Clerk	(1)
Clerk	(1)

RECORDS & PERSONNEL: TOWN CLERK

Account NO. 310

<u>EXPENDITURE DETAIL</u>	<u>ACTUAL</u> 2006-2007	<u>BUDGET</u> 2007-2008	<u>ESTIMATE</u> 2007-2008	<u>PROPOSED</u> 2008-2009	<u>PROPOSED VS BUDGET</u>	
<u>PERSONAL SERVICES</u>						
101 Regular Employees	200,512	208,287	208,287	214,491	6,204	3.0%
102 Temporary Employees	1,530	0	0	0	0	
103 Overtime	1885	850	3,500	850	0	0.0%
107 Fica/Medicare	15,462	15,999	15,999	16,474	475	3.0%
108 Life Insurance	383	480	480	480	0	0.0%
109 Group Insurance	27,081	40,675	40,675	44,743	4,068	10.0%
113 Delta Dental	4,649	5,728	5,728	6,063	335	5.9%
118 Safety Incentive	350	400	400	400	0	0.0%
Total Personal Services	<u>251,852</u>	<u>272,419</u>	<u>275,069</u>	<u>283,501</u>	<u>11,082</u>	4.1%
<u>CONTRACTUAL SERVICES</u>						
208 Steno-Secretarial Serv.	0	1,000	1,000	1,000	0	0.0%
216 Microfilm (Photographic)	18,756	0	1,820	0	0	
219 Professional Services	0	4,500	3,000	4,500	0	0.0%
224 Travel Expense	886	450	450	450	0	0.0%
231 Advertising	23,516	30,000	30,000	30,000	0	0.0%
233 Printing	1,007	2,300	2,300	2,300	0	0.0%
245 Maintenance-Office Equipt.	516	519	696	696	177	34.1%
284 Bindery Service	800	800	0	800	0	0.0%
285 Codification of Ordinances	550	500	500	500	0	0.0%
286 Microfilm Storage	1,591	1,500	1,500	1,500	0	0.0%
287 Security Microfilming	125	1,500	1,500	1,500	0	0.0%
Total Contractual Services	<u>47,747</u>	<u>43,069</u>	<u>42,766</u>	<u>43,246</u>	<u>177</u>	0.4%
<u>MATERIALS & SUPPLIES</u>						
301 Office Supplies	4,194	3,000	3,000	3,000	0	0.0%
302 Books and Magazines	103	100	248	248	148	148.0%
Total Materials & Supplies	<u>4,297</u>	<u>3,100</u>	<u>3,248</u>	<u>3,248</u>	<u>148</u>	4.8%
<u>FIXED CHARGES</u>						
421 Tuition	0	800	800	800	0	0.0%
423 Dues & Memberships	631	291	445	365	74	25.4%
Total Fixed Charges	<u>631</u>	<u>1,091</u>	<u>1,245</u>	<u>1,165</u>	<u>74</u>	6.8%
<u>CAPITAL OUTLAY</u>						
525 Office Equipment	0	0	0	0	0	
531 Computer Equipment	0	0	0	0	0	
540 Depreciation	0	0	0	0	0	
Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL APPROPRIATION	<u>304,527</u>	<u>319,679</u>	<u>322,328</u>	<u>331,160</u>	<u>11,481</u>	3.6%

**ANNUAL BUDGET
Fiscal Year 2008-2009**

BUDGET COMMENTARY

Department: TOWN CLERK

310

PERSONAL SERVICES

101 Regular Employees			\$214,491
Town Clerk		\$62,781	
Deputy Town Clerk		\$41,979	
Special Duties Clerk		\$35,878	
Clerk		\$33,750	
Clerk (Part-time prior year)		\$31,503	
Medical Waiver for 2 clerks @ \$3,878		\$8,600	
102 Temporary Employees		\$0	\$0
103 Overtime			
License Dogs at Dog Clinic		\$850	\$850
107 Fica & Medicare			\$16,474
Fica:		\$13,351	
Medicare:		\$3,122	
108 Life Insurance			\$480
5 employees @ 8.00 /mo		\$480	
109 Group Insurance			\$44,743
3 employees @ 1,242.86 /mo		\$44,743	
0 employees @ 496.05 /mo		\$0	
113 Delta Dental			\$6,063
5 employees @ 101.05 /mo		\$6,063	
0 employees @ 32.17 /mo		\$0	
118 Safety Incentive			\$400
4 @ \$100		\$400	

TOTAL PERSONAL SERVICES \$283,501

CONTRACTUAL SERVICES

208 Steno-Secretarial Services		\$1,000	\$1,000
Financial Town Meeting			
2006	\$725		
2005	\$401		
2005	\$351		
216 Photographic Microfilming Services			\$0
		FY 08 costs transferred to IT Department	
2006 12380 Recordings			
2005 13090 Recordings			
This charge of \$25,000 will be eliminated by the end of June 2007 when new land evidence system is in place			
Microfilmed 58 books in 2005 with 58,241 pages @ \$.43/page		25,044	
Microfilmed 48 books in 2006 with 47,985 pages @ \$.43/page		20,633	

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

Department: TOWN CLERK

310

219 Professional Services		\$4,500
Land Evidence Index 2006-2008 merge		
Will be providing our own index by July 1, 2007		
224 Travel Expense		\$450
Town Clerk's quarterly meetings and workshops	\$150	
R.I. Conference	\$50	
N.E.A.C.T.C. Conference	\$250	
231 Advertising		\$30,000
All town advertising with exception of zoning.	\$30,000	
Advertise bids, notices, employment, zoning map changes, display ads, legal ads, public hearing, holiday notices and misc.		
Recouped \$8,836 in 2006		
233 Printing		\$2,300
Dog tags, license books, stationery, envelopes	\$2,300	
Revenues from Dog Licenses in 2006 totaled \$24,809		
Revenues from Dog Licenses in 2005 Totaled \$25,452		
Revenues from Dog Licenses in 2004 Totaled \$23,541		
245 Maintenance of Office Equipment		\$696
Date & time stamp service	\$139	
Spacesaver CF mechanical assist	\$380	
(Includes annual preventive maintenance inspection.)	\$177	
284 Bindery Service		\$800
Yearly maintenance of record books.		
Cover newly restored books.		
Provide plat books, minute books, honorable discharge books		
285 Codification of Ordinances		\$500
Annual maintenance of electronic code.		
Publishing, printing and updating ordinances in Coventry's Code of Ordinance book.		
286 Microfilm Storage		\$1,500
Maintenance of units at Iron Mountain Storage facility with possibility of additional units in 2006-2007		
Retrieval and accession fees.		

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

Department: TOWN CLERK

310

287 Security Microfilm **\$1,500**

Council minutes, plat maps, ordinances, resolutions, etc.

Currently updating our inventory to make sure that all permanent records are securely stored off-site for disaster re-creation if necessary.

Newly restored/preserved volumes are routinely microfilmed. Easier to microfilm volumes when they are unbound and pages are loose.

MATERIALS AND SUPPLIES

301 Office Supplies **\$3,000**

Purchase of copy paper and all other necessary supplies for staff. **\$3,000**

302 Books and Magazines **\$248** **\$248**

FIXED CHARGES

421 Tuition **\$800**
NE Clerks Institute **\$800**

423 Dues and Memberships **\$365**

R.I. Town & City Clerks Association **\$100**
N.E. Association of City and Town Clerks **\$40**
International Association of City and Town Clerks **\$225**
\$0

CAPITAL OUTLAY

525 Office Equipment **\$0** **\$0**

531 Computer Equipment **\$0** **\$0**

540 Depreciation **\$0** **\$0**

\$331,160

RECORDS & PERSONNEL: BD. OF CANVASSERS

Account No. 320

<u>PROGRAM SUMMARY</u>	<u>ACTUAL</u> 2006-2007	<u>BUDGET</u> 2007-2008	<u>ESTIMATE</u> 2007-2008	<u>PROPOSED</u> 2008-2009
100 PERSONAL SERVICES	81,703	88,306	87,656	57,121
200 CONTRACTUAL SERVICES	35,067	25,530	13,550	43,140
300 MATERIALS & SUPPLIES	1,514	1,575	1,575	1,575
400 FIXED CHARGES	2,415	2,490	2,490	2,490
500 CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL APPROPRIATION	<u>120,699</u>	<u>117,901</u>	<u>105,271</u>	<u>104,326</u>

PERSONNEL:

Clerk II	(2)
Board Chairman	(1)
Board Members	(2)

<u>EXPENDITURE DETAIL</u>	<u>ACTUAL</u> 2006-2007	<u>BUDGET</u> 2007-2008	<u>ESTIMATE</u> 2007-2008	<u>PROPOSED</u> 2008-2009		<u>PROPOSED VS BUDGET</u>	
<u>PERSONAL SERVICES</u>							
101 Regular Employees	59,618	75,967	75,967	31,880		(44,087)	-58.0%
102 Temporary Employees	10,877	800	800	800		-	0.0%
103 Overtime	3,353	2,600	2,000	2,600		-	0.0%
107 Fica/Medicare	5,694	6,256	6,256	5,322		(934)	-14.9%
108 Life Insurance	177	192	192	192		-	0.0%
109 Group Insurance	0	0	0	14,914		14,914	
110 Educational Services	0	0	0	0		-	
113 Delta Dental	1,784	2,291	2,291	1,213		(1,078)	-47.1%
118 Safety Incentive	<u>200</u>	<u>200</u>	<u>150</u>	<u>200</u>		-	0.0%
Total Personal Services	<u>81,703</u>	<u>88,306</u>	<u>87,656</u>	<u>57,121</u>		<u>(31,185)</u>	-35.3%
<u>CONTRACTUAL SERVICES</u>							
201 Temp Serv (Poll Workers)	30,910	20,230	10,000	37,440		17,210	85.1%
224 Travel Expense	551	700	750	800		100	14.3%
231 Advertising	2,006	2,200	2,000	2,500		300	13.6%
245 Maintenance-Office	0	0	0	0		-	
252 Rental (Polls)	1,600	2,400	800	2,400		-	0.0%
255 Equipment Rental	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		-	
Total Contractual Services	<u>35,067</u>	<u>25,530</u>	<u>13,550</u>	<u>43,140</u>		<u>17,610</u>	69.0%
<u>MATERIALS & SUPPLIES</u>							
301 Office Supplies	1,493	1,500	1,500	1,500		-	0.0%
302 Books & Magazines	0	0	0	0		-	
343 Meals	<u>21</u>	<u>75</u>	<u>75</u>	<u>75</u>		-	0.0%
Total Materials & Supplies	<u>1,514</u>	<u>1,575</u>	<u>1,575</u>	<u>1,575</u>		<u>-</u>	0.0%
<u>FIXED CHARGES</u>							
414 Expenses, Board Members	2,415	2,415	2,415	2,415		-	0.0%
423 Dues & Memberships	<u>0</u>	<u>75</u>	<u>75</u>	<u>75</u>		-	0.0%
Total Fixed Charges	<u>2,415</u>	<u>2,490</u>	<u>2,490</u>	<u>2,490</u>		<u>-</u>	0.0%
<u>CAPITAL OUTLAY</u>							
540 Depreciation	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		-	
TOTAL APPROPRIATION	<u>120,699</u>	<u>117,901</u>	<u>105,271</u>	<u>104,326</u>		<u>(13,575)</u>	-11.5%

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

Department 320
Board Canvassers

PERSONAL SERVICES			
101	<u>Regular Employees</u>		\$31,880
	Clerk II	31880	
	Clerk II eliminate position	0	
102	Temporary Employees FTM		\$800
	Financial Town Meeting		
	2 door checkers x 5hrs @ \$8/hr	\$80	
	12 checkers x 5hrs @ \$8/hr	\$480	
	6 Corridor Monitors x 5hrs @ \$8/hr	\$240	
103	Overtime		\$2,600
	Elections		
	Canvass Meetings		
	Instruction classes		
107	FICA/Medicare		\$2,884
	FICA	\$2,337	
	MEDICARE	\$547	
108	Life Insurance		\$96
	1 employees @	8.00 /mo	\$96
109	Group Insurance		\$14,914
	1 employees @	1,242.86 /mo	\$14,914
	0 employees @	496.05 /mo	\$0

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

Department 320
Board Canvassers

110 Educational Services-Sec of State /Bd. of Elections	\$0	\$0
113 Delta Dental		\$1,213
1 employees @ 101.05 /mo	\$1,213	
0 employees @ 32.17 /mo	\$0	
118 Safety incentive	\$100	\$100
1 full time ee @ \$100		
201 Contractual Services		
<u>Presidential election</u>		\$19,200
20 moderators & 20 clerks @ \$ 180	\$7,200	
80 supervisors @ \$ 150	\$12,000	
state mandates 6 poll workers per poll		
<u>State Primary</u>		\$18,240
19 moderators & 19 clerks @ \$ 180	\$6,840	
76 supervisors @ \$ 150	\$11,400	
state mandates 6 poll workers per poll		
<u>Local Election</u>		
4 moderators & 4 clerks @ \$ 180	\$0	\$0
16 supervisors @ \$ 150	\$0	\$0
<u>Referendum</u>		
5 moderators & 5 clerks @ \$ 180	\$0	\$0
20 supervisors @ \$ 150	\$0	\$0
224 Travel		\$800
Expenses for Board of Elections,Sec of State, Clerks Association, election day travel	\$800	
231 Advertising	\$2,200	\$2,500

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY	Department 320 Board Canvassers		
245 Maintenance of Office Equipment		\$0	\$0
252 Rental of Polls		\$2,400	\$2,400
6 @ \$200 x 2 elections			
255 Equipment Rental		\$0	\$0
301 Office Supplies			\$1,500
includes poll book printing, binding, labels, master			
343 Meals		\$75	\$75
414 Board Members Expense			\$2,415
Chairman		\$925	
Member		\$745	
Member		\$745	
423 Dues & Memberships		\$75	\$75
540 Depreciation		\$0	<u>\$0</u>
			\$101,692

LAW: TOWN SOLICITOR

Account No. 410

PROGRAM SUMMARY	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009
100 PERSONAL SERVICES	115,639	117,514	117,514	119,971
200 CONTRACTUAL SERVICES	97,457	50,000	50,000	50,000
300 MATERIALS & SUPPLIES	217	500	500	500
400 FIXED CHARGES	2,165	2,400	2,400	2,400
500 CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL APPROPRIATION	<u>215,478</u>	<u>170,414</u>	<u>170,414</u>	<u>172,871</u>

PERSONNEL:

Town Solicitor	(1)
Assist. Town Solicitor	(2)

LAW: TOWN SOLICITOR

Account No. 410

<u>EXPENDITURE DETAIL</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009		PROPOSED VS BUDGET	
<u>PERSONAL SERVICES</u>							
101 Regular Employees	107,422	109,163	109,163	111,445		2,282	2.1%
107 Fica/Medicare	<u>8,217</u>	<u>8,351</u>	<u>8,351</u>	<u>8,526</u>		<u>175</u>	2.1%
Total Personal Services	<u>115,639</u>	<u>117,514</u>	<u>117,514</u>	<u>119,971</u>		<u>2,457</u>	2.1%
<u>CONTRACTUAL SERVICES</u>							
219 Professional Services	<u>97,457</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>		<u>0</u>	0.0%
<u>MATERIALS & SUPPLIES</u>							
302 Books & Magazines	<u>217</u>	<u>500</u>	<u>500</u>	<u>500</u>		<u>0</u>	0.0%
<u>Town Solicitor</u>							
414 Expenses, Town Solicitor	2,165	2,400	2,400	2,400		0	0.0%
423 Dues & Memberships	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>	
	<u>2,165</u>	<u>2,400</u>	<u>2,400</u>	<u>2,400</u>		<u>0</u>	0.0%
<u>CAPITAL OUTLAY</u>							
540 Depreciation	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>	
TOTAL APPROPRIATION	<u>215,478</u>	<u>170,414</u>	<u>170,414</u>	<u>172,871</u>		<u>2,457</u>	1.4%

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

Town Solicitor 410

PERSONNEL SERVICES

101 Regular Employees \$111,445

Town Solicitor	\$55,559
Assistant Town Solicitor-Police	\$33,815
Assistant Town Solicitor	\$22,071

107 Fica & Medicare \$8,526

FICA	\$6,910
Medicare	\$1,616

CONTRACTUAL SERVICES

219 Professional Services \$50,000

Outside Legal Services-General	\$25,000
Stenographic Services -Transcripts needed for litigation support	\$10,000
Stenographer	\$15,000

MATERIALS & SUPPLIES

302 Books & Magazines \$500

FIXED CHARGES

414 Expenses, Town Solicitor	\$0	\$2,400
423 Dues & Memberships		\$0

CAPITAL OUTLAY

540 Depreciation \$0 \$0

\$172,871

JUDICIAL: MUNICIPAL COURT

Account No. 420

<u>PROGRAM SUMMARY</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009
100 PERSONAL SERVICES	39,732	40,461	40,461	41,681
200 CONTRACTUAL SERVICES	5,612	5,750	5,750	5,750
300 MATERIALS & SUPPLIES	156	250	250	250
400 FIXED CHARGES	0	175	175	175
500 CAPITAL OUTLAY	0	0	0	0
TOTAL APPROPRIATION	<u>45,500</u>	<u>46,636</u>	<u>46,636</u>	<u>47,856</u>

PERSONNEL:

Municipal Court Judge	(1)
Clerk/Judge (P/T)	(1)
Clerk (P/T)	(1)

JUDICIAL: MUNICIPAL COURT

Account No. 420

<u>EXPENDITURE DETAIL</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009		PROPOSED VS BUDGET	
<u>PERSONAL SERVICES</u>							
101 Regular Employees	36,908	37,586	37,586	38,719		1,133	3.0%
107 Fica/Medicare	<u>2,824</u>	<u>2,875</u>	<u>2,875</u>	<u>2,962</u>		<u>87</u>	3.0%
Total Personal Services	<u>39,732</u>	<u>40,461</u>	<u>40,461</u>	<u>41,681</u>		<u>1,220</u>	3.0%
<u>CONTRACTURAL SERVICES</u>							
204 Legal Services/Baliff	5,048	5,380	5,380	5,380		0	0.0%
233 Printing	564	350	350	350		0	0.0%
283 Laundry & Sanitary Services	<u>0</u>	<u>20</u>	<u>20</u>	<u>20</u>		<u>0</u>	0.0%
Total Contractural Services	<u>5,612</u>	<u>5,750</u>	<u>5,750</u>	<u>5,750</u>		<u>0</u>	0.0%
<u>MATERIALS & SUPPLIES</u>							
301 Office Supplies	156	250	250	250		0	0.0%
339 Judicial Robe	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>	
Total Materials & Supplies	<u>156</u>	<u>250</u>	<u>250</u>	<u>250</u>		<u>0</u>	0.0%
<u>FIXED CHARGES</u>							
423 Dues & Membership	<u>0</u>	<u>175</u>	<u>175</u>	<u>175</u>		<u>0</u>	0.0%
<u>CAPITAL OUTLAY</u>							
540 Depreciation	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>	
TOTAL APPROPRIATION	<u>45,500</u>	<u>46,636</u>	<u>46,636</u>	<u>47,856</u>		<u>1,220</u>	2.6%

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

Municipal Court 420

PERSONNEL SERVICES

101 <u>Regular Employees</u>		\$38,719
Judge	\$15,600	
Clerk - P/T Judge	\$9,694	
Assistant Clerk	\$13,425	
107 <u>Fica & Medicare</u>		\$2,962
FICA	\$2,401	
Medicare	\$561	

CONTRACTUAL SERVICES

204 Legal Services/Baliff	\$5,380	\$5,380
233 Printing	\$350	\$350
283 Laundry & Sanitary Services	\$20	\$20

MATERIALS & SUPPLIES

301 Office Supplies	\$250	\$250
339 Judicial Robe	\$0	\$0

FIXED CHARGES

423 Dues & Membership	\$175	\$175
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CAPITAL OUTLAY

540 Depreciation	\$0	\$0
		\$47,856

JUDICIAL: PROBATE COURT

Account No. 510

<u>PROGRAM SUMMARY</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009
100 PERSONAL SERVICES	4,844	5,038	5,038	10,573
200 CONTRACTUAL SERVICES	14,233	12,275	12,275	12,275
300 MATERIALS & SUPPLIES	264	300	300	300
400 FIXED CHARGES	0	0	0	0
500 CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL APPROPRIATION	<u>19,341</u>	<u>17,613</u>	<u>17,613</u>	<u>23,148</u>

PERSONNEL:

Probate Judge (1)

JUDICIAL: PROBATE COURT

Account No. 510

<u>EXPENDITURE DETAIL</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009		PROPOSED VS BUDGET	
<u>PERSONAL SERVICES</u>							
101 Regular Employees	4,500	4,680	4,680	9,821		5,141	109.9%
107 Fica/Medicare	344	358	358	751		393	109.9%
Total Personal Services	<u>4,844</u>	<u>5,038</u>	<u>5,038</u>	<u>10,573</u>		<u>5,535</u>	109.9%
<u>CONTRACTUAL SERVICES</u>							
219 Professional Services	1,863	4,950	4,950	4,950		0	0.0%
224 Travel	70	75	75	75		0	0.0%
231 Advertising	12,300	7,000	7,000	7,000		0	0.0%
233 Printing	0	250	250	250		0	0.0%
Total Contractual Services	<u>14,233</u>	<u>12,275</u>	<u>12,275</u>	<u>12,275</u>		<u>0</u>	0.0%
<u>MATERIALS & SUPPLIES</u>							
301 Office Supplies	264	300	300	300		0	0.0%
<u>CAPITAL OUTLAY</u>							
540 Depreciation	0	0	0	0		0	
	0	0	0	0		0	
TOTAL APPROPRIATION	<u>19,341</u>	<u>17,613</u>	<u>17,613</u>	<u>23,148</u>		<u>5,535</u>	31.4%

**ANNUAL BUDGET
Fiscal Year 2008-2009**

BUDGET COMMENTARY

Department: PROBATE COURT 510

PERSONAL SERVICES

101 Regular Employees			\$9,821
Probate Judge		\$9,821	

107 <u>FICA & MEDICARE</u>			\$751
Fica	4500 x 6.2%	\$609	
Medicare	4500 x 1.45%	\$142	

CONTRACTUAL SERVICES

219 <u>Professional Services</u>			\$4,950
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Indexing and Security Filming of Probate Records.		\$0	
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Preservation and Restoration of Probate Records.		\$0	
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224 <u>Travel</u>			\$75
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Probate Judge's Conference and Quarterly Meetings		\$75	
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231 <u>Advertising</u>			\$7,000
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Paid Out of Estates and Returned to General Fund.		\$0	
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233 <u>Printing</u>			\$250
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Record Cards and Stationery.		\$0	
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MATERIAL AND SUPPLIES

301 <u>Office Supplies</u>			\$300
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Archival Quality Materials		\$0	
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CAPITAL OUTLAY

531 <u>Computer Equipment</u>		\$0	\$0
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\$23,148

FINANCE: TREASURER

Account No. 610

<u>PROGRAM SUMMARY</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009
100 PERSONAL SERVICES	273,965	289,493	296,763	298,980
200 CONTRACTUAL SERVICES	453	500	400	500
300 MATERIALS & SUPPLIES	1,581	1,500	1,100	1,500
400 FIXED CHARGES	464	575	250	575
500 CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL APPROPRIATION	<u>276,463</u>	<u>292,068</u>	<u>298,513</u>	<u>301,555</u>

PERSONNEL:

Finance Director/Treasurer	(1)
Deputy Treasurer	(1)
Finance Clerk	(1)
Finance Clerk	(1)

FINANCE: TREASURER

Account No. 610

<u>EXPENDITURE DETAIL</u>	<u>ACTUAL</u> 2006-2007	<u>BUDGET</u> 2007-2008	<u>ESTIMATE</u> 2007-2008	<u>PROPOSED</u> 2008-2009	<u>PROPOSED VS BUDGET</u>	
<u>PERSONAL SERVICES</u>						
101 Regular Employees	229,141	236,079	236,079	243,738	6,938	3.0%
103 Overtime	16,672	15,000	20,000	15,000	0	0.0%
107 Fica/Medicare	18,373	19,590	20,000	19,793	203	1.0%
108 Life Insurance	353	384	384	384	0	0.0%
109 Group Insurance	4,836	13,558	15,000	14,914	1,356	10.0%
113 Delta Dental	4,290	4,582	5,000	4,851	269	5.9%
118 Safety Incentive	300	300	300	300	0	0.0%
Total Personal Services	<u>273,965</u>	<u>289,493</u>	<u>296,763</u>	<u>298,980</u>	<u>8,766</u>	3.3%
<u>CONTRACTUAL SERVICES</u>						
224 Travel Expense	453	500	400	500	0	0.0%
Total Contractual Services	<u>453</u>	<u>500</u>	<u>400</u>	<u>500</u>	<u>0</u>	
<u>MATERIALS & SUPPLIES</u>						
301 Office Supplies	1,581	1,200	1,000	1,200	0	0.0%
302 Books & Magazines	0	300	100	300	0	0.0%
Total Materials & Supplies	<u>1,581</u>	<u>1,500</u>	<u>1,100</u>	<u>1,500</u>	<u>0</u>	
<u>FIXED CHARGES</u>						
423 Dues & Memberships	464	575	250	575	0	0.0%
<u>CAPITAL OUTLAY</u>						
540 Depreciation	0	0	0	0	0	
TOTAL APPROPRIATION	<u>276,463</u>	<u>292,068</u>	<u>298,513</u>	<u>301,555</u>	<u>8,766</u>	3.2%

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

Department:
TREASURER **610**

101	Regular Employees			\$243,738
	Finance Director		\$94,215	
	Deputy Town Treasurer		\$55,505	
	Finance Clerk		\$41,075	
	Finance Clerk		\$40,044	
	Medical Waiver	3 employees @	4300	\$12,900
	Dental Waiver		0	\$0
103	Overtime		\$15,000	\$15,000
107	Fica & Medicare			\$19,793
	6.20% of Regular & Temporary Employees Salaries		\$16,042	
	1.45% of Regular & Temporary Employees Salaries		\$3,752	
108	Life Insurance			\$384
	4 employees @	8.00 /mo	\$384	
109	Group Insurance			\$14,914
	1 employees @	1,242.86 /mo	\$14,914	
	0 employees @	496.05 /mo	\$0	
113	Dental Insurance			\$4,851
	4 employees @	101.05 /mo	\$4,851	
	0 employees @	32.17 /mo	\$0	
118	Safety Incentive			
	3 employees @ 100.00		\$300	\$300
	Total Personnel Service			\$298,980
224	Travel Expense			\$500
	New England Conference			
	RI Finance Officials Meeting			
	National Municipal Finance Official Conference			
301	Office Supplies			\$1,200
	Letterhead, Envelopes, Binders, etc.			
302	Books and Magazines			\$300
	Governmental Accounting Practices Guide and Updates			
	Professional Journals			
433	Dues and Membership			\$575
	Government Finance Officials Association			
	Municipal Treasurers' Association			
540	Depreciation			\$0
				<u><u>\$301,555</u></u>

FINANCE: TAX ASSESSOR

Account No. 620

<u>PROGRAM SUMMARY</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009
100 PERSONAL SERVICES	191,213	191,414	190,698	211,380
200 CONTRACTUAL SERVICES	460,759	14,045	10,225	13,625
300 MATERIALS & SUPPLIES	428	800	0	800
400 FIXED CHARGES	215	250	250	250
500 CAPITAL OUTLAY	0	0	0	0
TOTAL APPROPRIATION	<u>652,615</u>	<u>206,509</u>	<u>201,173</u>	<u>226,055</u>

PERSONNEL:

Tax Assessor	(1)
Town Appraiser P/T	(1)
Special Duties Clerks	(1)
Finance Clerk	(1)

FINANCE: TAX ASSESSOR

Account No. 620

<u>EXPENDITURE DETAIL</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009		PROPOSED VS BUDGET	
<u>PERSONAL SERVICES</u>							
101 Regular Employees	159,426	157,180	154,964	173,821		16,641	10.6%
107 Fica/Medicare	12,509	12,024	11,758	13,297		1,273	10.6%
108 Life Insurance	353	384	384	384		-	0.0%
109 Group Insurance	16,239	18,970	20,551	20,867		1,897	10.0%
113 Delta Dental	2,486	2,656	2,841	2,811		155	5.8%
118 Safety Incentive	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>		-	0.0%
Total Personal Services	<u>191,213</u>	<u>191,414</u>	<u>190,698</u>	<u>211,380</u>		<u>19,966</u>	10.4%
<u>CONTRACTUAL SERVICES</u>							
214 Tax Valuation Services	447,899	830	1,000	830		-	0.0%
Full Revaluation @ 12/31/07	0	0	0	0		-	
219 Professional Services	11,500	12,000	8,500	12,000		-	0.0%
224 Travel Expense	315	225	225	225		-	0.0%
284 Bindery Services	<u>1,045</u>	<u>990</u>	<u>500</u>	<u>570</u>		<u>(420)</u>	-42.4%
Total Contractual Services	<u>460,759</u>	<u>14,045</u>	<u>10,225</u>	<u>13,625</u>		<u>(420)</u>	-3.0%
<u>MATERIALS & SUPPLIES</u>							
301 Office Supplies	<u>428</u>	<u>800</u>	<u>0</u>	<u>800</u>		-	0.0%
<u>FIXED CHARGES</u>							
423 Dues & Memberships	<u>215</u>	<u>250</u>	<u>250</u>	<u>250</u>		-	0.0%
<u>CAPITAL OUTLAY</u>							
540 Depreciation	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		-	
TOTAL APPROPRIATION	<u>652,615</u>	<u>206,509</u>	<u>201,173</u>	<u>226,055</u>		<u>19,546</u>	9.5%

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY **DEPARTMENT: FINANCE/TAX ASSESSOR** **620**

PERSONAL SERVICES

101	REGULAR EMPLOYEES		\$173,821
	TAX ASSESSOR		\$68,297
	TOWN APPRAISER (PT)		\$25,289
	FINANCE CLERK		\$40,043
	SPECIAL DUTIES CLERK		\$35,891
1	MEDICAL WAIVER		\$4,300
107	FICA & MEDICARE		\$13,297
	FICA:	\$173,821 X .062	\$10,777
	MEDICARE:	\$173,821 X .0145	\$2,520
108	LIFE INSURANCE		\$384
	4 employees @	8.00 /mo	\$384
109	GROUP INSURANCE		\$20,867
	1 employees @	1,242.86 /mo	\$14,914
	1 employees @	496.05 /mo	\$5,953
113	DENTAL INSURANCE		\$2,811
	2 employees @	101.05 /mo	\$2,425
	1 employees @	32.17 /mo	\$386
118	SAFETY INCENTIVE		<u>\$200</u>
	2 employees @	100 /yr	\$200
	Total Personnel Service		<u>\$211,380</u>

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY	DEPARTMENT: FINANCE/TAX ASSESSOR	620
 <u>CONTRACTUAL SERVICES</u>		
214 TAX VALUATION SERVICES		\$830
MARSHALL & SWIFT APPRAISAL GUIDE	\$330	
RI MOTOR VEHICLE VALUE COMMISSION	<u>\$500</u>	
219 PROFESSIONAL SERVICES		\$12,000
ANNUAL TAX MAP MAINTENCANCE CONTRACT	\$9,000	
CAMA SOFTWARE UPDATES/TECHNICAL SUPP	<u>\$3,000</u>	
224 TRAVEL EXEPENSE		\$225
RIAAO MEETINGS	\$225	
ANNUAL IAAO CONFERENCE	<u>\$0</u>	
284 BINDERY SERVICES		\$570
6 BOOKS @ \$95.00 EACH	<u>\$570</u>	
	TOTAL CONTRACTUAL SERVICES	<u>\$13,625</u>
 <u>MATERIALS & SUPPLIES</u>		
301 OFFICE SUPPLIES	<u>\$800</u>	<u>\$800</u>
	TOTAL MATERIALS & SUPPLIES	<u>\$800</u>
 <u>FIXED CHARGES</u>		
<u>423 DUES & MEMBERSHIPS</u>		\$250
(2) RIAAO MEMBERSHIPS	\$50	
(2) NRAAO MEMBERSHIPS	\$50	
(1) IAAO MEMBERSHIP	<u>\$150</u>	
	TOTAL FIXED CHARGES	<u>\$250</u>
 <u>CAPITAL OUTLAY</u>		
540 Depreciation	\$0	<u>\$0</u>
	TOTAL APPROPRIATIONS	<u>\$226,055</u>

FINANCE: TAX COLLECTOR

Account No. 630

<u>PROGRAM SUMMARY</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009
100 PERSONAL SERVICES	222,435	235,228	235,594	245,704
200 CONTRACTUAL SERVICES	5,495	7,260	6,578	7,030
300 MATERIALS & SUPPLIES	1,333	1,940	1,575	1,750
400 FIXED CHARGES	0	0	0	0
500 CAPITAL OUTLAY	0	0	0	0
TOTAL APPROPRIATION	<u>229,263</u>	<u>244,428</u>	<u>243,747</u>	<u>254,484</u>

PERSONNEL:

Tax Collector	(1)
Finance Clerk	(1)
Finance Clerk	(1)
Finance Clerk	(1)

FINANCE: TAX COLLECTOR

Account No. 630

<u>EXPENDITURE DETAIL</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009		PROPOSED VS BUDGET	
<u>PERSONAL SERVICES</u>							
101 Regular Employees	180,553	187,535	187,535	193,748		6,213	3.3%
102 Temporary Employees	1,912	3,024	3,024	2,772		-252	-8.3%
107 Fica/Medicare	13,959	14,578	14,578	15,034		456	3.1%
108 Life Insurance	353	384	384	384		0	0.0%
109 Group Insurance	23,213	27,117	27,117	29,829		2,712	10.0%
113 Delta Dental	2,145	2,290	2,656	3,638		1,348	58.9%
118 Safety Incentive	300	300	300	300		0	0.0%
Total Personal Services	<u>222,435</u>	<u>235,228</u>	<u>235,594</u>	<u>245,704</u>		10,476	4.5%
<u>CONTRACTUAL SERVICES</u>							
224 Travel Expense	16	50	178	180		130	260.0%
231 Advertising	88	210	0	0		-210	-100.0%
233 Printing	5,391	7,000	6,400	6,850		-150	-2.1%
Total Contractual Services	<u>5,495</u>	<u>7,260</u>	<u>6,578</u>	<u>7,030</u>		-230	-3.2%
<u>MATERIALS & SUPPLIES</u>							
301 Office Supplies	1,333	1,940	1,575	1,750		-190	-9.8%
<u>CAPITAL OUTLAY</u>							
540 Depreciation	0	0	0	0		0	
TOTAL APPROPRIATION	<u>229,263</u>	<u>244,428</u>	<u>243,747</u>	<u>254,484</u>		10,056	4.1%

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

Department: Tax Collector

630

PERSONAL SERVICES

101 <u>Regular Employees</u>			\$193,748
Tax Collector		\$61,957	
Finance Clerk*		\$42,072	
Finance Clerk		\$41,075	
Finance Clerk*		\$40,043	
*Medical Waivers	2 @ \$4,300	\$8,600	
102 <u>Temporary Employees</u>			\$2,772
Data Entry Clerk for Quarterly tax collection periods & vacations		\$2,772	
(\$11.00/hr x 7/hrs per day) * 36days			
105			
107 <u>Fica & Medicare</u>			\$15,034
Fica:		\$12,184	
Medicare:		\$2,850	
108 <u>Life Insurance</u>			\$384
4 employees @	8.00 /mo	\$384	
109 <u>Group Insurance</u>			\$29,829
2 employees @	1,242.86 /mo	\$29,829	
0 employees @	496.05 /mo	\$0	
113 <u>Dental Insurance</u>			\$3,638
3 employees @	101.05 /mo	\$3,638	
0 employees @	32.17 /mo	\$0	
118 <u>Safety Incentive</u>			\$300
3 employees @	100.00 /yr	\$300	
224 <u>Travel</u>			\$180
Tax Collector's Association dues \$30, Meetings \$40, Tax		\$180	
Official's Association dues \$30, Meetings \$50, Travel		\$0	
to misc Tax Official meetings \$30.			
231 <u>Advertising</u>			\$0
Four advertisements (Taxes due) Coventry Reminder		\$0	
233 <u>Printing</u>			\$6,850
Approximately 30,000 Tax Bills,Sewer Use, Sewer Asmt		\$4,850	
15,000 Delinquent Notices		\$1,000	
125 Tax books		\$1,000	
301 <u>Materials & Supplies</u>			\$1,750
Office Supplies		\$1,750	
<u>CAPITAL OUTLAY</u>			
540 Depreciation		\$0	\$0
TOTAL:			<u>\$254,484</u>

FINANCE: BD. OF ASSESSMENT REVIEW

Account No. 640

<u>PROGRAM SUMMARY</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009
100 PERSONAL SERVICES	178	775	275	1852
200 CONTRACTUAL SERVICES	0	0	0	0
300 MATERIALS & SUPPLIES	0	0	0	100
400 FIXED CHARGES	2,325	3,100	3,100	3,100
500 CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL APPROPRIATION	<u>2,503</u>	<u>3,875</u>	<u>3,375</u>	<u>5,052</u>

PERSONNEL:

Chairman	(1)
Board Members	(4)
Secretary -- PT	(1)

FINANCE: BOARD OF ASSESSMENT REVIEW

Account No. 640

<u>EXPENDITURE DETAIL</u>	<u>ACTUAL</u> 2006-2007	<u>BUDGET</u> 2007-2008	<u>ESTIMATE</u> 2007-2008	<u>PROPOSED</u> 2008-2009		<u>PROPOSED VS BUDGET</u>	
<u>PERSONAL SERVICES</u>							
102 Temporary Employees	0	500	0	1,500		1,000	200.0%
107 Fica/Medicare	<u>178</u>	<u>275</u>	<u>275</u>	<u>352</u>		<u>77</u>	28.0%
Total Personal Services	<u>178</u>	<u>775</u>	<u>275</u>	<u>1,852</u>		<u>1,077</u>	139.0%
<u>MATERIALS & SUPPLIES</u>							
301 Office Supplies	<u>0</u>	<u>0</u>	<u>0</u>	<u>100</u>		<u>100</u>	
<u>FIXED CHARGES</u>							
414 Expenses, Board Members	2,325	3,100	3,100	3,100		0	0.0%
423 Dues & Memberships	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>	
Total Fixed Charges	<u>2,325</u>	<u>3,100</u>	<u>3,100</u>	<u>3,100</u>		<u>0</u>	0.0%
TOTAL APPROPRIATION	<u>2,503</u>	<u>3,875</u>	<u>3,375</u>	<u>5,052</u>		<u>1,177</u>	30.4%

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY DEPARTMENT: FINANCE/BOARD OF REVIEW **640**

PERSONAL SERVICES

102 Temporary Employees - Board Secretary	\$0	\$1,500
107 FICA/Medicare		\$352
FICA	\$285	
MEDICARE	\$67	
Total Personal Services		<u>\$1,852</u>

MATERIALS & SUPPLIES

301 Office Supplies	\$100	
Total Materials & Supplies		<u>\$100</u>

FIXED CHARGES

414 Expenses - Board Members		<u>\$3,100</u>
Chairman (1)	0	\$700
Members (4)	0	\$2,400

TOTAL APPROPRIATION		<u><u>\$5,052</u></u>
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SAFETY & WELFARE: POLICE DEPARTMENT

Account No. 710

<u>PROGRAM SUMMARY</u>		ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009
100	PERSONAL SERVICES	7,565,517	8,354,358	8,140,603	8,490,376
200	CONTRACTUAL SERVICES	108,179	119,550	135,990	124,200
300	MATERIALS & SUPPLIES	260,387	228,905	240,750	283,695
400	FIXED CHARGES	50,590	56,279	62,890	61,850
500	CAPITAL OUTLAY	<u>149,875</u>	<u>61,000</u>	<u>215,000</u>	<u>75,300</u>
	TOTAL APPROPRIATION	<u>8,134,548</u>	<u>8,820,092</u>	<u>8,795,233</u>	<u>9,035,421</u>

PERSONNEL:

Chief of Police	(1)
Major	(1)
Captain	(3)
Lieutenant/Patrols	(3)
Lieutenant/Detective	(1)
Sergeant/ Detective	(1)
Sergeant/Patrols	(6)
Sergeant/MIS	(1)
Patrol Detectives	(6)
School Resource Officers	(3)
Juvenile Officer	(1)
Training Officer	(1)
Patrolman I	(23)
Patrolman II	(3)
Patrolman III	(3)
Patrolman IV	(3)
Administrative Assistant	(1)
Executive Secretary	(1)
Data Entry Clerk	(1)
Special Duties Clerk	(1)
Clerk V	(1)
Dispatcher V	(3)
Dispatcher I	(2)
Maintenance/Custodial	(1)
P/T Custodial	<u>(1)</u>
	(72)

SAFETY & WELFARE: POLICE DEPARTMENT

Account No. 710

<u>EXPENDITURE DETAIL</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009		PROPOSED VS BUDGET	
PERSONAL SERVICES							
101 Regular Employees	3,583,224	4,006,122	3,817,000	4,186,221		180,099	4.5%
102 Temporary Employees	80	200	100	200		-	0.0%
103 Overtime	198,947	200,000	218,000	269,000		69,000	34.5%
104 Vacation	158,652	190,000	160,000	190,000		-	0.0%
106 Pension	2,374,733	2,274,733	2,374,733	2,274,733		-	0.0%
107 Fica/Medicare	312,472	363,673	347,802	375,847		12,174	3.3%
108 Life Insurance	5,998	6,775	6,183	6,912		137	2.0%
109 Group Insurance	581,628	712,766	685,000	730,471		17,705	2.5%
110 Educational Services	17,200	40,000	20,000	40,000		-	0.0%
112 Clothing Allowance	74,464	87,000	79,535	87,750		750	0.9%
113 Delta Dental	57,768	65,704	61,500	60,580		(5,124)	-7.8%
115 Shift Differential	4,909	7,600	6,000	7,000		(600)	-7.9%
116 Retirement Compensation	194,742	398,835	364,000	260,612		(138,223)	-34.7%
118 Safety Incentive	<u>700</u>	<u>950</u>	<u>750</u>	<u>1,050</u>		<u>100</u>	10.5%
Total Personal Services	<u>7,565,517</u>	<u>8,354,358</u>	<u>8,140,603</u>	<u>8,490,376</u>		<u>136,018</u>	1.6%
CONTRACTUAL SERVICES							
204 Legal Services	160	820	480	0		(820)	-100.0%
205 Medical & Dental Services	4,010	5,200	4,200	5,200		-	0.0%
207 Instructional Services	23,341	40,000	36,000	40,000		-	0.0%
210 Testing Services	5,776	4,000	3,000	5,000		1,000	25.0%
216 Photographic Micro.	2,682	4,000	4,000	4,000		-	0.0%
219 Professional Services	317	500	400	500		-	0.0%
224 Travel Expense	2,612	2,500	3,500	4,000		1,500	60.0%
231 Advertising	0	100	50	100		-	0.0%
233 Printing	5,498	9,200	5,500	9,200		-	0.0%
243 Repair-Fixed Plant Equipt.	1,012	2,200	2,200	2,200		-	0.0%
244 Repair-Operating Equipt.	5,352	3,500	4,000	4,500		1,000	28.6%
245 Maintenance-Office Equipt.	2,262	2,880	2,600	2,900		20	0.7%
246 Maintenance-Comm. Equipt.	22,239	14,900	30,000	15,150		250	1.7%
247 Canine Unit	1,383	2,500	1,500	2,500		-	0.0%
248 Property Maintenance	2,013	1,500	12,800	3,000		1,500	100.0%
249 Maintenance of Equipment	26,254	22,700	22,700	22,700		-	0.0%
255 Equipment Rental	0	0	35	0		-	
274 Vehicular Maintenance	2,283	2,000	2,000	2,200		200	10.0%
275 Towing Services	983	1,000	1,000	1,000		-	0.0%
283 Laundry & Sanitary Services	<u>2</u>	<u>50</u>	<u>25</u>	<u>50</u>		<u>-</u>	0.0%
Total Contractual Services	<u>108,179</u>	<u>119,550</u>	<u>135,990</u>	<u>124,200</u>		<u>4,650</u>	3.9%

SAFETY & WELFARE: POLICE DEPARTMENT

Account No. 710

<u>EXPENDITURE DETAIL</u>	<u>ACTUAL</u> <u>2006-2007</u>	<u>BUDGET</u> <u>2007-2008</u>	<u>ESTIMATE</u> <u>2007-2008</u>	<u>PROPOSED</u> <u>2008-2009</u>	<u>PROPOSED VS BUDGET</u>	
<u>MATERIALS & SUPPLIES</u>						
301 Office Supplies	4,074	8,000	5,000	6,000	(2,000)	-25.0%
302 Books & Magazines	2,022	2,200	1,500	3,000	800	36.4%
323 Chemicals	199	800	300	800	-	0.0%
324 Cleaning Supplies	2,577	2,700	2,700	2,700	-	0.0%
327 Fuel Oil	6,203	6,950	7,500	8,405	1,455	20.9%
328 Wood Products	55	250	100	250	-	0.0%
330 Drugs & Medicines	409	250	350	250	-	0.0%
331 Tires & Tubes	6,862	7,680	8,500	10,450	2,770	36.1%
332 Minor Tools & Equipt.	1,765	2,500	2,500	2,500	-	0.0%
333 Auto,Gas, Oil & Lube	109,698	106,750	121,000	140,500	33,750	31.6%
334-1 Auto Repair Parts	55,521	50,000	48,000	60,000	10,000	20.0%
335 Paints & Supplies	-7	200	50	200	-	0.0%
336 Plumbing Supplies	1,322	600	1,000	1,200	600	100.0%
337 Electrical Supplies	1,309	2,500	2,500	3,000	500	20.0%
339 Wearing Apparel	27,339	14,625	12,000	11,940	(2,685)	-18.4%
342 Ammunition & Weapons	28,700	14,800	19,800	23,000	8,200	55.4%
343 Meals	2,119	2,100	2,150	2,500	400	19.0%
347 Photographic Supplies	1,736	2,000	1,800	2,500	500	25.0%
350 Scientific Supplies	6,984	2,500	2,500	3,000	500	20.0%
355 Investigative Funds	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	-	0.0%
Total Materials & Supplies	<u>260,387</u>	<u>228,905</u>	<u>240,750</u>	<u>283,695</u>	<u>54,790</u>	23.9%
<u>FIXED CHARGES</u>						
403 Vehicle Registrations	10	150	30	50	(100)	-66.7%
423 Dues & Memberships	1,135	1,800	1,500	1,800	-	0.0%
441 Electric Light & Power	18,440	22,000	19,000	21,000	(1,000)	-4.5%
444 Water Service	310	500	360	500	-	0.0%
445 Sewer Service	175	350	11,000	6,000	5,650	1614.3%
446 Telephone Service	<u>30,520</u>	<u>31,479</u>	<u>31,000</u>	<u>32,500</u>	<u>1,021</u>	3.2%
Total Fixed Charges	<u>50,590</u>	<u>56,279</u>	<u>62,890</u>	<u>61,850</u>	<u>5,571</u>	9.9%
<u>CAPITAL OUTLAY</u>						
502 Buildings & Fixed Equipment	0	0	85,000	0	-	
512 Protective Equipment	6,000	0	0	0	-	
522 Weapons	0	0	5,000	4,800	4,800	
523 Motor Vehicles	136,087	55,000	119,000	62,000	7,000	12.7%
525 Office Equipt.	7,788	6,000	6,000	8,500	2,500	41.7%
540 Depreciation	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	-	
Total Capital Outlay	<u>149,875</u>	<u>61,000</u>	<u>215,000</u>	<u>75,300</u>	<u>14,300</u>	23.4%
TOTAL APPROPRIATION	<u>8,134,548</u>	<u>8,820,092</u>	<u>8,795,233</u>	<u>9,035,421</u>	<u>215,329</u>	2.4%

ANNUAL BUDGET

BUDGET COMMENTARY
2008-2009

DEPARTMENT: Safety&Welfare
PROGRAM: Police

71-101 PAYROLL	
SEE PERSONNEL ANALYSIS FOR BREAKDOWN OF POLICE AND CIVILIAN PERSONNEL'S STATUS OF BASE, HOLIDAY, LONGEVITY, SHIFT DIFFERENTIAL PAY AND BONUS.	\$4,186,221
71-102 TEMPORARY EMPLOYEES	
EMERGENCY TEMPORARY HELP TO AID IN SPECIAL ASSIGNMENTS	\$200
71-103 OVERTIME	\$269,000
BASED ON OUR STUDY OF THE PREVIOUS YEARS AND THE CURRENT YEAR'S PROGRESS AND PROJECTION, THIS INCREASE SHOWS THE ADEQUATE AMOUNT NEEDED TO COVER MINIMUM MANPOWER REQUIREMENTS, COURT APPEARANCES, CALL BACK CASES, DISPATCHING AND THE REQUIRED CIRCUMSTANCES OF AN OFFICER HAVING TO STAY LATER THAN HIS/HER SHIFT. THIS ALSO INCLUDES FOR 20 HOURS OF INSERVICE TRAINING PROVISION FOR MILITARY PERSONNEL CALLED TO ACTIVE DUTY	
71-104 VACATION	
VACATION REPLACEMENT IS PAID BY CONTRACT AT STRAIGHT TIME, EXCEPT WHEN AN OFFICER IS ORDERED TO FILL A POSITION TO MEET MINIMUM MANPOWER REQUIREMENTS. THIS ACCOUNT IS CALCULATED BY THE AVERAGE TIME OF VACATION EARNED (18), BY EACH OFFICER (34) FOR THE YEAR, BY THE AVERAGE HOURLY RATE OF AN OFFICER @ (\$190/DAY), AND AN ALLOTMENT FOR THE ABOVE. ALSO INCLUDES CYCLE (\$800/MO)	\$190,000
71-106 PENSION	
BASED ON THIS YEARS FUNDING NEEDS	\$2,274,733

71-107	F.I.C.A. AND MEDICARE		Payroll	
	F.I.C.A.	6.20%	\$4,913,033	\$304,608
	MEDICARE	1.45%	\$4,913,033	\$71,239
				\$375,847
71-108	LIFE INSURANCE			
		72 EMPL @	8.00 /mo (includes recruits)	\$6,912
71-109	GROUP INSURANCE			
		39 EMPL @	1,242.86 /mo (includes recruits)	\$581,657
		25 EMPL @	496.05 /mo	\$148,814
				\$730,471
71-110	EDUCATIONAL			
	COLLEGE COURSES TAKEN BY POLICE AND CIVILIAN EMPLOYEES			\$40,000
71-112	CLOTHING ALLOWANCE			
	57 EMPL @ \$1,500		3 EMPL @ \$750	\$87,750
71-113	DELTA DENTAL			
		42 EMPL @	101.05 /mo (includes recruits)	\$50,930
		25 EMPL @	32.17 /mo	\$9,650
				\$60,580
71-115	OUT OF RANK			
	BASED ON 2006-2007 RECORDS			\$7,000
71-116	RETIRED EMPLOYEES			
	THIS ACCOUNT SERVICES THOSE RETIRED EMPLOYEES WHO ARE REQUIRED BY AGREEMENT TO RECEIVE THE FOLLOWING:			
	R. & C. LALIBERTE -MEDICAL REIMB. AND LIFE INS.			\$2,424
	MRS. A. WALLACE - BLUE CROSS/1 OVER 65 \$140/MO			\$1,680
	ROLLO CHAMPLIN - B.C. FAMILY, PENSION @ 948.54/MO			
	LIFE INSURANCE, 8.00/MO, DELTA DENTAL			\$26,225
	DENNIS SEELENBRANDT - PENSION 912.32/MO, 1/2 LIFE			
	INS. 4.00/MO, B.C. & DELTA DENTAL, FAMILY			\$25,742
	DOMENIC PERNARDO - PENSION (518.99/MO) LIFE INS 8.00/MO			\$6,324
	DENNIS FOURNIER - B.C. FAMILY			\$13,558
	BRIAN VITI \$1,609.37/MO			\$19,312
	BRIAN O'ROURKE MEDICAL AND DENTAL			\$14,746
	Potential retirees			<u>\$150,600</u>
				\$260,612
71-118	SAFETY INCENTIVE			
	10 FULL TIME - 1 PART TIME EMPLOYEES @ \$100/\$50 EACH			\$1,050

71-204	LEGAL SERVICES	
	TRANSCRIPT, WITNESS COSTS & NEGOTIATIONS	\$0
	NOTARY PUBLIC NEW & RENEWALS	<u>\$0</u>
		\$0
71-205	MEDICAL & DENTAL	
	R. CHAMPLIN	\$4,000
	ANNUAL PHYSICALS PER LABOR CONTRACT, 20 @ \$10 co-pay	\$200
	HEPATITIS SHOTS / FITNESS FOR DUTY	<u>\$1,000</u>
		\$5,200
71-207	INSTRUCTIONAL SERVICES	
	COST OF OUTSIDE SCHOOLS FOR LAW ENFORCEMENT SUBJECTS	\$10,000
	INSTRUCTOR SCHOOLS	\$7,000
	TRAINING MATERIAL	\$8,200
	LAW ENFORCEMENT TAPES	\$2,800
	INSERVICE TRAINING	\$10,000
	COMMUNITY POLICE ACADEMY	<u>\$2,000</u>
		\$40,000
71-210	TESTING SERVICES	
	PSYCHOLOGICAL & PHYSICAL TESTING AS REQUIRED FOR PERSONNEL; PROMOTIONAL EXAMS	\$5,000
71-216	PHOTO MICROFILMING	
	PRIOR YEARS INCIDENT REPORTS, OFFENSE REPORTS, ACCIDENT REPORTS	\$4,000
71-219	PROFESSIONAL SERVICES	
	ARBITRATION/LEGAL/MISC	\$500
71-224	TRAVEL EXPENSES	
	MISC TRAVEL FOR DEPARTMENT PERSONNEL	\$2,400
	MISC MEETINGS	\$415
	FRAUD MEETINGS	\$295
	ARSON MEETINGS	\$265
	CHIEF'S VARIOUS MEETINGS	<u>\$625</u>
		\$4,000
71-231	ADVERTISING	
	MISC ADVERTISING (COVERS RECRUITING ADS & HOLIDAY SAFETY MESSAGES)	\$100
71-233	PRINTING	
	VARIOUS FORMS	\$2,000
	SEX OFFENDER NOTIFICATIONS	<u>\$7,200</u>
		\$9,200

71-243 REPAIR FIXED EQUIPMENT HEATING SYSTEM, GENERATOR, AIR CONDITIONERS, CAMERA	\$2,200
71-244 REPAIR OPERATING EQUIPMENT LAB EQUIPMENT, WEAPONS, TIMECLOCKS, RADAR	\$4,500
71-245 MAINTENANCE OFFICE EQUIPMENT TYPEWRITERS AND FAXES REPAIRS AS REQUIRED	\$200
COPIERS:	
IKON (4 COPIERS)	
2 IMAGE RUNNER, Ricoh, Cannon 3050	\$2,300
QMS COLOR COPIER	\$400
TONER	<u>\$0</u>
	\$2,900
71-246 MAINTENANCE COMMUNICATIONS EQUIPMENT PORTABLES, BASE STATION, MOBILE UNITS, ANTENNAS REPLACE COMMUNICATION SYSTEM CYBERCOM CONTRACT LOGGING MACHINE	\$9,700 \$0 \$4,400 <u>\$1,050</u> \$15,150
71-247 CANINE UNIT TRAINING,VET CARE, EQUIPMENT, FOOD	\$2,500
71-248 PROPERTY MAINTENANCE RENTAL EQUIPMENT FOR GROUNDS MAINTENANCE, PURCHASE OF GROUNDS SUPPLIES, IE. ICE MELT, FERTILIZER, FLOWERS, REPAIRS OF MINOR ITEMS, IE. GLASS, LOCKS NEW RUGS PEST CONTROL CONTRACT	\$2,650 \$0 <u>\$350</u> \$3,000
71-249 MAINTENANCE OF COMPUTER EQUIPMENT IMC MAINTENANCE MISC REPLACEMENT ITEMS COGENT (FINGERPRINT CONTRACT) SOFTWARE UPDATE & SYSTEM SUPPORT HARDWARE REPAIRS CRITICAL REACH ANNUAL FEE	\$12,000 \$2,000 \$7,200 \$500 \$500 <u>\$500</u> \$22,700
71-255 EQUIPMENT RENTAL MOTORCYCLE IMAGE RUNNER COPIER PATROL STENCIL	\$0 \$0 <u>\$0</u>

	\$0
71-274 VEHICLE WASHES ADMINISTRATION, DETECTIVES, PATROL	\$2,200
71-275 TOWING SERVICES TOWING OF DISABLED POLICE VEHICLES & IMPOUNDS	\$1,000
71-283 LAUNDRY SERVICES CLEANING OF UNIFORMS THAT ARE SOILED BY BLOOD OR OTHER UNUSUAL JOB RELATED ACTIONS CLEANING OF FIRE BLANKETS	\$50
71-301 OFFICE SUPPLIES PURCHASE OF GENERAL OFFICE SUPPLIES, IE. CALENDARS, RIBBONS, ENVELOPES, PENS, FOLDERS, PADS, BINDERS, FAX PAPER, PAPER CLIPS, STAPLES, WHITE OUT, MISC SUPPLIES, COMMUNITY RELATIONS AND RECRUITMENT	\$6,000
71-302 MAGAZINE & SUBSCRIPTION CLARK BOARDMAN, MITCHIE, MATHEW BENDER, COLE DIRECTORY, U.S. IDENTIFICATION, GRANT PUBLICATIONS	\$3,000
71-323 CHEMICALS RECHARGE FIRE EXTINGUISHERS	\$800
71-324 CLEANING & SANITARY SUPPLIES SOAPS, TISSUE, POLISHES, DISINFECTANTS, TRASH BAGS, CLEANERS, PAPER TOWEL, CPR MASKS	\$2,700
71-327 FUEL OIL DEBLOIS -2535 GALS EST @ \$3. BOILER CONTRACTS	\$7,605 <u>\$800</u> \$8,405
71-328 WOOD PRODUCTS TO PURCHASE WOOD FOR SHELVING & MISC WORK	\$250
71-330 MEDICINE FIRST AID	\$250
71-331 TIRES & TUBES 110 TIRES @ AVE \$95	\$10,450
71-332 MINOR TOOLS & EQUIPMENT MISC EXPENDITURES INCLUDING FLASHLIGHTS, BULBS, FLARES	\$2,500

71-333	AUTO, GAS, & LUBE	
	EST. USE OF GASOLINE 45,000 GALS.; \$3/GAL	\$135,000
	OIL CHANGES	\$4,500
	GAS FOR BOATS	<u>\$1,000</u>
		\$140,500
71-334	AUTO REPAIR	
	ESTIMATED PARTS & REPAIRS BASED ON 7/07-1/08	\$60,000
71-335	PAINTS & SUPPLY	
	MISC PAINT FOR VARIOUS AREAS OF THE BUILDING	\$200
71-336	PLUMBING SUPPLY	
	EST COST OF SUPPLIES	\$1,200
71-337	ELECTRICAL SUPPLIES	
	COST OF SUPPLIES TO REPAIR EQUIPMENT AND	\$3,000
	OLD ELECTRICAL APPARATUS	
71-339	WEARING APPAREL	
	4 NEW OFFICER'S UNIFORMS	
	SUMMER - CLOTHES, HAT, MISC.	\$2,900
	WINTER - CLOTHES, HAT, COAT, MISC.	\$3,600
	ACADEMY CLOTHES	\$1,040
	MOTORCYCLE APPAREL	\$0
	MISC EQUIPMENT AND 3 BULLET PROOF VESTS	\$3,200
	REPLACEMENT OF DAMAGED UNIFORMS	<u>\$1,200</u>
		\$11,940
71-342	AMMUNITION & WEAPONS	
	AMMUNITION FOR QUALIFICATIONS, DUTY, RECRUIT	\$23,000
	ACADEMY TRAINING, TARGETS, TARGET STANDS,	
	VARIOUS TYPES OF EQUIPMENT AND WEAPONS	
71-343	MEALS	
	PRISONER'S MEALS	\$2,500
71-347	PHOTO SUPPLIES	
	FILM FOR PATROL, FINGERPRINT & CRIME SCENE CAMERA	\$2,500
	MISC PHOTOGRAPHIC SUPPLIES	
	MUG SHOT PROCESSING, CAMERA REPAIRS	
	COST OF OUTSIDE COLOR FILM DEVELOPING	
	SPECIAL TUNGSTUN BULBS	

71-350 SCIENTIFIC SUPPLY VINYL GLOVES, DRUG TESTING KITS, LIFTING TAPES, BACKING CARDS, FINGERPRINTING INK, EVIDENCE BAGS, EVIDENCE CANS, BOTTLES & JARS, BARRIER TAPE, EVIDENCE TAPE & COLLECTION KITS, SILICONE RUBBER	\$3,000
71-355 INVESTIGATIVE FUNDS FUNDS NEEDED TO FURTHER CRIMINAL INVESTIGATIONS	\$1,500
71-403 VEHICLE REGISTRATIONS REGISTRATIONS FOR CARS	\$50
71-423 DUES & MEMBERSHIPS IACP, RI AUTO ARSON, COMMONWEALTH POLICE OFFICERS, FRAUD ASSN, RI TRAINING ASSN., BCI OFFICERS ASSN. HARBOUR MASTER'S ASSN., NAFTO, COPSA	\$1,800
71-441 ELECTRIC LIGHTS APPROX. USE OF KWH	\$21,000
71-444 WATER SERVICE BASED ON THE LAST FEW YEARS	\$500
71-445 SEWER SERVICE SEWER CONNECTION	\$6,000
71-446 TELEPHONES CONTRACTED PAGER SERVICE MAINTAINENCE OF MERLIN PHONE SYSTEM 3 FAX LINES DEAF PHONE (TDD) 1 REMOTE RECEIVER & MOBILE DATA TERMINAL 2 REMOTE RECEIVERS NEXTEL / CAR PHONES LINE CHARGES INTERNET/COX VOICE MAIL LOCATE PLUS	 \$0 \$1,400 \$1,260 \$372 \$780 \$2,040 \$6,900 \$15,000 \$3,636 \$612 \$500 \$32,500
71-502 BUILDINGS AND FIXED EQUIPMENT MODIFICATION OF BACK-LOT BURM	\$0

71-512 PROTECTIVE EQUIPMENT	
REPLACE USED SWAT EQUIPMENT	\$0
71-522 WEAPONS	
REPLACEMENT OF 40 CAL AND MP5'S	\$4,800
71-523 MOTOR VEHICLES	
2 POLICE VEHICLES	\$62,000
71-525 OFFICE EQUIPMENT	
MISC FURNITURE ITEMS: CHAIR, LOCKERS	\$2,500
HARDWARE UPGRADES \$200/MACHINE	\$2,000
SOFTWARE	\$2,000
NEW DESKTOPS AND LAPTOPS	<u>\$2,000</u>
	\$8,500
71-540 DEPRECIATION	\$0
GRAND TOTAL	\$9,035,421

POLICE CIVILIAN PERSONNEL 2008/2009 BUDGET

POSITIC	NAME	BASE SALARY	7/1/2008 INCREASE	1/1/2009 INCREASE	1-Jul-08
					1-Jan-2009 SHIFT DIFF.
EXEC. SE	B. GAMMELL	\$42,970	\$430	\$868	
CLERK	T. RYAN	\$33,026	\$330	\$667	
MAINTEN	M. CANIGLIA	\$39,666	\$397	\$801	
DISPATCH	D. KAREEMO	\$35,081	\$351	\$709	\$683
DISPATCH	L. BESSETTE	\$39,332	\$393	\$794	
CLERK IV	B. RATHBUN	\$37,656	\$377	\$761	
DISPATCH	J. ANDERSON	\$35,081	\$351	\$709	\$371
DISPATCH	A. NARDOLLILO	\$39,332	\$393	\$794	\$585
DISPATCH	NEW POSITION	\$33,891	\$339	\$685	
DISPATCH	NEW POSITION deleted by TC	-\$33,891	-\$339	-\$685	\$0
MIS	M. BROOGI	\$53,000	\$530	\$1,071	
BUS. MANT.	STAFFORD	\$52,686	\$527	\$1,064	
DATA ENTC.	TEW	\$39,749	\$397	\$803	
P/T MAINT	D. SILVERMAN	\$18,824	\$188	\$380	
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		\$500,292	\$5,003	\$10,106	\$1,638

ANIMAL CONTROL PERSONNEL 2008/2009

POSITIC	NAME	BASE SALARY	INCREASE	01-Jul-08	
				1-Jan-2009 SHIFT DIFF.	
ASST. AC	M. MCCORMICK	\$35,693	\$357	\$721	
ACO 10 yr	C. LACOMBE 10 yr	\$48,942	\$489	\$989	
ASST. AC	J. ZAKOWSKI (5/7/07)	\$35,693	\$357	\$721	
		-----	-----	-----	
TOTALS		\$120,328	\$1,203	\$2,431	\$0

NAME	PRESENT PAY RATE	DATE OF HIRE	INCREASE		NEW PAY RATE
			REQUEST	REQUEST	
			7/1/2008 PAY INCREASE	2.25% 2.25% 1/1/2009 PAY INCREASE	
1 WALTER HENNES	\$63,191	07-Jun-76	\$711	\$1,438	\$65,340
2 RICHARD SCHMIT	\$68,250	01-Sep-78	\$768	\$1,553	\$70,570
3 MARK E. CURRIE	\$50,160	25-Jan-88	\$564	\$1,141	\$51,866
4 RONALD DaSILVA	\$80,000	06-Sep-88	\$900	\$1,820	\$82,720
5 NEIL W. LAIRD	\$50,160	13-Feb-89	\$564	\$1,141	\$51,866
6 PAUL KOCZWANS	\$50,160	10-Apr-89	\$564	\$1,141	\$51,866
7 MICHAEL FLANAG	\$58,514	05-Sep-89	\$658	\$1,331	\$60,503
8 ROBIN WINSLOW	\$58,514	16-Jul-90	\$658	\$1,331	\$60,503
9 ROBERT STURDAI	\$54,177	16-Jul-90	\$609	\$1,233	\$56,019
10 WAYNE FRENCH	\$50,160	16-Jul-90	\$564	\$1,141	\$51,866
11 STEPHEN MICHAEL	\$58,514	16-Jul-90	\$658	\$1,331	\$60,503
12 BRYAN VOLPE	\$63,191	16-Jul-90	\$711	\$1,438	\$65,340
13 JOHN SHIELDS	\$54,177	16-Jul-90	\$609	\$1,233	\$56,019
14 JAMES RICKARD	\$63,191	30-Dec-91	\$711	\$1,438	\$65,340
15 JAMES McCARROL	\$54,177	30-Dec-91	\$609	\$1,233	\$56,019
16 JOSEPH VIGEANT	\$50,160	30-Dec-91	\$564	\$1,141	\$51,866
17 THOMAS NORET	\$50,160	07-Sep-92	\$564	\$1,141	\$51,866
18 MATTHEW CARLO	\$50,160	01-Feb-93	\$564	\$1,141	\$51,866
19 DAVID TOMASSO	\$58,514	01-Feb-93	\$658	\$1,331	\$60,503
20 JOHN MACDONALD	\$58,514	29-Aug-94	\$658	\$1,331	\$60,503
21 KEVIN NOLAN	\$54,177	12-Dec-94	\$609	\$1,233	\$56,019
22 FREDERICK HEISE	\$54,177	25-Mar-96	\$609	\$1,233	\$56,019
23 BRIAN SULLIVAN	\$50,160	03-Sep-96	\$564	\$1,141	\$51,866
24 PETER ZALABOWSKI	\$54,177	03-Sep-96	\$609	\$1,233	\$56,019
25 JASON BURLINGA	\$50,160	03-Sep-96	\$564	\$1,141	\$51,866
26 DAVID NELSON	\$50,160	03-Sep-96	\$564	\$1,141	\$51,866
27 DAVID TUCKER	\$50,160	14-Dec-98	\$564	\$1,141	\$51,866
28 GARY MILLER	\$54,177	04-Oct-99	\$609	\$1,233	\$56,019
29 BRYAN RICCI	\$50,160	24-Sep-99	\$564	\$1,141	\$51,866
30 ALYSSA CLOUTIER	\$50,160	04-Dec-00	\$564	\$1,141	\$51,866
31 DENNIS SKORSKI	\$54,177	30-Jul-01	\$609	\$1,233	\$56,019
32 DAVID FRAATZ	\$50,160	20-Aug-01	\$564	\$1,141	\$51,866
33 ALFRED FERRETT	\$50,160	18-Mar-02	\$564	\$1,141	\$51,866
34 BENJAMIN SEDAM	\$50,160	18-Mar-02	\$564	\$1,141	\$51,866

35 KEITH CLARK	\$50,160	18-Mar-02	\$564	\$1,141	\$51,866
36 KEVIN HARRIS	\$50,160	13-Aug-02	\$564	\$1,141	\$51,866
37 RANDY POLION	\$50,160	13-Aug-02	\$564	\$1,141	\$51,866
38 MATTHEW BLAIR	\$50,160	17-Mar-03	\$564	\$1,141	\$51,866
39 MICHAEL PACHEC	\$50,160	17-Mar-03	\$564	\$1,141	\$51,866
40 BENJAMIN WITT	\$50,160	17-Mar-03	\$564	\$1,141	\$51,866
41 KENNETH GEBO	\$45,289	9-Aug-2005	\$509	\$1,030	\$46,829
STEP II TO I	\$4,309	23-Nov-2005	\$48	\$98	\$4,456
42 DOMENIC GUGLIE	\$45,289	9-Aug-2005	\$509	\$1,030	\$46,829
STEP II TO I	\$4,309	23-Nov-2005	\$48	\$98	\$4,456
43 AIRES MEDEIROS	\$45,289	9-Aug-2005	\$509	\$1,030	\$46,829
STEP II TO I	\$4,309	23-Nov-2005	\$48	\$98	\$4,456
44 STEPHEN GABRIE	\$45,289	5-Jul-2006	\$509	\$1,030	\$46,829
45 BRAD BARCO	\$43,812	15-Aug-2006	\$493	\$997	\$45,302
STEP III TO II	\$852	1-Dec-2006	\$10	\$19	\$881
46 JOSHUA HENDRIC	\$43,812	15-Aug-2006	\$493	\$997	\$45,302
STEP III TO II	\$1,590	1-Dec-2006	\$18	\$36	\$1,644
47 ROBERT JACAVON	\$43,812	15-Aug-2006	\$493	\$997	\$45,302
STEP III TO II	\$1,590	1-Dec-2006	\$18	\$36	\$1,644
48 RICHARD PENDOL	\$43,812	15-Aug-2006	\$493	\$997	\$45,302
STEP III TO II	\$1,590	1-Dec-2006	\$18	\$36	\$1,644
49 PEDRO VIEIRA	\$43,812	15-Aug-2006	\$493	\$997	\$45,302
STEP III TO II	\$1,590	1-Dec-2006	\$18	\$36	\$1,644
50 GRAHAM MACCOY	\$43,812	19-Mar-2007	\$493	\$997	\$45,302
STEP IV TO III		29-Jun-2007	\$0	\$0	\$0
51 ALEXANDER DEMI	\$43,812	19-Mar-2007	\$493	\$997	\$45,302
STEP IV TO III		29-Jun-2007	\$0	\$0	\$0
52 ERICA NOVAK	\$43,812	19-Mar-2007	\$493	\$997	\$45,302
STEP IV TO III		29-Jun-2007	\$0	\$0	\$0
53 PAUL PACHECO	\$40,946	14-Aug-2007	\$461	\$932	\$42,339
STEP IV TO III	\$1,653	30-Nov-2007	\$19	\$38	\$1,710
54 NICHOLAS DIROBI	\$40,946	14-Aug-2007	\$461	\$932	\$42,339
STEP IV TO III	\$1,653	30-Nov-2007	\$19	\$38	\$1,710
55 THOMAS SNOW	\$40,946	14-Aug-2007	\$461	\$932	\$42,339
STEP IV TO III	\$1,653	30-Nov-2007	\$19	\$38	\$1,710
56 JADINE FERRI	\$40,946	3-Dec-2007	\$461	\$932	\$42,339
STEP IV TO III	\$827	14-Mar-2008	\$9	\$19	\$855
57 PAUL KELLEY	\$40,946	3-Dec-2007	\$461	\$932	\$42,339
STEP IV TO III	\$827	14-Mar-2007	\$9	\$19	\$855
58 RYAN DESISTO	\$40,946	3-Dec-2007	\$461	\$932	\$42,339
STEP IV TO III	\$827	14-Mar-2008	\$9	\$19	\$855
59 RECRUIT	\$40,946	1-Jul-2008	\$461	\$932	\$42,339
60 RECRUIT	\$40,946	1-Jul-2008	\$461	\$932	\$42,339

TOTAL

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\$34,359 \$69,491 \$3,157,985

	2.00%		Union and Non-Union				
MEDICAL	2.00%						
WAIVER	LONGEV	HOLIDAY	TOTAL	FICA	MEDICARI	LIFE	MEDICAL
\$4,300			\$48,568	\$3,011	\$704	\$88	0
\$4,300			\$38,324	\$2,376	\$556	\$88	
			\$40,864	\$2,534	\$593	\$88	\$5,411
\$4,300		\$2,518	\$43,640	\$2,706	\$633	\$88	
	\$406	\$2,506	\$43,431	\$2,693	\$630	\$88	\$13,558
			\$38,793	\$2,405	\$562	\$88	\$13,558
\$4,300		\$2,499	\$43,309	\$2,685	\$628	\$88	\$0
		\$2,517	\$43,621	\$2,704	\$633	\$88	\$13,558
	\$1,190	\$2,210	\$38,314	\$2,375	\$556	\$88	\$13,558
	\$1,190	\$2,210	\$38,314	\$2,375	\$556	\$88	\$13,558
\$0	-\$1,190	-\$2,210	-\$38,314	-\$2,375	-\$556	-\$88	-\$13,558
			\$54,601	\$3,385	\$792	\$88	\$13,558
			\$54,278	\$3,365	\$787	\$88	\$13,558
	\$611		\$41,560	\$2,577	\$603	\$88	\$5,411
	\$465		\$19,858	\$1,231	\$288		
<hr/>							
\$17,200	\$2,672	\$12,249	\$549,160	\$34,048	\$7,963	\$1,060	\$92,173

	2%						
MEDICAL							
WAIVER	LONGEVITY		TOTAL	FICA	MEDICARI	LIFE	MEDICAL
	\$0		\$36,771	\$2,280	\$533	\$88	\$5,411
	\$0		\$50,420	\$3,126	\$731	\$88	\$13,558
	\$0		\$36,771	\$2,280	\$533	\$88	\$5,411
<hr/>							
\$0	\$0		\$123,962	\$7,686	\$1,797	\$265	\$24,381

CLOTHING PREMIUM	ONGEVIT' PAY	SHIFT DIFF	WAIVER	BONUS 1.50%	HOLIDAY UNIFORM	TOTAL PAY	
\$1,040	\$5,881		\$7,373	\$980	\$4,169	\$1,500	\$86,282
\$1,040	\$6,351			\$1,059	\$4,498	\$1,500	\$85,018
\$1,040	\$4,668				\$3,322	\$750	\$61,645
\$1,040	\$7,445			\$1,241	\$5,262	\$1,500	\$99,208
	\$4,668			\$778	\$3,262	\$1,500	\$62,073
\$1,040	\$4,668			\$778	\$3,322	\$1,500	\$63,173
	\$5,445	\$728		\$908	\$3,805	\$1,500	\$72,889
\$1,040	\$5,445			\$908	\$3,865	\$1,500	\$73,261
	\$5,042			\$840	\$3,523	\$1,500	\$66,924
\$1,040	\$4,668			\$778	\$3,322	\$1,500	\$63,173
	\$5,445	\$624		\$908	\$3,805	\$1,500	\$72,785
\$1,040	\$5,881			\$980	\$4,169	\$1,500	\$78,909
\$1,040	\$5,042			\$840	\$3,583	\$1,500	\$68,024
\$1,040	\$5,881			\$980	\$4,169	\$1,500	\$78,909
	\$5,042	\$624		\$840	\$3,523	\$1,500	\$67,548
\$1,040	\$4,668			\$778	\$3,322	\$1,500	\$63,173
\$1,040	\$4,668			\$778	\$3,322	\$1,500	\$63,173
	\$4,668		\$6,779	\$778	\$3,262	\$1,500	\$68,853
\$1,040	\$5,445			\$908	\$3,865	\$1,500	\$73,261
	\$4,538			\$908	\$3,752	\$1,500	\$71,201
	\$4,201	\$728		\$840	\$3,474	\$1,500	\$66,763
	\$4,201		\$6,779	\$840	\$3,474	\$1,500	\$72,815
\$1,040	\$3,890		\$7,373	\$778	\$3,277	\$1,500	\$69,724
\$1,040	\$4,201	\$624		\$840	\$3,534	\$1,500	\$67,759
\$1,040	\$3,890			\$778	\$3,277	\$1,500	\$62,350
	\$3,890	\$624		\$778	\$3,217	\$1,500	\$61,874
\$1,040	\$2,075	\$624		\$778	\$3,172	\$1,500	\$61,054
	\$2,241	\$624		\$840	\$3,361	\$1,500	\$64,586
	\$2,075			\$778	\$3,112	\$1,500	\$59,330
	\$2,075	\$624		\$778	\$3,112	\$1,500	\$59,954
	\$2,241	\$728		\$840	\$3,361	\$1,500	\$64,690
	\$2,075			\$778	\$3,112	\$1,500	\$59,330
	\$2,075			\$778	\$3,112	\$1,500	\$59,330
\$1,040	\$2,075			\$778	\$3,172	\$1,500	\$60,430

\$2,075			\$778	\$3,112	\$1,500	\$59,330
\$2,075			\$778	\$3,112	\$1,500	\$59,330
\$2,075			\$778	\$3,112	\$1,500	\$59,330
\$2,075			\$778	\$3,112	\$1,500	\$59,330
\$2,075	\$728		\$778	\$3,112	\$1,500	\$60,058
\$2,075	\$728		\$778	\$3,112	\$1,500	\$60,058
\$0	\$624			\$2,702	\$1,500	\$51,655
\$0				\$257		\$4,713
\$0	\$624			\$2,702	\$1,500	\$51,655
\$0				\$257		\$4,713
\$0	\$624			\$2,702	\$1,500	\$51,655
\$0				\$257		\$4,713
\$0	\$624			\$2,702	\$1,500	\$51,655
\$0	\$728			\$2,614	\$1,500	\$50,143
\$0				\$51		\$932
\$0	\$624			\$2,614	\$1,500	\$50,039
\$0				\$95		\$1,739
\$0	\$728			\$2,614	\$1,500	\$50,143
\$0				\$95		\$1,739
\$0	\$624	\$7,373		\$2,614	\$1,500	\$57,413
\$0				\$95		\$1,739
\$0	\$728			\$2,614	\$1,500	\$50,143
\$0				\$95		\$1,739
\$0	\$728			\$2,614	\$1,500	\$50,143
\$0				\$0		\$0
\$0	\$728			\$2,614	\$1,500	\$50,143
\$0				\$0		\$0
\$0	\$728			\$2,614	\$1,500	\$50,143
\$0				\$0		\$0
\$0	\$624			\$2,443	\$1,500	\$46,905
				\$99		\$1,808
	\$624			\$2,443	\$1,500	\$46,905
				\$99		\$1,808
	\$728			\$2,443	\$1,500	\$47,009
				\$99		\$1,808
	\$728			\$2,443	\$1,500	\$47,009
				\$49		\$904
	\$728			\$2,443	\$1,500	\$47,009
				\$49		\$904
	\$624			\$2,443	\$1,500	\$46,905
				\$49		\$904
				\$2,443	\$750	\$45,531
				\$2,443	\$750	\$45,531

\$18,720 \$159,209 \$20,176 \$35,678 \$32,837 \$192,457 \$87,750 \$3,704,811

* \$25,000 STATE INCE
* \$190,000 VACATION R
* \$269,000 OVERTIME
* \$5,000 GRANTS
* \$7,000 OUT OF RAN
* \$194,148 RETIREMEN
* \$20,000 SICK BUYBA

	WORKMAN'S			
DENTAL	PENSION	COMP.	TOTAL	HIRED OR RECLASS
\$1,188	\$4,857	\$215	\$58,631	10-Feb-98
\$1,188	\$3,832	\$169	\$46,533	14-Feb-05
\$378	\$4,086	\$3,671	\$57,625	15-Jul-91
	\$4,364	\$193	\$54,142	7-Jan-08
\$1,188	\$4,343	\$192	\$68,629	4-Feb-99
\$1,188	\$3,879	\$171	\$60,646	21-Sep-81
\$0	\$4,331	\$191	\$53,731	1-Feb-07
\$1,188	\$4,362	\$193	\$68,864	21-Jun-98
\$1,188	\$3,831	\$169	\$62,291	1-Jul-08
\$1,188	\$3,831	\$169	\$62,291	1-Jul-08
-\$1,188	-\$3,831	-\$169	-\$62,291	
\$1,188	\$5,460	\$241	\$79,314	26-Feb-08
\$1,188	\$5,428	\$240	\$78,932	8-Oct-90
\$378	\$4,156	\$184	\$54,957	27-Aug-83
		\$1,784	\$23,161	8-Aug-98

\$10,259	\$52,930	\$7,614	\$767,456	

	WORKMAN'S			
DENTA	PENSION	COMP.	TOTAL	
\$378	\$3,677	\$1,722	\$50,861	13-Jun-05
\$1,188	\$5,042	\$2,361	\$76,516	28-May-98
\$378	\$3,677	\$1,722	\$50,861	7-Nov-05

\$1,944	\$12,396	\$5,806	\$178,237	

01-Jul-08

W/O PENSION

FICA	MEDICAF	LIFE	PENSION CONTRIBUTION	BLUE CROSS BASIC	DELTA DENTAL III	TOTAL THIS OFFICER
\$5,350	\$1,251	\$88	\$8,628			\$92,971
\$5,271	\$1,233	\$88	\$8,502	\$13,558	\$1,188	\$106,356
\$3,822	\$894	\$88	\$6,165	\$13,558	\$1,188	\$81,196
\$6,151	\$1,439	\$88	\$9,921	\$13,558	\$1,188	\$121,632
\$3,849	\$900	\$88	\$6,207	\$5,411	\$378	\$72,700
\$3,917	\$916	\$88	\$6,317	\$13,558	\$1,188	\$82,841
\$4,519	\$1,057	\$88	\$7,289	\$13,558	\$1,188	\$93,299
\$4,542	\$1,062	\$88	\$7,326	\$13,558	\$1,188	\$93,700
\$4,149	\$970	\$88	\$6,692	\$13,558	\$1,188	\$86,879
\$3,917	\$916	\$88	\$6,317	\$13,558	\$1,188	\$82,841
\$4,513	\$1,055	\$88	\$7,278	\$13,558	\$1,188	\$93,187
\$4,892	\$1,144	\$88	\$7,891	\$13,558	\$1,188	\$99,780
\$4,218	\$986	\$88	\$6,802	\$13,558	\$1,188	\$88,063
\$4,892	\$1,144	\$88	\$7,891	\$13,558	\$1,188	\$99,780
\$4,188	\$979	\$88	\$6,755	\$13,558	\$1,188	\$87,550
\$3,917	\$916	\$88	\$6,317	\$13,558	\$1,188	\$82,841
\$3,917	\$916	\$88	\$6,317	\$13,558	\$1,188	\$82,841
\$4,269	\$998	\$88	\$6,885		\$1,188	\$75,396
\$4,542	\$1,062	\$88	\$7,326	\$13,558	\$1,188	\$93,700
\$4,414	\$1,032	\$88	\$7,120	\$5,411	\$378	\$82,526
\$4,139	\$968	\$88	\$6,676	\$13,558	\$1,188	\$86,706
\$4,515	\$1,056	\$88	\$7,281	\$13,558	\$1,188	\$93,220
\$4,323	\$1,011	\$88	\$6,972	0	0	\$75,146
\$4,201	\$983	\$88	\$6,776	\$13,558	\$1,188	\$87,778
\$3,866	\$904	\$88	\$6,235	\$5,411	\$378	\$72,998
\$3,836	\$897	\$88	\$6,187	\$13,558	\$1,188	\$81,442
\$3,785	\$885	\$88	\$6,105	\$13,558	\$1,188	\$80,560
\$4,004	\$936	\$88	\$6,459	\$13,558	\$1,188	\$84,361
\$3,678	\$860	\$88	\$5,933	\$13,558	\$1,188	\$78,704
\$3,717	\$869	\$88	\$5,995	\$13,558	\$1,188	\$79,376
\$4,011	\$938	\$88	\$6,469	\$5,411	\$378	\$75,516
\$3,678	\$860	\$88	\$5,933	\$13,558	\$1,188	\$78,704
\$3,678	\$860	\$88	\$5,933	\$5,411	\$378	\$69,747
\$3,747	\$876	\$88	\$6,043	\$5,411	\$378	\$70,931

\$3,678	\$860	\$88	\$5,933	\$13,558	\$1,188	\$78,704
\$3,678	\$860	\$88	\$5,933	\$5,411	\$378	\$69,747
\$3,678	\$860	\$88	\$5,933	\$5,411	\$378	\$69,747
\$3,678	\$860	\$88	\$5,933	\$13,558	\$1,188	\$78,704
\$3,724	\$871	\$88	\$6,006	\$13,558	\$1,188	\$79,488
\$3,724	\$871	\$88	\$6,006	\$13,558	\$1,188	\$79,488
\$3,203	\$749	\$88	\$5,165	\$5,411	\$378	\$61,484
\$292	\$68		\$471			\$5,073
\$3,203	\$749	\$88	\$5,165	\$13,558	\$1,188	\$70,441
\$292	\$68		\$471			\$5,073
\$3,203	\$749	\$88	\$5,165	\$5,411	\$378	\$61,484
\$292	\$68		\$471			\$5,073
\$3,203	\$749	\$88	\$5,165	\$13,558	\$1,188	\$70,441
\$3,109	\$727	\$88	\$5,014	\$5,411	\$378	\$59,857
\$58	\$14		\$93			\$1,003
\$3,102	\$726	\$88	\$5,004	\$5,411	\$378	\$59,745
\$108	\$25		\$174			\$1,872
\$3,109	\$727	\$88	\$5,014	\$5,411	\$378	\$59,857
\$108	\$25		\$174			\$1,872
\$3,560	\$832	\$88	\$5,741	\$0	0	\$61,893
\$108	\$25		\$174			\$1,872
\$3,109	\$727	\$88	\$5,014	\$5,411	\$378	\$59,857
\$108	\$25		\$174			\$1,872
\$3,109	\$727	\$88	\$5,014	\$5,411	\$378	\$59,857
\$0	\$0		\$0			\$0
\$3,109	\$727	\$88	\$5,014	\$5,411	\$378	\$59,857
\$0	\$0		\$0			\$0
\$3,109	\$727	\$88	\$5,014	\$5,411	\$378	\$59,857
\$0	\$0		\$0			\$0
\$2,908	\$680	\$88	\$4,691	\$5,411	\$378	\$56,371
\$112	\$26		\$181			\$1,946
\$2,908	\$680	\$88	\$4,691	\$5,411	\$378	\$56,371
\$112	\$26		\$181			\$1,946
\$2,915	\$682	\$88	\$4,701	\$5,411	\$378	\$56,483
\$112	\$26		\$181			\$1,946
\$2,915	\$682	\$88	\$4,701	\$5,411	\$378	\$56,483
\$56	\$13		\$90			\$973
\$2,915	\$682	\$88	\$4,701	\$5,411	\$378	\$56,483
\$56	\$13		\$90			\$973
\$2,908	\$680	\$88	\$4,691	\$5,411	\$378	\$56,371
\$56	\$13		\$90			\$973
\$2,823	\$660	\$88	\$4,553	\$13,558	\$1,188	\$63,849
\$2,823	\$660	\$88	\$4,553	\$13,558	\$1,188	\$63,849

\$229,698	\$53,720	\$5,299	\$370,481	\$571,891	\$49,085	\$4,614,504
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\$1,550	\$363
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\$11,780	\$2,755
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\$16,678	\$3,901
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\$310	\$73
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\$434	\$102
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\$12,037	\$2,815
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\$1,240	\$290
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\$273,727	\$64,017
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SAFETY & WELFARE: ANIMAL CONTROL

Account No. 720

<u>PROGRAM SUMMARY</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009
100 PERSONAL SERVICES	135,040	162,488	157,662	170,916
200 CONTRACTUAL SERVICES	6,984	12,030	8,790	10,550
300 MATERIALS & SUPPLIES	10,141	11,295	13,110	11,775
400 FIXED CHARGES	16,154	15,905	19,625	19,675
500 CAPITAL OUTLAY	<u>1,149</u>	<u>200</u>	<u>200</u>	<u>200</u>
TOTAL APPROPRIATION	<u>169,468</u>	<u>201,918</u>	<u>199,387</u>	<u>213,116</u>

PERSONNEL

Animal Control Officer (1)
Assist. Animal Control Officer (2)

SAFETY & WELFARE: ANIMAL CONTROL

Account No. 720

<u>EXPENDITURE DETAIL</u>	<u>ACTUAL</u> 2006-2007	<u>BUDGET</u> 2007-2008	<u>ESTIMATE</u> 2007-2008	<u>PROPOSED</u> 2007-2008		<u>PROPOSED VS BUDGET</u>	
<u>PERSONAL SERVICES</u>							
101 Regular Employees	98,653	118,500	117,000	123,962		5,462	4.6%
103 Overtime	3,194	5,500	2,500	5,500		0	0.0%
107 Fica/Medicare	7,805	9,640	9,400	10,058		418	4.3%
108 Life Insurance	191	290	206	290		0	0.0%
109 Group Insurance	20,871	24,383	24,381	26,821		2,438	10.0%
113 Delta Dental	1,755	1,875	1,875	1,985		110	5.8%
115 Shift Differential	2,271	2,000	2,000	2,000		0	0.0%
118 Safety Incentive	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>		<u>0</u>	0.0%
Total Personal Services	<u>135,040</u>	<u>162,488</u>	<u>157,662</u>	<u>170,916</u>		<u>8,428</u>	5.2%
<u>CONTRACTUAL SERVICES</u>							
205 Medical & Dental Services	168	375	150	375		0	0.0%
207 Instructional Services	0	0	0	500		500	
224 Travel Expense	82	1,300	750	50		-1,250	-96.2%
233 Printing	239	500	250	500		0	0.0%
243 Repair-Fixed Plant Equip.	327	1,000	500	1,000		0	0.0%
244 Repair-Operating Equip.	0	600	200	300		-300	-50.0%
245 Maintenance-Office Equip.	135	350	150	100		-250	-71.4%
248 Property Maintenance	520	600	600	600		0	0.0%
255 Equipment Rental	100	180	100	0		-180	-100.0%
274 Vehicular Washes	76	125	90	125		0	0.0%
276 Exterminating Services	<u>5,337</u>	<u>7,000</u>	<u>6,000</u>	<u>7,000</u>		<u>0</u>	0.0%
Total Contractual Services	<u>6,984</u>	<u>12,030</u>	<u>8,790</u>	<u>10,550</u>		<u>-1,480</u>	-12.3%
<u>MATERIALS & SUPPLIES</u>							
301 Office Supplies	1,396	400	400	400		0	0.0%
323 Chemicals	311	600	800	600		0	0.0%
324 Cleaning & Sanitary Supplies	1,476	1,400	1,400	1,400		0	0.0%
331 Tire & Tubes	680	820	820	900		80	9.8%
332 Minor Tools & Equipment	948	850	2,000	850		0	0.0%
333 Auto, Gas, Oil & Lube	3,052	3,600	4,600	4,000		400	11.1%
334 -01 Auto Repair Parts	1,294	2,200	2,000	2,200		0	0.0%
339 Wearing Apparel	925	1,200	900	1,200		0	0.0%
342 Ammun. Tear Gas & Weapons	0	100	100	100		0	0.0%
344 Animal Food	56	75	50	75		0	0.0%
347 Photographic Supplies	<u>3</u>	<u>50</u>	<u>40</u>	<u>50</u>		<u>0</u>	0.0%
Total Materials & Supplies	<u>10,141</u>	<u>11,295</u>	<u>13,110</u>	<u>11,775</u>		<u>480</u>	4.2%
<u>FIXED CHARGES</u>							
423 Dues and Subscriptions	0	0	0	500		500	
441 Electric Light & Power	2,003	2,000	2,450	2,500		500	25.0%
443 Gas Service	13,976	13,730	17,000	16,500		2,770	20.2%
445 Sewer Service	<u>175</u>	<u>175</u>	<u>175</u>	<u>175</u>		<u>0</u>	0.0%
Total Fixed Charges	<u>16,154</u>	<u>15,905</u>	<u>19,625</u>	<u>19,675</u>		<u>3,770</u>	23.7%
<u>CAPITAL OUTLAY</u>							
525 Office Equipment	1,149	200	200	200		0	0.0%
540 Depreciation	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>	
Total Capital Outlay	<u>1,149</u>	<u>200</u>	<u>200</u>	<u>200</u>		<u>0</u>	0.0%
TOTAL APPROPRIATION	<u>17,706</u>	<u>16,635</u>	<u>199,387</u>	<u>213,116</u>		<u>196,481</u>	1181.1%

ANNUAL BUDGET

BUDGET COMMENTARY
Fiscal Year 2008-2009

DEPARTMENT: SAFETY & WELFARE
PROGRAM: ANIMAL CONTROL

72-101	PAYROLL			\$123,962	\$123,962
	INCLUDES 3 FULL TIME ACO'S				
72-103	OVERTIME			\$5,500	\$5,500
	PRESENTLY, OVERTIME IS UTILIZED WHEN NEEDED TO				
	RESPOND TO PRIORITY CALLS BEYOND NORMAL SHIFT HOURS.				
	IN ADDITION, OVERTIME IS PROVIDED FOR OFFICERS TO				
	APPEAR IN MUNICIPAL AND DISTRICT COURTS.				
72-107	F.I.C.A.				
	FICA PORTION OF SALARIES			\$7,686	
	FICA PORTION OF OVERTIME			\$341	
	FICA PORTION OF SHIFT DIFF			\$124	
	MEDICARE PORTION OF SALARIES			\$1,797	
	MEDICARE PORTION OF OVERTIME			\$80	
	MEDICARE PORTION OF SHIFT DIFF			\$29	
				\$10,058	\$10,058
72-108	LIFE INS.				
	3 EMPL @	8.00	/mo	\$290	\$290
72-109	GROUP INS.				
	1 EMPL @	1,242.86	/mo	\$14,914	\$26,821
	2 EMPL @	496.05	/mo	\$11,905	
	TOTAL			\$26,821	
72-113	DELTA DENTAL				
	1 EMPL @	101.05	/mo	\$1,213	\$1,985
	2 EMPL @	32.17	/mo	\$772	
	TOTAL			\$1,985	
72-115	SHIFT DIFFERENTIAL			\$2,000	\$2,000
72-118	SAFETY INCENTIVE				
	3 EMPL @	100.00	/yr	\$300	\$300
72-205	MEDICAL & DENTAL				
	MISC. IE. ANIMAL BITES, FIRST AID KITS			\$375	\$375
72-207	INSTRUCTIONAL SERVICES				
	LOCAL WORKSHOPS			\$500	\$500
72-224	TRAVEL EXPENSES				
	VARIOUS WORKSHOPS HELD IN THE AREA FOR ANIMAL			\$50	
	CONTROL PERSONNEL				
	ANIMAL CONTROL ACADEMY			\$0 *	
				\$50	\$50
		0	0		
72-233	PRINTING & DUPLICATION				
	PRINTING OF VIOLATION TICKETS AND REPORT FORMS				
	4,000 NOTICE TO LICENSE FORMS, VARIOUS FORMS			\$500	\$500

ANNUAL BUDGET

BUDGET COMMENTARY
Fiscal Year 2008-2009

DEPARTMENT: SAFETY & WELFARE
PROGRAM: ANIMAL CONTROL

72-243 REPAIRS TO FIXED PLANT EQUIPMENT REPAIRS TO ITEMS SUCH AS PIPES, HEATERS, ELECTRICAL UNITS	\$1,000	\$1,000
72-244 REPAIRS TO OPERATING EQUIPMENT REPAIRS OF DOG RUNS, RADIO EQUIPMENT AND MISC EQUIPT.	\$300	\$300
72-245 MAINTENANCE - OFFICE EQUIPMENT SERVICE TYPEWRITERS AS NEEDED MAINTENANCE OF COPIER	\$0 * <u>\$100</u> \$100	\$100
72-248 PROPERTY MAINTENANCE SERVICE CONTRACT FOR PEST CONTROL	\$600	\$600
72-255 EQUIPMENT RENTAL MONTHLY RENTAL OF FREEZERS USED TO HOLD DECEASED ANIMALS	\$0	\$0
72-274 VEHICLE WASHES WASHING & WAXING SUPPLIES AND OCCASIONAL CAR WASHES 3 VEHICLES WASHED ONCE A MONTH	\$125	\$125
72-276 EXTERMINATION SERVICES COST TO HAVE EXPIRED ANIMALS PICKED UP AND DISPOSED BY A PRIVATE COMPANY. COST OF VETERINARY CARE.	\$2,000 * <u>\$5,000 *</u> \$7,000	\$7,000
72-301 OFFICE SUPPLIES GENERAL OFFICE SUPPLIES, INCLUDING FOLDERS, PENS, PENCILS, RIBBON, PAPER, ENVELOPES, ETC.	\$400	\$400
72-323 CHEMICALS PROVIDES FOR FIRE EXTINGUISHER REFILLS, CHLORINE, DISINFECTANT, FLEA/TICK SPRAY, ETC.	\$600	\$600
72-324 CLEANING AND SANITARY SUPPLY DEODORANT SPRAYS FOR THE POUND AND 2 VANS, PAPER TOWELS, BATHROOM ITEMS, MOPS, CLEANSERS, PLASTIC BAGS, 3-PLY LINERS AND HEAVY DUTY BODY BAGS FOR ANIMALS STORED IN FREEZER (MANDATED BY DISPOSAL SERVICE). ETC.	\$1,400	\$1,400
72-327 FUEL OIL NO OIL USED	\$0	\$0
72-331 TIRES AND TUBES 12 TIRES AT \$68 FOR 3 VANS	\$900	\$900

ANNUAL BUDGET

BUDGET COMMENTARY
Fiscal Year 2008-2009

DEPARTMENT: SAFETY & WELFARE
PROGRAM: ANIMAL CONTROL

72-332 MINOR TOOLS & EQUIPMENT CATCHPOLES, REPAIR OF ANIMAL HANDLING EQUIPMENT, REPLACE TIME-WORN TRAPS, SHOVELS, RAKES, GLOVES, LOCKS, LIGHTBULBS, PAINT FOR THE FACILITY.	\$850	\$850
72-333 AUTO GAS, OIL & LUBE GAS FOR 3 VANS OIL CHANGES	\$4,000	\$4,000
72-334-01 AUTO REPAIRS PARTS TO MAINTAIN AND REPAIR TO CARS	\$2,200	\$2,200
72-339 WEARING APPAREL 15 SETS OF UNIFORMS FOR F.T. ACO'S MISC. (DAMAGED UNIFORMS)	\$900 <u>\$300</u> \$1,200	\$1,200
72-342 SHELL, CARTRIDGES & AMMUNITION TRANQUILIZER GUN	\$100	\$100
72-344 ANIMAL FOOD FOOD FOR DOGS & CATS, SHAVINGS, HAY AND OCCASIONAL FEED FOR OTHER ANIMALS	\$75	\$75
72-347 PHOTOGRAPHIC SUPPLIES FILM FOR THE POLAROID CAMERA USED TO OBTAIN EVIDENCE OF CRUELTY COMPLAINTS AND DAMAGE DONE BY STRAY DOGS	\$50	\$50
72-723 DUES AND SUBSCRIPTIONS	\$500	\$500
72-441 ELECTRIC LIGHT & POWER BASED ON LAST YEAR'S RATES AND USAGE	\$2,500	\$2,500
72-443 GAS SERVICE GAS USED TO HEAT THE SHELTER AND HOT WATER 4400 gal @ \$3.75	\$16,500	\$16,500
72-445 SEWER SERVICE DRAINS CLEANED AND SEPTIC TANK EMPTIED 1 TIME	\$175	\$175
CAPITAL OUTLAY		
72-525 OFFICE EQUIPMENT MISC. EQUIPMENT	\$200	\$200
72-540 DEPRECIATION		\$0
GRAND TOTAL		\$213,116

SAFETY & WELFARE: EMERGENCY MANAGEMENT (CD)

Account No. 750

<u>PROGRAM SUMMARY</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009
100 PERSONAL SERVICES	0	0	0	0
200 CONTRACTUAL SERVICES	0	0	0	0
300 MATERIALS & SUPPLIES	367	2,625	2,625	2,625
400 FIXED CHARGES	515	875	875	875
500 CAPITAL OUTLAY	<u>0</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>
TOTAL APPROPRIATION	<u>882</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>

SAFETY & WELFARE: EMERGENCY MANAGEMENT (CD)

Account No. 750

<u>EXPENDITURE DETAIL</u>	<u>ACTUAL</u> 2006-2007	<u>BUDGET</u> 2007-2008	<u>ESTIMATE</u> 2007-2008	<u>PROPOSED</u> 2008-2009		<u>PROPOSED VS BUDGET</u>	
<u>MATERIALS & SUPPLIES</u>							
326 Sand, & Gravel	0	1,125	1,125	1,125		0	0.0%
332 Minor Tools & Equipmt.	<u>367</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>		<u>0</u>	<u>0.0%</u>
	<u>367</u>	<u>2,625</u>	<u>2,625</u>	<u>2,625</u>		<u>0</u>	<u>0.0%</u>
<u>FIXED CHARGES</u>							
423 Dues & Memberships	0	125	125	125		0	0.0%
446 Telephone	<u>515</u>	<u>750</u>	<u>750</u>	<u>750</u>		<u>0</u>	<u>0.0%</u>
Total Fixed Charges	<u>515</u>	<u>875</u>	<u>875</u>	<u>875</u>		<u>0</u>	<u>0.0%</u>
<u>CAPITAL OUTLAY</u>							
529 Radio & Comm. Equipmt.	0	6,000	6,000	6,000		0	0.0%
531 Computer Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>	<u>0.0%</u>
Total Capital Outlay	<u>0</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>		<u>0</u>	<u>0.0%</u>
TOTAL APPROPRIATION	<u>882</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>		<u>0</u>	<u>0.0%</u>

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

Department: Emergency Management 750

<u>MATERIALS & SUPPLIES</u>		2,625
326 Sand, Stone & Gravel	\$1,125	
332 Minor Tools & Equipt.	\$1,500	
<u>FIXED CHARGES</u>		875
423 Dues & Memberships	\$125	
446 Telephone	\$750	
<u>CAPITAL OUTLAY</u>		
529 Radio & Comm. Equipt.		6,000
531 Computer Equipment	\$6,000	-
	\$0	
TOTAL		<u>9,500</u>

SAFETY & WELFARE: TOWN SERGEANT

Account No. 760

<u>PROGRAM SUMMARY</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009
100 PERSONAL SERVICES	2,775	2,760	2,760	2,760
200 CONTRACTUAL SERVICES	30	100	100	100
300 MATERIALS & SUPPLIES	9	50	50	50
400 FIXED CHARGES	0	0	0	0
500 CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL APPROPRIATION	<u>2,814</u>	<u>2,910</u>	<u>2,910</u>	<u>2,910</u>

PERSONNEL:

Town Sergeant (1)

SAFETY & WELFARE: TOWN SERGEANT

Account No. 760

<u>EXPENDITURE DETAIL</u>	<u>ACTUAL</u> 2006-2007	<u>BUDGET</u> 2007-2008	<u>ESTIMATE</u> 2007-2008	<u>PROPOSED</u> 2008-2009		<u>PROPOSED VS BUDGET</u>	
<u>PERSONAL SERVICES</u>							
101 Regular Employees	2,619	2,064	2,064	2,064		0	0.0%
102 Temporary Employees	0	500	500	500		0	0.0%
107 Fica/Medicare	<u>156</u>	<u>196</u>	<u>196</u>	<u>196</u>		<u>0</u>	0.1%
Total Personal Services	<u>2,775</u>	<u>2,760</u>	<u>2,760</u>	<u>2,760</u>		<u>0</u>	0.0%
<u>CONTRACTUAL SERVICES</u>							
224 Travel Expense	<u>30</u>	<u>100</u>	<u>100</u>	<u>100</u>		<u>0</u>	0.0%
<u>MATERIALS & SUPPLIES</u>							
329 Household Supplies	<u>9</u>	<u>50</u>	<u>50</u>	<u>50</u>		<u>0</u>	0.0%
<u>CAPITAL OUTLAY</u>							
540 Depreciation	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>	
TOTAL APPROPRIATION	<u>2,814</u>	<u>2,910</u>	<u>2,910</u>	<u>2,910</u>		<u>0</u>	0.0%

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

Town Sergeant 760

PERSONNEL SERVICES

101 <u>Regular Employees</u>		\$2,064
Town Sergeant		
102 Temporary Employees		\$500
Financial Town Meeting		
Adjourned Town Meeting(3 police and Town Sergeant)		
107 <u>Fica & Medicare</u>		\$196
FICA	\$159	
Medicare	\$37	

CONTRACTUAL SERVICES

224 <u>Travel Expense</u>		\$100
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MATERIALS & SUPPLIES

329 <u>Household Supplies</u>		\$50
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CAPITAL OUTLAY

540 Depreciation		\$0
		<hr/>
		\$2,910
		<hr/> <hr/>

SAFETY & WELFARE: SCHOOL CROSSING GUARDS

Account No. 790

<u>PROGRAM SUMMARY</u>	<u>ACTUAL</u> <u>2006-2007</u>	<u>BUDGET</u> <u>2007-2008</u>	<u>ESTIMATE</u> <u>2007-2008</u>	<u>PROPOSED</u> <u>2008-2009</u>
100 PERSONAL SERVICES	33,413	40,571	37,600	40,571
200 CONTRACTUAL SERVICES	0	0	0	0
300 MATERIALS & SUPPLIES	0	550	550	550
400 FIXED CHARGES	0	0	0	0
500 CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL APPROPRIATION	<u>33,413</u>	<u>41,121</u>	<u>38,150</u>	<u>41,121</u>

PERSONNEL:

Crossing Guards (9)

SAFETY & WELFARE: SCHOOL CROSSING GUARDS

Account No. 790

<u>EXPENDITURE DETAIL</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009		PROPOSED VS BUDGET	
<u>PERSONAL SERVICES</u>							
101 Regular Employees	30,109	36,759	34,000	36,759		0	0.0%
107 Fica/Medicare	2,304	2,812	2,600	2,812		0	0.0%
112 Clothing Allowance	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>		<u>0</u>	0.0%
Total Personal Services	<u>33,413</u>	<u>40,571</u>	<u>37,600</u>	<u>40,571</u>		<u>0</u>	0.0%
<u>MATERIALS & SUPPLIES</u>							
332 Minor Tools & Equipment	0	50	50	50		0	0.0%
339 Wearing Apparel	<u>0</u>	<u>500</u>	<u>500</u>	<u>500</u>		<u>0</u>	0.0%
Total Materials & Supplies	<u>0</u>	<u>550</u>	<u>550</u>	<u>550</u>		<u>0</u>	0.0%
<u>CAPITAL OUTLAY</u>							
540 Depreciation	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>	
TOTAL APPROPRIATION	<u>33,413</u>	<u>41,121</u>	<u>38,150</u>	<u>41,121</u>		<u>0</u>	0.0%

ANNUAL BUDGET

BUDGET COMMENTARY
Fiscal Year 2008-2009

DEPARTMENT: SAFETY & WELFARE
PROGRAM: CROSSING GUARD

79-101 PAYROLL			\$36,759
J. BUTZIER	5 POST @ \$9.40 FOR 180 DAYS	\$8,460	
T. ONUSCHAK	3 POST @ \$9.40 FOR 180 DAYS	\$5,076	
C. DIETZEL	3 POST @ \$9.40 FOR 180 DAYS	\$5,076	
F. HAIBON	3 POST @ \$9.40 FOR 180 DAYS	\$5,076	
C. COLE	3 POST @ \$9.40 FOR 180 DAYS	\$5,076	
J. TONGE	2 POST @ \$9.40 FOR 180 DAYS	\$3,384	
D. BEHM	2 POST @ \$9.40 FOR 180 DAYS	\$3,384	
J. SUORSA	SPARE		
	BUDGETED SICK TIME - 6 DAYS @ \$9.40, 21 POST/DAY	\$1,184	

	TOTAL	\$36,759	
79-107 FICA/MEDICARE			\$2,812
	FICA 6.2% X \$36,759	\$2,279	
	MEDICARE 1.45% X \$36,759	\$533	
79-112 CLOTHING ALLOWANCE			
	SAME AS LAST YEAR	\$1,000	\$1,000
79-332 MINOR TOOLS		\$50	\$50
79-339 WEARING APPAREL		\$500	\$500
79-540 DEPRECIATION			\$0
	GRAND TOTAL - CROSSING GUARDS		<u>\$41,121</u>

PUBLIC WORKS: ENGINEERING

Account No. 810

<u>PROGRAM SUMMARY</u>	<u>ACTUAL</u> <u>2006-2007</u>	<u>BUDGET</u> <u>2007-2008</u>	<u>ESTIMATE</u> <u>2007-2008</u>	<u>PROPOSED</u> <u>2008-2009</u>
100 PERSONAL SERVICES	221,701	231,384	233,828	0
200 CONTRACTUAL SERVICES	27,072	7,500	14,257	100,000
300 MATERIALS & SUPPLIES	2,943	1,700	515	450
400 FIXED CHARGES	972	875	92	0
500 CAPITAL OUTLAY	<u>9,834</u>	<u>0</u>	<u>535</u>	<u>0</u>
TOTAL APPROPRIATION	<u>262,522</u>	<u>241,459</u>	<u>249,227</u>	<u>100,450</u>

PERSONNEL:

eliminated departmental employees FY08

Town Engineer
Engineering Associate
Administrative Secretary
Temporary Employee

PUBLIC WORKS: ENGINEERING

Account No. 810

	ACTUAL	BUDGET	ESTIMATE	PROPOSED	PROPOSED VS BUDGET
	2006-2007	2007-2008	2007-2008	2008-2009	
<u>EXPENDITURE DETAIL</u>					
<u>PERSONAL SERVICES</u>					
101 Regular Employees	179,764	185,011	185,011	0	(185,011) -100.0%
102 Temporary Employees	8,227	7,000	9,031	0	(7,000) -100.0%
103 Overtime	814	2,500	2,813	0	(2,500) -100.0%
107 Fica/Medicare	14,443	14,959	15,059	0	(14,959) -100.0%
108 Life Insurance	265	288	288	0	(288) -100.0%
109 Group Insurance	16,774	18,970	18,970	0	(18,970) -100.0%
113 Delta Dental	<u>1,414</u>	<u>2,656</u>	<u>2,656</u>	<u>0</u>	<u>(2,656)</u> -100.0%
Total Personal Services	<u>221,701</u>	<u>231,384</u>	<u>233,828</u>	<u>0</u>	<u>(231,384)</u> -100.0%
<u>CONTRACTUAL SERVICES</u>					
202 Engineering Services	23,830	5,000	9,542	100,000	95,000 1900.0%
224 Travel Expense	2,162	1,800	4,529	0	(1,800) -100.0%
233 Printing	350	200	186	0	(200) -100.0%
245 Maint. Office Equip.	<u>730</u>	<u>500</u>	<u>0</u>	<u>0</u>	<u>(500)</u> -100.0%
Total Contractual Services	<u>27,072</u>	<u>7,500</u>	<u>14,257</u>	<u>100,000</u>	<u>92,500</u> 1233.3%
<u>MATERIALS & SUPPLIES</u>					
301 Office Supplies	1,883	500	358	0	(500) -100.0%
302 Books & Magazines	502	500	74	0	(500) -100.0%
332 Minor Tools & Equipment	130	250	83	0	(250) -100.0%
347 Photographic Supplies	<u>428</u>	<u>450</u>	<u>0</u>	<u>450</u>	<u>-</u> 0.0%
Total Materials & Supplies	<u>2,943</u>	<u>1,700</u>	<u>515</u>	<u>450</u>	<u>(1,250)</u> -73.5%
<u>FIXED CHARGES</u>					
402 Licenses & Permits	0	0	0	0	-
423 Dues & Memberships	<u>972</u>	<u>875</u>	<u>92</u>	<u>0</u>	<u>(875)</u> -100.0%
Total Fixed Charges	<u>972</u>	<u>875</u>	<u>92</u>	<u>0</u>	<u>(875)</u> -100.0%
<u>CAPITAL OUTLAY</u>					
523 Motor Vehicle	9,834	0	0	0	-
525 Office Equipment	0	0	535	0	-
540 Depreciation	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>-</u>
Total Capital Outlay	<u>9,834</u>	<u>0</u>	<u>535</u>	<u>0</u>	<u>-</u>
TOTAL APPROPRIATION	<u>262,522</u>	<u>241,459</u>	<u>249,227</u>	<u>100,450</u>	<u>(141,009)</u> -58.4%

**ANNUAL BUDGET
Fiscal Year 2008-2009**

BUDGET COMMENTARY

Public Works
Engineering - 810

PERSONNEL SERVICES

101	<u>Regular Employees</u>					\$0
	Director of Public Works/Town Engineer					\$0
	Engineering Associate					\$0
	Administrative Secretary					\$0
	medical insurance waiver	0	@ \$4,300			\$0
102	<u>Temporary Employees</u>					\$0
	1 summer intern					\$0
103	<u>Overtime</u>					\$0
	For Engineering Associate to work overtime during engineering projects.					
107	<u>F.I.C.A.</u>					\$0
	F.I.C.A.	\$0		0.062		\$0
	M.C.	\$0		0.0145		\$0
108	<u>Life Insurance</u>					\$0
	0	\$8.00 month		12 months		\$0
109	<u>Group Insurance</u>					\$0
	0	\$1,011.13 month		12 months		\$0
	0	\$403.56 month		12 months		\$0
113	<u>Delta Dental</u>					\$0
	0	\$96.28 month		12 months		\$0
	0	\$30.65 month		12 months		\$0
	TOTAL PERSONAL SERVICES					\$0

CONTRACTUAL SERVICES

202	<u>Engineering Services</u>					\$100,000
	These services are required to provide consulting engineering and design for sewer projects with our on-going arrangements with West Warwick, for emergencies such as asbestos removal, and professional weather service providing storm warning information.					\$100,000
	Engineering Services					
	Weather Service					
	GIS Services					
224	<u>Travel</u>					\$0
	This account provides moneys for Engineering Staff to attend conferences which relate to the function of the department to increase knowledge and specialty skills. These include numerous specialty seminars relating to Municipal Engineering including the American Public Works Association National Congress to be held in San Diego as well as a three day Public Works Management seminar in June.					\$0

**ANNUAL BUDGET
Fiscal Year 2008-2009**

BUDGET COMMENTARY

Public Works
Engineering - 810

233	<u>Printing</u>		\$0
	For professional printing of specifications, bid documents, and bulk printing as needed.		\$0
245	<u>Maintenance Office Equipment</u>		\$0
	Maintenance contract for engineering copier.		\$0
	TOTAL CONTRACTUAL SERVICES		<u>\$100,000</u>

MATERIALS AND SUPPLIES

301	<u>Office Supplies</u>		\$0
	This account is for copy paper, print cartridges, software upgrades, binding materials, drafting supplies, calendars, computer supplies such as disks, toner, and cleaners as well as other small expendable items needed to operate the Engineering Department.		\$0
302	<u>Books and Magazines</u>		\$0
	This provides funding to keep a current professional library for the use of the Engineering Department for technical periodicals in the office.		\$0
332	<u>Minor Tools and Equipment</u>		\$0
	This account is for survey stakes, flagging, paint, field books, nails, tacks, and any other items needed for surveying and inspections.		\$0
347	<u>Photographic Supplies</u>		\$450
	Paper and supplies are required for both the engineering copier and the blue line machine. We also buy 35mm film and video cassettes for our cameras.		\$450
	TOTAL MATERIAL AND SUPPLIES		<u>\$450</u>

FIXED CHARGES

402	<u>Licenses and Permits</u>		\$0
	Professional Engineers License		\$0
423	<u>Dues and Memberships</u>		\$0
	APWA, NEAPWA, NSPE, PES, RIPWA, RIMPAA		\$0
	One line item is used for all dues and fees per employee with a total of 8 persons.		\$0
	TOTAL FIXED CHARGES		<u>\$0</u>

CAPITAL OUTLAY

523	Motor Vehicle		\$0
525	Office Equipment		\$0
	Computer replacements		\$0
540	Depreciation		\$0
			<u>\$100,450</u>

PUBLIC WORKS: INSPECTIONS & PERMITS

Account No. 820

<u>PROGRAM SUMMARY</u>		ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009
100	PERSONAL SERVICES	179,811	191,037	191,037	205,029
200	CONTRACTUAL SERVICES	4,107	4,285	4,210	4,285
300	MATERIALS & SUPPLIES	2,360	7,052	5,800	7,052
400	FIXED CHARGES	130	224	224	224
500	CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL APPROPRIATION	<u>186,408</u>	<u>202,598</u>	<u>201,271</u>	<u>216,590</u>

PERSONNEL:

Building Official	(1)
Assistant Building Official	(1)
Special Duties Clerk	(1)

PUBLIC WORKS: INSPECTIONS & PERMITS

Account No. 820

<u>EXPENDITURE DETAIL</u>	<u>ACTUAL</u> 2006-2007	<u>BUDGET</u> 2007-2008	<u>ESTIMATE</u> 2007-2008	<u>PROPOSED</u> 2008-2009		<u>PROPOSED VS BUDGET</u>	
<u>PERSONAL SERVICES</u>							
101 Regular Employees	129,604	134,825	134,825	143,857		9,032	6.7%
102 Temporary Employees	1,301	500	500	500		0	0.0%
107 Fica/Medicare	9,915	10,352	10,352	11,043		691	6.7%
108 Life Insurance	265	288	288	288		0	0.0%
109 Group Insurance	34,819	40,675	40,675	44,743		4,068	10.0%
110 Educational Services	589	860	860	860		0	0.0%
113 Delta Dental	3,218	3,437	3,437	3,638		201	5.8%
118 Safety Incentive	<u>100</u>	<u>100</u>	<u>100</u>	<u>100</u>		<u>0</u>	0.0%
Total Personal Services	<u>179,811</u>	<u>191,037</u>	<u>191,037</u>	<u>205,029</u>		<u>13,992</u>	7.3%
<u>CONTRACTUAL SERVICES</u>							
224 Travel Expense	1,991	1,800	1,800	1,800		0	0.0%
233 Printing	951	1,060	1,060	1,060		0	0.0%
246 Maintenance-Comm. Equipt.	0	75	0	75		0	0.0%
255 Equipment Rental	<u>1,165</u>	<u>1,350</u>	<u>1,350</u>	<u>1,350</u>		<u>0</u>	0.0%
Total Contractual Services	<u>4,107</u>	<u>4,285</u>	<u>4,210</u>	<u>4,285</u>		<u>0</u>	0.0%
<u>MATERIALS & SUPPLIES</u>							
301 Office Supplies	243	500	500	500		0	0.0%
302 Books & Magazines	0	150	150	150		0	0.0%
331 Tires & Tubes	0	300	200	300		0	0.0%
332 Minor Tools & Equipment	160	500	450	500		0	0.0%
333 Auto, Gas, Oil & Lube	1,323	4,102	3,000	4,102		0	0.0%
334 -1 Auto Repair Parts	<u>634</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>		<u>0</u>	0.0%
Total Materials & Supplies	<u>2,360</u>	<u>7,052</u>	<u>5,800</u>	<u>7,052</u>		<u>0</u>	0.0%
<u>FIXED CHARGES</u>							
403 Inspections & Registrations	0	94	94	94		0	0.0%
423 Dues & Memberships	<u>130</u>	<u>130</u>	<u>130</u>	<u>130</u>		<u>0</u>	0.0%
Total Fixed Charges	<u>130</u>	<u>224</u>	<u>224</u>	<u>224</u>		<u>0</u>	0.0%
<u>CAPITAL OUTLAY</u>							
525 Office Equipment	0	0	0	0		0	
540 Depreciation	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>	
Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>	
TOTAL APPROPRIATION	<u>186,408</u>	<u>202,598</u>	<u>201,271</u>	<u>216,590</u>		<u>13,992</u>	6.9%

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

DEPARTMENT: 820 Building Official

PERSONAL SERVICES

101	<u>REGULAR EMPLOYEES</u>			\$143,857
	Building Official		\$58,708	
	Assistant Building Official *		\$49,258	
	Special Duty Clerk		\$35,891	
	Medical waiver - none		\$0	
102	<u>TEMPORARY EMPLOYEES</u>			\$500
	To fill in for Clerk when on vacation and during illness or any other time when needed		\$500	
107	<u>FICA & MEDICARE</u>			\$11,043
	Fica		\$8,950	
	Medicare		\$2,093	
108	<u>LIFE INSURANCE</u>			\$288
	3 employees @	8.00 /mo	\$288	
109	<u>GROUP INSURANCE</u>			\$44,743
	3 employees @	1,242.86 /mo	\$44,743	
	0 employees @	496.05 /mo	\$0	
110	<u>EDUCATIONAL SERVICES</u>			\$860
	Amherst and BOCCA Seminars		\$660	
	10 miscellaneous 1 day seminars		\$200	
113	<u>DENTAL INSURANCE</u>			\$3,638
	3 employees @	101.05 /mo	\$3,638	
	0 employees @	32.17 /mo	\$0	
118	<u>SAFETY INCENTIVE</u>			\$100
	1 employees @	100.00 /yr	\$100	
	<u>TOTAL PERSONAL SERVICES</u>			<u>\$205,029</u>

CONTRACTUAL SERVICES

224	<u>TRAVEL EXPENSES</u>			\$1,800
	Amherst Seminar		\$500	
	Reno, NV		\$1,300	
233	<u>PRINTING & DUPLICATING</u>			\$1,060
	Building permit application forms		\$560	
	Stock cards for permits		\$166	
	Miscellaneous printing		\$120	
	Certificate of Occupancy forms		\$139	
	Zoning Certifica	0	0	\$75

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

DEPARTMENT: 820 Building Official

246	<u>MAINTENANCE OF COMMUNICATION EQUIPMENT</u>		\$75
	Maintenance as necessary	\$75	
255	<u>EQUIPMENT RENTAL</u>		\$1,350
	Rental and useage of cell/2way telephones	\$1,350	
 <u>MATERIALS AND SUPPLIES</u>			
301	<u>OFFICE SUPPLIES</u>		\$500
	Miscellaneous supplies to suport necessary office procedures	\$500	
302	<u>BOOKS AND MAGAZINES</u>		\$150
	State Building Code Books	\$150	
331	<u>TIRES & TUBES</u>		\$300
	4 all season steel belted radials for vehicle 901 & 1101	\$300	
332	<u>MINOR TOOLS & EQUIPMENT</u>		\$500
	For purchase of photo supplies, electrical equipment and minor tools	\$500	
333	<u>AUTO GAS, OIL, AND LUBE</u>		\$4,102
	1,200 gallons of gasoline	\$4,102	
	6 oil filters		
	2 air filters		
	40 quarts of oil		
334-01	<u>AUTO REPAIR PARTS</u>		\$1,500
	General repairs for 2 vehicles	\$1,500	
 <u>FIXED CHARGES</u>			
403	<u>AUTO INSPECTION STICKERS</u>		\$94
		\$94	
423	<u>DUES & MEMBERSHIPS</u>		\$130
	RI Building Inspetor's Association (2)	\$50	
	RI Minimum Housing Inspector's Association	\$25	
	Plumbing INSpector's Association	\$30	
	Electrical Inspector's Association	\$0	
	N.E. Building Code Association	\$25	
 <u>CAPITAL OUTLAY</u>			
540	Depreciation	\$0	\$0
			<u>\$216,590</u>

PUBLIC WORKS: ROADS & BRIDGES

Account No. 830

<u>PROGRAM SUMMARY</u>		ACTUAL	BUDGET	ESTIMATE	PROPOSED
		2006-2007	2007-2008	2007-2008	2008-2009
100	PERSONAL SERVICES	1,287,632	1,499,500	1,478,876	1,535,456
200	CONTRACTUAL SERVICES	158,196	143,300	139,050	151,650
300	MATERIALS & SUPPLIES	381,483	382,317	422,704	390,492
400	FIXED CHARGES	0	100	0	100
500	CAPITAL OUTLAY	<u>1,082</u>	<u>250</u>	<u>0</u>	<u>750</u>
	TOTAL APPROPRIATION	<u>1,828,393</u>	<u>2,025,467</u>	<u>2,040,630</u>	<u>2,078,448</u>

PERSONNEL:

Supt. of Public Works	(1)
Foreman	(2)
Lead Operator	(1)
Operators	(5)
Drivers	(13)
Transfer Station Attendant/Operator	(1)

PUBLIC WORKS: ROADS & BRIDGES

Account No. 830

<u>EXPENDITURE DETAIL</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009		PROPOSED VS BUDGET	
PERSONAL SERVICES							
101 Regular Employees	968,298	1,067,624	1,048,040	1,060,872		(6,752)	-0.6%
103 Overtime	26,817	35,000	23,750	35,000		-	0.0%
107 Fica/Medicare	75,842	84,351	81,456	83,834		(517)	-0.6%
108 Life Insurance	1,781	2,304	1,800	2,208		(96)	-4.2%
109 Group Insurance	193,688	281,991	298,250	325,105		43,114	15.3%
113 Delta Dental	19,006	25,930	23,280	26,237		307	1.2%
118 Safety Incentive	<u>2,200</u>	<u>2,300</u>	<u>2,300</u>	<u>2,200</u>		<u>(100)</u>	-4.3%
Total Personal Services	<u>1,287,632</u>	<u>1,499,500</u>	<u>1,478,876</u>	<u>1,535,456</u>		<u>35,956</u>	2.4%
CONTRACTUAL SERVICES							
201 Temporary Services	60,592	84,000	82,000	87,200		3,200	3.8%
205 Medical & Dental Services	0	150	250	300		150	100.0%
206 Blasting Services	0	3,000	1,500	3,000		-	0.0%
219 Tree Removal Services	5,380	7,000	10,000	2,000		(5,000)	-71.4%
224 Travel Expense	0	150	0	150		-	0.0%
242 Repair Streets & Sidewalks	81,111	40,000	38,000	50,000		10,000	25.0%
244 Repair-Operating Equip.	1,452	1,500	800	1,500		-	0.0%
254 Machinery Rental	9,661	7,500	6,500	7,500		-	0.0%
275 Towing Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>-</u>	
Total Contractual Services	<u>158,196</u>	<u>143,300</u>	<u>139,050</u>	<u>151,650</u>		<u>8,350</u>	5.8%
MATERIALS & SUPPLIES							
321 Agricultural & Hort. Services	1,115	1,200	3,500	4,000		2,800	233.3%
322 Asphalt Services	291,398	275,000	309,935	275,000		-	0.0%
325 Concrete & Materials	22,827	20,000	20,000	20,000		-	0.0%
326 Sand, Stone & Gravel	22,549	40,000	35,000	40,000		-	0.0%
328 Wood Products	1,777	4,500	4,000	5,000		500	11.1%
332 Minor Tools & Equip.	6,964	7,000	7,200	7,000		-	0.0%
335 Paints & Supplies	462	200	650	2,000		1,800	900.0%
338 Manhole Frames & Covers	3,370	5,000	6,000	5,000		-	0.0%
339 Wearing Apparel	17,710	13,917	11,000	14,492		575	4.1%
340 Street Sign Material	4,816	7,500	7,700	8,000		500	6.7%
341 Pipe	<u>8,495</u>	<u>8,000</u>	<u>17,719</u>	<u>10,000</u>		<u>2,000</u>	25.0%
Total Materials & Supplies	<u>381,483</u>	<u>382,317</u>	<u>422,704</u>	<u>390,492</u>		<u>8,175</u>	2.1%
FIXED CHARGES							
423 Dues & Memberships	<u>0</u>	<u>100</u>	<u>0</u>	<u>100</u>		<u>-</u>	0.0%
CAPITAL OUTLAY							
505 Trees & Shrubs	0	250	0	750		500	200.0%
527 Production/Construction Equip	1,082	0	0	0		-	
540 Depreciation	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>-</u>	
Total Capital Outlay	<u>1,082</u>	<u>250</u>	<u>0</u>	<u>750</u>		<u>500</u>	200.0%
TOTAL APPROPRIATION	<u>1,828,393</u>	<u>2,025,467</u>	<u>2,040,630</u>	<u>2,078,448</u>		<u>52,981</u>	2.6%

**ANNUAL BUDGET
Fiscal Year 2007-2008**

BUDGET COMMENTARY

DEPARTMENT: Public Works - 830

PERSONAL SERVICES

101	<u>Regular Employees</u>				\$1,060,872
	1 Superintendent of Public Works			\$91,535	
	2 Foremen			\$53,328	
				\$53,328	
	1 Lead Operator			\$47,313	
	5 Operators			\$45,229	
				\$45,013	
				\$44,762	
				\$44,285	
				\$43,262	
	13 Drivers			\$43,795	
				\$43,795	
				\$43,021	
				\$42,038	
				\$42,038	
				\$42,038	
				\$42,038	
				\$41,649	
				\$41,333	
				\$41,016	
				\$41,016	
				\$39,953	
				\$39,953	
	1 Transfer Station Attendant/Operator			\$42,834	
	1 Medical waiver @ \$4,300		\$4,300		
	1 Single Medical waiver @ \$2,000		\$2,000		
				\$6,300	
103	<u>Overtime</u>				\$35,000
	This account is for overtime incurred by wind storms, flooding, hazardous material cleanup, paving and oiling. This year's request is the same as last year.				
	<u>YEAR</u>	<u>ACTUAL</u>			
	01-02	37,303			
	02-03	30,491			
	03-04	36,729			
	05-06	39,094			
	06-07	26,817			
107	<u>F.I.C.A.</u>				\$83,834
	F.I.C.A.				
	1,060,872	+	\$35,000 (x .062) =	\$67,944	
	MEDICARE				
	1,060,872	+	\$35,000 (x .0145) =	\$15,890	
108	<u>Life Insl</u>	0	0		\$2,208
	23 employees @		8.00 /mo	\$2,208	
109	<u>Group Insurance</u>				\$325,105
	21 employees @	1,242.86	/mo	\$313,200	
	2 employees @	496.05	/mo	\$11,905	
113	<u>Delta Dental</u>				\$26,237
	21 employees @	101.05	/mo	\$25,465	
	2 employees @	32.17	/mo	\$772	
118	<u>Safety Incentive</u>				\$2,200
	22 employees @		100 /yr	\$2,200	
	TOTAL PERSONAL SERVICES				\$1,535,456

**ANNUAL BUDGET
Fiscal Year 2007-2008**

BUDGET COMMENTARY

DEPARTMENT: Public Works - 830

CONTRACTUAL SERVICES

201 Temporary Services \$87,200

This service is to clean some of the many catch basins in our town.

1. Catch Basin Cleaning \$22,200

<u>YEAR</u>	<u>COST</u>	<u>BID Price</u>	<u>BASINS CLEANED</u>
01-02	15,887	\$7.90	2,011
02-03	16,779	\$7.90	2,124
03-04	17,727	\$7.90	2,244
04-05	17,822	\$7.90	2,256
06-07	19,153	\$8.15	2,350
07-08	22,198	\$9.45	2,349

2. Street Sweeping \$26,000

This service is a supplement to our own street sweeping service. Since we changed the specifications so we pay by the curb mile instead of the hour, this has proved to be quite beneficial. This year we will assume a bid price of 215/curb mile.

<u>YEAR</u>	<u>COST</u>	<u>BID PRICE</u>	
01-02	22,866	185/curb mile	123.6
02-03	18,582	190/curb mile	97.8
03-04	20,543	195/curb mile	105.35
04-05	24,600	165/curb mile	123
05-06	26,329	215/curb mile	123
06-07	25,512	215/curb mile	119

3. Street Line and Cross Walk Painting \$15,000

This is for the annual line painting of the streets, roads and crosswalks. This function takes place in the Spring so that the benefit of the lines to the motorists will be experienced over a longer period of time. This year's request is

<u>YEAR</u>	<u>COST</u>
00-01	\$8,338.00
01-02	\$6,374.00
02-03	\$16,779.00
03-04	\$4,041.00
04-05	\$10,974.00
05-06	\$11,842.00
06-07	\$14,054

4. Special Police Detail \$6,000

More emphasis is being placed on roadside construction safety. The Police Department provides the special traffic detail when we are working in high volume traffic areas. This year's request is for 6,000.

<u>YEAR</u>	<u>COST</u>
00-01	1709
01-02	907
02-03	3350
03-04	n/a
04-05	5626

5. Storm Drain Line Cleaning \$18,000

This is for the rental of a high pressure water, rooter service to clean storm drains

205 Medical and Dental Services \$300

This account is used for the replacement of eyeglasses damaged on the job and for physicals.

206 Blasting Services \$3,000

This account is used for the blasting of large rocks and boulders usually found in the right-of-way of roads that we are improving on a yearly basis. This year's request is the same as last year's, 3,000.

**ANNUAL BUDGET
Fiscal Year 2007-2008**

BUDGET COMMENTARY

DEPARTMENT: Public Works - 830

219 Professional Services (TREE REMOVAL) \$2,000
This account is for the removal of trees on Town property that cannot be removed by Town forces. The demand for this service has grown tenfold. Over the years the many hurricanes, gypsy moth infestations and general diseases have left hundreds of trees on our roads dead or dying. These trees are a liability concern.

224 Travel \$150
This provides monies for the Superintendent and Safety Compliance Officer and other employees to attend job training seminars.

242 Repairs to Streets and Sidewalks \$50,000
This account funds asphalt work done by the Public Works Dept. such as pot holes, berms and excavation patches.

<u>YEAR</u>	<u>BUDGET</u>	<u>ACTUAL</u>
01-02	70,000	38,705
02-03	70,000	20,906
03-04	70,000	10,541
04-05	70,000	22,115
05-06	40,000	22,537
06-07	40,000	81,111

244 Repair of Operating Equipment \$1,500
This account is for the repair of power tools and equipment such as chain saws and brush cutters that are sent out to be repaired.

254 Machinery Rental \$7,500
This account allows us to rent equipment that we do not own but need to accomplish our projects. Items such as rollers, chipperspreaders, drain cleaners, and screeners.

275 Towing Service \$0
This is for towing of department vehicles.

TOTAL CONTRACTUAL SERVICES \$151,650

MATERIALS AND SUPPLIES

321 Agricultural & Horticultural Services \$4,000
This account is for the purchase of grass seed, fertilizer, hay bales for erosion control and all other related items.

322 Asphalt Products \$275,000
This account is for the annual road resurfacing program and all other contracted street repairs all other related asphalt repairs.

<u>YEAR</u>	<u>BUDGET</u>	<u>ACTUAL</u>
01-02	240,000	215,759
02-03	240,000	333,723
03-04	270,000	295,008
04-05	270,000	303,064
05-06	275,000	273,693
06-07	275,000	291,398

325 Concrete and Materials \$20,000
This account is for the purchase of concrete, bags of mortar, concrete blocks, precast manholes and curbing, and other materials related to concrete construction.

<u>YEAR</u>	<u>BUDGET</u>	<u>ACTUAL</u>
01-02	8,000	21897
02-03	20,000	18,060
03-04	20,000	15,637
04-05	20,000	8,595
05-06	15,000	19,067
06-07	20,000	22,827

**ANNUAL BUDGET
Fiscal Year 2007-2008**

BUDGET COMMENTARY

DEPARTMENT: Public Works - 830

326 Sand, Stone and Gravel **\$40,000**

This is for the purchase of processed gravel for road repairs, sand for cement, crushed stone, and rip rap materials for drainage projects.

<u>YEAR</u>	<u>BUDGET</u>	<u>ACTUAL</u>
01-02	45,000	33,675
02-03	45,000	29,425
03-04	45,000	37,490
04-05	45,000	29,259
05-06	40,000	25,687
06-07	40,000	22,549

328 Lumber and Wood Products **\$5,000**

Purchased for various Public Works maintenance functions.

332 Minor Tools and Equipment **\$7,000**

This account is for the purchase of shovels, rakes, hand tools, brush cutting equipment, and miscellaneous equipment needed for the daily operation of the Roads & Bridges Division.

335 Paint and Supplies **\$2,000**

338 Manhole Covers and Frames **\$5,000**

For the replacement of damaged frames and covers and for new catch basins

339 Wearing Apparel **\$14,492**

Uniform rental and boots mandated by the union contract plus tee shirts and gloves.

Uniforms:

23 employees :	8.00 per week x	52 weeks =	\$9,568
Environmental Charg	8.00 per week x	52 weeks =	\$416

Glove (cloth):

23 employees :	30.00 /doz. /year)	2 dozen/year =	\$1,380
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Tee Shirts

23 employees :	12.00 each x	8 each/year =	\$2,208
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Rain Gear

23 employees	40.00 each x	1 each/year =	\$920
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340 Street Sign Material **\$8,000**

This account is for the purchase of street signs and materials to make the signs. We normally only make street signs and purchase warning signs already made. Some of the materials purchased are posts, brackets, lag bolts, nuts & bolts, letters, and sign blanks.

<u>YEAR</u>	<u>BUDGET</u>	<u>ACTUAL</u>
01-02	7,000	8733
02-03	7,500	13,501
03-04	7,500	10,865
04-05	7,000	4,393
05-06	7,500	2,810
06-07	7,500	4,816

341 Pipe **\$10,000**

This account is for the purchase of pipe to use in our drainage projects.

<u>YEAR</u>	<u>BUDGET</u>	<u>ACTUAL</u>
00-01	10,000	11,123
01-02	10,000	15,074
02-03	10,000	8,640
03-04	10,000	6,984
04-05	10,000	9,770
05-06	8,000	14,359
06-07	8,000	8,483

TOTAL MATERIAL AND SUPPLIES **\$390,492**

**ANNUAL BUDGET
Fiscal Year 2007-2008**

BUDGET COMMENTARY

DEPARTMENT: Public Works - 830

FIXED CHARGES

423 Dues and Memberships \$100

TOTAL FIXED CHARGES \$100

CAPITAL OUTLAY

505 Trees and Shrubs \$750

This is for the purchase of additional trees and shrubbery for the Town Hall, Public Works, and other town maintained areas.

527 Production & Construction Equipment \$0

This is for the purchase of a walk behind concrete and asphalt scarifier. This is used to smooth sidewalks at joints to mitigate trip hazards, make keyways for matching asphalt, cutting high spots out of asphalt to allow water to run (eliminate puddles) and painted line removal on streets and parking lots.

540 Depreciation \$0

TOTAL CAPITAL OUTLAY \$750

Total \$2,078,448

Roads & Bridges Narrative

There is one (1) Superintendent, two (2) working foremen, six (6) equipment operators, thirteen (13) drivers, and one (1) transfer station attendant. Each and every position is stretched to the maximum effort.

The Roads and Bridges Division of Public Works is responsible for the maintenance of all the towns transportation infrastructure. This is a very visible and substantial task that at some point during the years time effects every resident eligible for Town services. Some of the services performed by this division include street sweeping, snow removal, pot hole patching, street signs, brush cutting, drainage installation and repair, and road rehabilitation. Roads and Bridges is also proud that it is able to maintain eight (8) bridges throughout the Town of Coventry as well as 140+ culverts that require maintenance. We maintain gravel roads in the western end of our Municipality by grading these roads frequently. In addition to this we lend direct support to the Recreation Department, School Department and the Coventry Senior Center.

Over the last two (2) decades the Town of Coventry has witnessed a tremendous growth period. Our community is one of the most affordable and desirable areas in southeastern New England. During this time we have added new subdivisions, many miles of new road, new homes, new schools. In recent years additional personnel has been added to the Police Department, Recreation Department, School Maintenance and School teaching Staff, but none to the Public Works Department.

The Department of Public Works has not increased its manpower during the last twenty (20) years. We manage to keep our roads functional, bridges maintained, brush cut, catchbasins clear, fill potholes, and the numerous other highway tasks including drainage, snow plowing during winter operations, town grounds maintenance, road resurfacing, patching, street cleaning, line painting and garbage and recycling collection. We maintain all Town buildings. We need more personnel to help accomplish all of these duties in a safe and timely manner.

The numbers tell the truth. Our population in 1980 was 27,000, in 1990 our population was 31,000 and thus far in the year 2008, our population is over 35,000 strong. This is an increase of 10,000 and rising. New subdivisions and extensions to original subdivisions not including residential clusters have added 60 miles of new paved roads. Add these to the original 165 miles of paved roads and you have two (2) more plow routes, that many more miles of street sweeping, brush cutting, pot holes and overall maintenance. Our roads and bridges must remain safe and passable for our residents, our children.

PUBLIC WORKS: SNOW REMOVAL

Account No. 840

<u>PROGRAM SUMMARY</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009
100 PERSONAL SERVICES	46,382	53,825	76,432	64,590
200 CONTRACTUAL SERVICES	0	0	0	0
300 MATERIALS & SUPPLIES	124,639	155,500	194,500	176,000
400 FIXED CHARGES	0	0	0	0
500 CAPITAL OUTLAY	0	0	0	0
TOTAL APPROPRIATION	<u>171,021</u>	<u>209,325</u>	<u>270,932</u>	<u>240,590</u>

PERSONNEL:

PUBLIC WORKS: SNOW REMOVAL

Account No. 840

<u>EXPENDITURE DETAIL</u>	<u>ACTUAL</u> 2006-2007	<u>BUDGET</u> 2007-2008	<u>ESTIMATE</u> 2007-2008	<u>PROPOSED</u> 2008-2009	<u>PROPOSED VS BUDGET</u>	
<u>PERSONAL SERVICES</u>						
103 Overtime	42,888	50,000	71,000	60,000	10,000	20.0%
107 Fica/Medicare	3,494	3,825	5,432	4,590	765	20.0%
Total Personal Services	<u>46,382</u>	<u>53,825</u>	<u>76,432</u>	<u>64,590</u>	<u>10,765</u>	20.0%
<u>CONTRACTUAL SERVICES</u>						
275 Towing Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
<u>MATERIALS & SUPPLIES</u>						
319 Salt	84,817	85,000	132,000	105,000	20,000	23.5%
326 Sand, Stone & Gravel	14,191	40,000	27,000	40,000	0	0.0%
334- 3 Equipment Repair Parts	25,570	30,000	35,000	30,000	0	0.0%
358 Snow Plow Damage	61	500	500	1,000	500	100.0%
Total Materials & Supplies	<u>124,639</u>	<u>155,500</u>	<u>194,500</u>	<u>176,000</u>	<u>20,500</u>	13.2%
<u>CAPITAL OUTLAY</u>						
540 Depreciation	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL APPROPRIATION	<u>171,021</u>	<u>209,325</u>	<u>270,932</u>	<u>240,590</u>	<u>31,265</u>	14.9%

**ANNUAL BUDGET
Fiscal Year 2007-2008**

BUDGET COMMENTARY

DEPARTMENT: Snow Removal - 840

PERSONAL SERVICES

103 Overtime **\$60,000**

Determining budget figure for overtime expenditures falls into the best guess category. As housing grows in the Town, so does the overtime expense for Snow Removal. There are more houses and more streets which means it takes more time to clear the snow. The only way to reduce the response time is to add men and equipment. The public expects the streets to be cleaned in a reasonable amount of time. Obviously, the amount of overtime used is dependent upon when it snows. The more snow clearing operations that occur on weekends and holidays, the higher the annual overtime expense. This is, unfortunately, what tends to happen. This year's request is a realistic. The chart below does show what our actual expense's have been.

		TOTAL
01-02	18,084	10"
02-03	82,092	66"
03-04	55,186	44"
04-05	49,250	77"
05-06	59,660	
06-07	42,888	11"

107 F.I.C.A. **\$4,590**

F.I.C.A.				
	\$60,000	x	0.062	\$3,720
Medicare				
	\$60,000	x	0.0145	\$870

TOTAL PERSONAL SERVICES **\$64,590**

CONTRACTUAL SERVICES

201 Temporary Services **\$0** **\$0**

275 Towing **\$0** **\$0**

This account is for the towing of vehicles broken down during Snow Remove operations.

TOTAL CONTRACTUAL SERVICES **\$0**

MATERIALS AND SUPPLIES

319 Salt **\$111,380 #VALUE!** **\$105,000**

The chart below shows the history of our salt account budgeting figures, the actual amount spent, delivery price and actual tons purchased in that year. What the chart does not show is the type of winter storm and the frequency that they occurred. We now mix two salt to one sand. This gives us better melting action thus reducing to total amount of material used. The construction of new subdivisions not only effects plowing efficiency but also requires the use of more salt and sand which ultimately is depleted.

YEAR	BUDGET	ACTUAL	\$ D'LVRY	TONS
00-01	40,000	59,650	28.90	2,064
01-02	43,500	22,423	34.49	625
02-03	43,500	86,402	32.98	2,620
03-04	35,000	75,415	32.98	2,286
04-05	35,000	107,735	41.82	2,576
05-06	70,000	123,666	46.76	2,242
06 - 07	85,000	84,817	46.76	1,637

ANNUAL BUDGET
Fiscal Year 2007-2008

BUDGET COMMENTARY

DEPARTMENT: Snow Removal - 840

326 Sand \$40,000

Over the last 13 years we have averaged 5597 tons per year with a high of 11,607 tons in 95-96. The price of sand has risen to 8.00 a ton. The chart shows there's no logical estimation of what the price may be next year.

YEAR	BUDGET	ACTUAL	\$/TON	TONS
90-91	22,000	20,465	5.14	3,982
91-92	22,000	19,086	4.04	4,725
92-93	22,000	21,333	3.92	5,442
93-94	22,000	41,499	3.90	10,640
94-95	24,000	8,820	4.50	2,719
95-96	24,000	59,079	5.09	11,607
96-97	24,000	23,045	4.74	4,862
97-98	24,000	23,413	5.42	4,320
98-99	24,000	31,940	5.83	5,479
99-00	30,000	24,648	6.92	3,567
00-01	35,000	47,507	6.90	7,309
01-02	42,000	18,277	6.90	2,649
02-03	38,000	43,114	7.90	5,457
03-04	25,000	33,760	8.00	4,220
04-05	27,500	48,327	8.50	5,686
05-06	30,000	30,466	10.75	1,340
06-07	40,000	14,191	12.50	1,622

334 Equipment Repair Parts \$30,000

The maintenance of our snow fighting equipment is a never ending task. As soon as the plows and sanders come off in the spring, maintenance begins. Plows are fixed and painted, and sanders are washed, oiled, and repaired. Some of the items purchased with this account are plow blades, bolts, nuts, sander tie downs, hydraulic pistons, hoses, fittings, spinners, sander chains, paint, stock steel, wiper blades, light bars and many other related items. As our fleet grows older, our maintenance costs rise as is reflected by the actual amounts needed last year and already this year.

YEAR	BUDGET	ACTUAL
00-01	19,000	22,340
01-02	19,000	22,702
02-03	19,000	22,027
03-04	19,000	19,050
04-05	19,000	34,106
05-06	30,000	29,956
06-07	30,000	25,570

358 Snow Plow Damage \$1,000

This line item is for the purchase of materials and things that are damaged by snow plowing. Some examples of things that are inadvertently damaged are: mailboxes and posts, shrubbery, curbing and lawns.

TOTAL MATERIALS AND SUPPLIES \$176,000

540 Depreciation \$0 \$0

\$240,590

BUDGET NARRATIVE

The removal of snow and ice from town roads is an essential service which is critical to public safety, is expected by the taxpayers and is a service complicated by the concern for liability.

This years total budget dollar request is the same as last year except the salt and sand line items which reflect the amounts needed to purchase salt and sand at ratio of two salt to one sand.

In past years we used to mix our sand pile in a three sand to one salt mixture because that was always the way it was done. This ratio produced little melting action thus we would use a lot more sand and salt trying to clear our roadways. Our new philosophy is to get out early, pretreat the roadways as soon as possible, create a brine to produce melting to prevent the bonding of the snow to the pavement so that it may be plowed off; thus leaving bare pavement that can dry as quickly as possible after a storm. Ultimately by using more salt and less sand we will have less material on our streets to sweep and less sand in our catchbasins to clean.

PUBLIC WORKS: BUILDING MAINTENANCE

Account No. 850

<u>PROGRAM SUMMARY</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009
100 PERSONAL SERVICES	106,434	112,732	111,993	121,986
200 CONTRACTUAL SERVICES	48,476	34,204	43,343	51,310
300 MATERIALS & SUPPLIES	14,040	19,248	25,340	26,298
400 FIXED CHARGES	88,220	100,250	152,135	207,075
500 CAPITAL OUTLAY	<u>596</u>	<u>1,000</u>	<u>900</u>	<u>1,000</u>
TOTAL APPROPRIATION	<u>257,766</u>	<u>267,434</u>	<u>333,711</u>	<u>407,669</u>

PERSONNEL:

Townwide Maintenance Worker (1)
Custodian (1)

PUBLIC WORKS: BUILDING MAINTENANCE

Account No. 850

<u>EXPENDITURE DETAIL</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009	PROPOSED VS BUDGET
<u>PERSONAL SERVICES</u>					
101 Regular Employees	75,760	76,764	80,429	79,991	3,227 4.2%
103 Overtime	1,571	1,000	6,000	3,000	2,000 200.0%
107 Fica/Medicare	5,843	5,949	6,612	6,349	400 6.7%
108 Life Insurance	177	192	192	192	- 0.0%
109 Group Insurance	21,469	27,117	16,976	29,829	2,712 10.0%
113 Delta Dental	1,414	1,510	1,584	2,425	915 60.6%
118 Safety Incentive	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>	- 0.0%
Total Personal Services	<u>106,434</u>	<u>112,732</u>	<u>111,993</u>	<u>121,986</u>	<u>9,254</u> 8.2%
<u>CONTRACTUAL SERVICES</u>					
210 Testing Services	6,988	5,814	5,523	6,190	376 6.5%
211 Janitorial Services	1,224	3,250	3,000	4,250	1,000 30.8%
225 Security Monitoring	1,109	1,840	4,520	5,920	4,080 221.7%
243 Repair-Fixed Plant Equipt.	33,311	12,000	19,000	19,000	7,000 58.3%
244 Repair Operating Equipment	752	500	400	500	- 0.0%
246 Maint-Comm. Equip	180	500	0	500	- 0.0%
276 Exterminating Services	1,213	2,300	3,000	2,950	650 28.3%
277 Electrical Services	3,504	7,000	6,900	7,000	- 0.0%
278 Plumbing Services	<u>195</u>	<u>1,000</u>	<u>1,000</u>	<u>5,000</u>	<u>4,000</u> 400.0%
	<u>48,476</u>	<u>34,204</u>	<u>43,343</u>	<u>51,310</u>	<u>17,106</u> 50.0%
<u>MATERIALS & SUPPLIES</u>					
305 Decorations-Town Building	806	1,000	800	1,100	100 10.0%
321 Agricultural Services	1,015	3,500	3,450	3,500	- 0.0%
324 Cleaning & Sanitary Supplies	5,279	5,000	7,450	7,500	2,500 50.0%
328 Lumber and Wood Products	107	500	400	500	- 0.0%
330 Medicines	0	100	90	100	- 0.0%
332 Minor Tools & Equipt.	1,037	2,500	2,400	2,500	- 0.0%
333 Gas, Oil & Lube	2,042	1,000	2,450	3,500	2,500 250.0%
334 -2 Truck Repair Parts	0	500	100	500	- 0.0%
334 -3 Equipment Repair Parts	0	500	700	500	- 0.0%
335 Paints & Supplies	181	600	500	1,000	400 66.7%
336 Plumbing Supplies	310	250	1,100	1,000	750 300.0%
337 Electrical Supplies	2,114	2,200	2,100	3,000	800 36.4%
339 Wearing Apparel	<u>1,149</u>	<u>1,598</u>	<u>3,800</u>	<u>1,598</u>	- 0.0%
Total Materials & Supplies	<u>14,040</u>	<u>19,248</u>	<u>25,340</u>	<u>26,298</u>	<u>7,050</u> 36.6%
<u>FIXED CHARGES</u>					
441 Electric Light & Power	52,662	60,000	79,000	99,000	39,000 65.0%
443 Gas Service	24,099	25,000	57,535	90,000	65,000 260.0%
444 Water Service	2,344	3,750	3,000	5,875	2,125 56.7%
445 Sewer Services	4,386	1,500	5,600	2,200	700 46.7%
446 Telephone Service	<u>4,729</u>	<u>10,000</u>	<u>7,000</u>	<u>10,000</u>	- 0.0%
Total Fixed Charges	<u>88,220</u>	<u>100,250</u>	<u>152,135</u>	<u>207,075</u>	<u>106,825</u> 106.6%
<u>CAPITAL OUTLAY</u>					
502 Buildings & Fixed Equipmen	596	1,000	900	1,000	- 0.0%
540 Depreciation	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	- 0.0%
Total Capital Outlay	<u>596</u>	<u>1,000</u>	<u>900</u>	<u>1,000</u>	- 0.0%
TOTAL APPROPRIATION	<u>257,766</u>	<u>267,434</u>	<u>333,711</u>	<u>407,669</u>	<u>140,235</u> 52.4%

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

DEPARTMENT: Building Maintenance - 850

PERSONNEL SERVICES					\$79,991		
101	<u>Regular Employees</u>						
	1 Townwide Maintenance Worker				\$42,907		
	1 Custodian includes \$.15 shift differential				\$37,084		
	Medical waiver @ \$4,300						
103	<u>Overtime</u>					\$3,000	
107	<u>F.I.C.A.</u>						
	F.I.C.A.	82,991	x	0.062000	\$5,145	\$6,349	
	Medicare	82,991	x	0.014500	\$1,203		
108	<u>Life Insurance</u>						
	2 employees @	8.00		/mo	\$192	\$192	
				-			
109	<u>Group Insurance</u>						
	2 employees @	1,242.86		/mo	\$29,829	\$29,829	
					\$0		
113	<u>Delta Dental</u>						
	2 employees @	101.05		/mo	\$2,425	\$2,425	
					\$0		
118	<u>Safety Incentive</u>					\$200	
	2 employees @	100.00		/yr	\$200		
	TOTAL PERSONAL SERVICES					\$121,986	
CONTRACTUAL SERVICES							
210	<u>Testing Services</u>				\$6,190	\$6,190	
	This account funds contracts for testing and maintenance of the fire alarm systems and fire extinguishers for the Town Hall/ Library, Public Works, Quidnick School and Town Hall Annex						
	Fire extinguisher check			893			
	TH/DPW FIRE ALARM SYSTEMS			1,030			
	Quidnick School Fire Alarm			515			
	Quidnick School Lift Service			3,600			
	Senior Center Fire Alarm			952			
	Town Hall Annex			700			
211	<u>Janitorial Services</u>				\$4,250	\$4,250	
	This account is for commercial cleaning of the carpets and windows in the Town Hall/Library, Public Works Garage and the Townhall Annex.						
	Town Hall/Library			1,250			
	Public Works			1,000			
	Window Wash			1,000			
	Town Hall Annex			1,000			
225	<u>Security Monitoring</u>					\$5,920	
	Securit	0		0			

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

DEPARTMENT: Building Maintenance - 850

243 Fixed Plant Equipment **\$19,000**

This account funds repairs and service agreements to the Town Hall/Library HVAC, DPW, Quidnick School and the Town Hall Annex systems as well as other operating systems in the building. Labor and parts charges are not covered by the contract. The costs are rising as the systems being serviced age.

<u>YEAR</u>	<u>ACTUAL</u>
01-02	32,029
02-03	13,476
03-04	13,508
04-05	13,258
05-06	16,193
06-07	33,311

244 Repair Building & Operating Equipment **\$500**

Emergency Dispatch Service Headquarters

246 Maint. - Communication Equipment **\$500**

Emergency Dispatch Services Headquarters. Frequency checks and tuneup of radios.

276 Exterminating Services **\$2,950**

This account is for the spraying of insecticides in the Town Hall/Library (517) DPW (97), Quidnick (602), Town Hall Annex and other special needs.

277 Electrical Services **\$7,000**

This account pays for the services of licensed electricians that are called for work that must be done in the Town Hall or Public Works facility. Typical types of work performed have been for heating elements for the hot water tank, light switches, lighting problems, new lights, security devices, computer room repairs and other miscellaneous repairs and additions.

278 Plumbing Services **\$5,000**

This account covers minor plumbing repairs by an outside contractor.

TOTAL CONTRACTUAL SERVICES **\$51,310**

MATERIALS AND SUPPLIES

305 Decorations for Town Buildings **\$1,100** **\$1,100**

This request is for the purchase of flowers and decorations for Holidays and special occasions. Approximate costs:

1. Pointsettia	450
2. Flags	450
3. Christmas Wreaths	200

321 Agricultural and Horticultural Supplies **\$3,500**

This request is for the purchase of annual and perennial flowers, fertilizer, grass seed, and lime.

324 Cleaning and Sanitary Supplies **\$7,500**

This account is for the purchase of mops, paper towels, trash bags, soaps, cleaners, sponges, squeegees, window cleaner, vacuum cleaner bags, etc. for the Town Hall/Library and Town Hall Annex

<u>YEAR</u>	<u>ACTUAL</u>
01-02	4,229
02-03	3,903
03-04	3,222
04-05	5,273
05-06	5,311
06-07	5,279

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

DEPARTMENT: Building Maintenance - 850

328	<u>Lumber and Wood Products</u> This account is for the purchase of lumber & related materials for the Townwide maintenance worker.	\$500	
330	<u>Medicines</u> This account is for the purchase of medical supplies for the Town Hall/Library first aid kit.	\$100	
332	<u>Minor Tools and Equipment</u> This account is for the maintenance items to support the Town Hall/Library, Public Works garage, Police Station, Dog Pound, and Quidnick School. These items range from tools, ground maintenance items to nuts & bolts.	\$2,500	
333	<u>Auto Gas, Oil and Lube</u> This account is for the purchase of gas, oil, and grease for the townwide maintenance van.	\$3,500	
33402	<u>Truck Repair Parts</u> This account is for the purchase of repair parts for the town maintenance pickup. This year's request is 500.	\$500	
33403	<u>Equipment Repair Parts</u> This account is for the maintenance and repair parts of the two garden tractors, snow blower and other equipment utilized by the custodian an the townwide maintenance worker.	\$500	
335	<u>Paints and Supplies</u> This account is for paint and painting supplies for the Town Hall/Library and Public Works garage, Police Station and Quidnick School.	\$1,000	
336	<u>Plumbing Supplies</u> This account is for the purchase of plumbing supplies throughout the town buildings.	\$1,000	
337	<u>Electrical Supplies</u> This account is for the purchase of light bulbs, ballasts for fixtures, switches, relays, parking lot light bulbs, and other similar supplies.	\$3,000	
	<u>YEAR</u>	<u>ACTUAL</u>	
	00-01	2,760	
	01-02	1,696	
	02-03	2,954	
	03-04	1,369	
	04-05	2,842	
	05-06	3,050	
	06-07	2,114	
339	<u>Wearing Apparel</u> For the purchase of uniforms	\$1,598	\$1,598
	<u>Uniforms</u> 2 employees x \$13.52 wk. x 52 wks. =		1,406
	<u>Tee Shirts</u> 2 employees x \$7.00 X 7 each =		192
	TOTAL MATERIALS AND SUPPLIES		\$26,298

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

DEPARTMENT: Building Maintenance - 850

FIXED CHARGES

441 Electric Light and Power **\$99,000**

The cost of the electrical consumption for the Town Hall/Library, Quidnick School and Town Hall Annex for the past few years is as shown.

<u>YEAR</u>	<u>EXPENDITURE</u>
00-01	59,149
01-02	59,635
03-04	64,620
04-05	54,779
05-06	51,465 relamped
06-07	52662

443 Gas Service **\$90,000**

This account provides funds to purchase natural gas for the heating of the Town Hall/Library, Quidnick School and Town Hall Annex.

<u>YEAR</u>	<u>EXPENDITURE</u>
00-01	30,741
01-02	19,543
02-03	23,603
03-04	26,534
04-05	21,042
05-06	24,354
06-07	24,099

444 Water Service **\$5,875**

This account pays for the water provided by Kent County Water Authority, which is billed quarterly. Includes Emergency Dispatch Services Headquarters, Town Hall, Quidnick School, Focal Point and Town Hall Annex.

<u>YEAR</u>	<u>ACTUAL</u>
01-02	3,771
02-03	2,745
03-04	1,990
04-05	2,476
05-06	2,545
06-07	2,344

445 Sewer Service **\$2,200**

Emergency Dispatch Services Headquarters, Town Hall/Library, Public Works, Quidnick School and the Town Hall Annex.

446 Telephone Service **\$10,000**

Emergency Dispatch Service Headquarters and Town Hall

TOTAL FIXED CHARGES **\$207,075**

CAPITAL OUTLAY

502 Buildings and Fixed Equipment **\$1,000**

For minor repairs to Town Buildings, such as hardware for the double doors. Gutters, downspouts, fencing, ceiling tiles, roof sealers, plasters.

540 Depreciation **\$0**

\$407,669

PUBLIC WORKS: REFUSE COLLECTION

Account No. 860

<u>PROGRAM SUMMARY</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009
100 PERSONAL SERVICES	656,456	712,308	670,330	737,375
200 CONTRACTUAL SERVICES	1,112	3,660	2,875	3,660
300 MATERIALS & SUPPLIES	14,502	14,872	18,875	14,873
400 FIXED CHARGES	0	35	35	35
500 CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL APPROPRIATION	<u>672,070</u>	<u>730,875</u>	<u>692,115</u>	<u>755,943</u>

PERSONNEL:

Foreman	(1)
Driver Collectors	(10)
Courier	(1)

PUBLIC WORKS: REFUSE COLLECTION

Account No. 860

<u>EXPENDITURE DETAIL</u>	<u>ACTUAL</u> 2006-2007	<u>BUDGET</u> 2007-2008	<u>ESTIMATE</u> 2007-2008	<u>PROPOSED</u> 2008-2009	<u>PROPOSED VS BUDGET</u>	
<u>PERSONAL SERVICES</u>						
101 Regular Employees	421,653	462,663	445,000	477,013	14,350	3.1%
103 Overtime	37,570	46,773	40,256	41,169	(5,604)	-12.0%
107 Fica/Medicare	34,220	38,972	36,740	39,641	669	1.7%
108 Life Insurance	1,325	1,056	1,056	1,056	-	0.0%
109 Group Insurance	145,079	149,142	133,469	164,057	14,915	10.0%
113 Delta Dental	16,009	12,601	12,709	13,339	738	5.9%
118 Safety Incentive	600	1,100	1,100	1,100	-	0.0%
Total Personal Services	<u>656,456</u>	<u>712,308</u>	<u>670,330</u>	<u>737,375</u>	<u>25,067</u>	3.5%
<u>CONTRACTUAL SERVICES</u>						
205 Medical & Dental Services	686	160	100	160	-	0.0%
224 Travel Expense	0	0	0	0	-	
233 Printing	72	1,000	750	1,000	-	0.0%
254 Equipment Rental	354	2,500	2,025	2,500	-	0.0%
Total Contractual Services	<u>1,112</u>	<u>3,660</u>	<u>2,875</u>	<u>3,660</u>	-	0.0%
<u>MATERIALS & SUPPLIES</u>						
301 Office Supplies	49	500	450	500	-	0.0%
302 Books & Magazines	117	200	125	200	-	0.0%
339 Wearing Apparel	9,713	8,172	12,300	8,173	1	0.0%
357 Recycling Bins	4,623	6,000	6,000	6,000	-	0.0%
Total Materials & Supplies	<u>14,502</u>	<u>14,872</u>	<u>18,875</u>	<u>14,873</u>	<u>1</u>	0.0%
<u>FIXED CHARGES</u>						
423 Dues & Memberships	0	35	35	35	-	0.0%
<u>CAPITAL OUTLAY</u>						
540 Depreciation	0	0	0	0	-	
TOTAL APPROPRIATION	<u>672,070</u>	<u>730,875</u>	<u>692,115</u>	<u>755,943</u>	<u>25,068</u>	3.4%

**ANNUAL BUDGET
Fiscal Year 2008-2009**

DEPARTMENT: Public Works - 860

PERSONAL SERVICES

				\$477,013
Regular Employees				
101	1 Foreman			\$51,535
	1 Driver Collector			\$42,604
	1 Driver Collector			\$42,448
	1 Driver Collector			\$41,582
	1 Driver Collector			\$41,582
	1 Driver Collector			\$41,582
	1 Driver Collector			\$41,582
	1 Driver Collector			\$41,582
	1 Driver Collector			\$41,582
	1 Driver Collector			\$41,582
	1 Driver Collector			\$41,582
	1 Driver Collector			\$41,582
	1 Driver Collector			\$41,582
	1 Driver Collector			\$41,582
	1 Courier			\$38,952
	1 Courier			\$10,400
	Medical waiver	0		
103	Overtime			\$41,169
<p>When Holidays fall on Monday or during the week, trash will be delayed one day and picked up on Saturday of that week. We are required to pay time-and-one-half for that day. Two Saturdays are budgeted for snow storms that interrupt normal garbage collection during the weekly schedule and is collected a day late. Holidays are as follows:</p>				
	Independence Day		Friday, July 4, 2008, work will be on Saturday July 5	
	V.J. Day:		Monday, August 11, work will be on Saturday, August 16	
	Labor Day:		Monday, September 1, work Saturday, September 6	
	Columbus Day:		Monday, October 13, work Saturday October 18	
	Veterans Day		Tuesday, November 11, work Saturday November 15	
	Thanksgiving Day:		Thursday, November 27, work Saturday, November 29	
	Christmas Day		Thursday, December 25, work Saturday December 27	
	New Years Day		Thursday, January 1, Work Saturday January 3	
	Martin Luther King:		Monday, January 19, work Saturday, January 24	
	Presidents Day:		Monday, February 16, work Saturday, February 21	
	Memorial Day:		Monday, May 25, work Saturday, May 30	
	11 Saturdays	8 hr/day 11 Emp.	31.19 /hour	\$30,192
The days in which double time is required to be paid.				
	Thanksgiving Day	1 Work Friday, November 28		
	Christmas Eve	1 Work Wednesday December 24		
	New Years Eve	0.5 Work Wednesday December 31\		
	Good Friday	0.5 Work April 10		
	3 Double time days	8 hr/day 11 Emp.	41.58	\$10,977
107	F.I.C.A.			
	Social Security	518,182	6.20%	\$32,127
	Medicare	518,182	1.45%	\$7,514
108	Life Insurance			\$1,056
	11 employees	8.00 /month	x 12 months =	\$1,056

ANNUAL BUDGET
Fiscal Year 2008-2009

DEPARTMENT: Public Works - 860

109	<u>Group Insurance</u>					\$164,057
	11 employees	1,242.86 /month	x	12 months =		\$164,057
	0 employees	496.05 /month	x	12 months =		\$0
113	<u>Delta Dental</u>					\$13,339
	11 employees	101.05 /month	x	12 months =		\$13,339
	0 employees	32.17 /month	x	12 months =		\$0
118	<u>Safety Incentive</u>					
	11 employees @	100.00 year	x			\$1,100
						\$1,100
	TOTAL PERSONAL SERVICES					\$737,375

CONTRACTUAL SERVICES

205	<u>Medical & Dental Services</u>					\$160
	This account is for the replacement of employee eyeglasses when damaged or broken and physicals for new employees.					\$160
224	<u>Travel</u>					\$0
	This account provides money for Public Works personnel to attend conferences and meetings concerning Solid Waste Disposal, Recycling and other related topics.					\$0
233	<u>Printing</u>					\$1,000
	This account provides money for the non compliance recycling stickers printed and educational pamphlets that support our waste reduction efforts.					\$1,000
254	<u>Equipment Rental</u>					\$2,500
	This account is for the rental of recycling equipment such as trucks and earth materials screeners and equipment.					\$2,500
	TOTAL CONTRACTUAL SERVICES					\$3,660

MATERIALS AND SUPPLIES

301	<u>Office Supplies</u>					\$500
	This account provides money for the purchase of pads, pens, pencils, recycled stationery, copy paper, computer paper and all related office materials.					\$500
302	<u>Books & Magazines</u>					\$200
	This account funds books and magazines relating to Solid Waste, Waste Reduction, and disposal.					\$200

**ANNUAL BUDGET
Fiscal Year 2008-2009**

DEPARTMENT: Public Works - 860

339	<u>Wearing Apparel</u>		\$8,173
	This account is for uniform rentals, and for the purchase of boots, t-shirts, and gloves.		
	Uniforms: 11 employees x 8.00/wk. x 52 wks.		\$4,576
	Gloves: 11 employees x 4 dz/yr. each x 39		\$1,716
	Tee Shirts: Green Safety 11 employees x 8 each 12.00		\$1,056
	Rain Gear: 11 employees x 75 each		\$825
357	<u>Recycling Bins</u>		\$6,000
	This account is for the purchase of new recycling bins and replacement cans.		\$6,000
	TOTAL MATERIALS AND SUPPLIES		\$14,873
FIXED CHARGES			
423	<u>Dues and Membership</u>		\$35
	TOTAL FIXED CHARGES		\$35
540	Depreciation		\$0
			\$755,943

BUDGET COMMENTARY

REDUCTION THROUGH RECYCLING

The chart below shows the Town of Coventry's disposal habits for the last 6 years. As the years have progressed so has our efforts to take more items out of the waste stream that goes to the central landfill. Last year we achieved the %20 recycling rate and received a \$25,737 success grant from RIRRC. The most significant change this year was to put a 1,753 ton cap on the total amount of yard waste they will accept for no fee. This year all yard waste over the new cap will cost \$12.50/ton. Starting July 1, 2008 E Waste will no longer be accepted at the landfill either.

	'01-02	02-03	03-04	04-05	05 - 06	06-07
Garbage	12128	11,720	12,771	12944	14103	13065
Bulk	2037	2,114	1770	1691	1414	1207
Tires	36	27	22	19	17	23
Blue Bin	1417	1,428	1367	1387	1384	1394
Green Bin	1821	2,003	2092	2213	2141	1861
Metal	242	217	219	232	251	222
Yard Waste	1361	2,304	1855	1950	1754	1973

PUBLIC WORKS: REFUSE DISPOSAL

Account No. 870

<u>PROGRAM SUMMARY</u>		ACTUAL	BUDGET	ESTIMATE	PROPOSED
		2006-2007	2007-2008	2007-2008	2008-2009
100	PERSONAL SERVICES	0	0	0	0
200	CONTRACTUAL SERVICES	733,373	876,811	750,000	789,287
300	MATERIALS & SUPPLIES	0	0	0	0
400	FIXED CHARGES	2,971	5,000	4,000	8,000
500	CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL APPROPRIATION	<u>736,344</u>	<u>881,811</u>	<u>754,000</u>	<u>797,287</u>

PERSONNEL:

PUBLIC WORKS: REFUSE DISPOSAL

Account No. 870

<u>EXPENDITURE DETAIL</u>	<u>ACTUAL</u> <u>2006-2007</u>	<u>BUDGET</u> <u>2007-2008</u>	<u>ESTIMATE</u> <u>2007-2008</u>	<u>PROPOSED</u> <u>2008-2009</u>		<u>PROPOSED VS BUDGET</u>	
<u>CONTRACTUAL SERVICES</u>							
223 Refuse Disposal Service	<u>733,373</u>	<u>876,811</u>	<u>750,000</u>	<u>789,287</u>		(87,524)	-10.0%
<u>FIXED CHARGES</u>							
402 Licenses & Permits	0	0	0	3,000		3,000	
441 Electric Light & Power	<u>2,971</u>	<u>5,000</u>	<u>4,000</u>	<u>5,000</u>		-	0.0%
Total Fixed Charges	<u>2,971</u>	<u>5,000</u>	<u>4,000</u>	<u>8,000</u>		3,000	60.0%
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		-	
TOTAL APPROPRIATION	<u>736,344</u>	<u>881,811</u>	<u>754,000</u>	<u>797,287</u>		(84,524)	-9.6%

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

DEPARTMENT: Refuse Disposal - 870

CONTRACTUAL SERVICES

223 Refuse Disposal Services

The current municipal tipping fee is 32.00/ton and the new over the cap tipping fee is \$56.00/Ton.

1. Rhode Island Solid Waste Management Corporation **\$490,656**

The Coventry MSW Cap for FY 2008 is based on a population estimate of 35,050 multiplied by a 0.5642 ton per person annual statewide municipal sector waste generation for an assumed waste generation of 19,775 tons per year, which is reduced by 26% (5,141tons) for diversion, resulting in a total MSW Cap allocation of 14,633 tons. We will use this 14,633 ton figure at \$32/ton and \$56 per ton for over the cap charges.

14633 tons X \$32/ton	\$468,256
400 tons X \$56/ton	\$22,400

2. Disposal Service **\$184,756**

Rambone Brothers is our hauling company and they charge the town \$12.29 per ton.

15,033 Tons x \$12.29 per ton =	\$184,756
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3. Yard Waste:

Yard waste is all the grass, leaves, brush and Christmas Trees that is picked up curbside or dropped off at the transfer station. Last year we disposed of 1973 tons or 10% of the garbage and recycleable materials combined. There is now no tipping fee for disposal of yardwaste **\$24,875**

at the central landfill but we pay Rambone \$130.00 per container for hauling charges. Last year Rambone hauled 168 boxes and so far the first six months they have hauled 96. We assume that they will haul at least 170 during this fiscal year. This year RIRRC imposed a 1,753 ton cap on yard waste. All Y.W. tonage over cap is \$12.50/ton. Figure 1975 ton this year.

170 boxes x \$130/trip =	\$22,100
222 ton x \$12.50 =	\$2,775

4. Refrigerators and Mattresses

Last year 604refrigerators were picked up or dropped off. This year we are on track to dispose of 500 at \$10 each to have the freon taken out and 400 mattresses at \$15 each. **\$11,000**

500 Refrigerators x \$10.00 each =	\$5,000
400 Mattresses X \$15.00 each =	\$6,000

5. Hauling Fee (Recycle)

Rambone made 514 trips to the MRF with recycleable materials. Based on data we compiled over the last 12 months, Rambone will haul 600 boxes to the MRF. **\$78,000**

600 boxes x \$130/box =	\$78,000
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TOTAL CONTRACTUAL SERVICES	<u>\$789,287</u>
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FIXED CHARGES

402 Licenses and Permits

This is for the license fee for the Transfer Station. This fee is paid to the Department of Environmental Management's Solid Waste Division and will be due on December 30, 2008. **\$3,000** **\$3,000**

441 Electric Light and Power

For electric service at the Transfer Station. **\$5,000** **\$5,000**

<u>YEAR</u>	<u>COST</u>
00-01	2946
01-02	1817
02-03	2014
03-04	5,287
04-05	4,062
05-06	3,250

TOTAL FIXED CHARGES	<u>\$8,000</u>
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\$797,287

PUBLIC WORKS: VEHICULAR MAINTENANCE

Account No. 880

<u>PROGRAM SUMMARY</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009
100 PERSONAL SERVICES	372,187	414,643	383,813	598,930
200 CONTRACTUAL SERVICES	22,942	21,360	21,371	21,780
300 MATERIALS & SUPPLIES	480,226	424,360	437,800	483,255
400 FIXED CHARGES	28,262	28,147	29,001	31,147
500 CAPITAL OUTLAY	<u>8,252</u>	<u>9,000</u>	<u>8,800</u>	<u>11,000</u>
TOTAL APPROPRIATION	<u>911,869</u>	<u>897,510</u>	<u>880,785</u>	<u>1,146,112</u>

PERSONNEL:

Working Foreman	(2)
Mechanics	(4)
Clerk	(1)
Administrative Secretary	(1)
Safety Compliance Officer	(1)

PUBLIC WORKS: VEHICULAR MAINTENANCE

Account No. 880

<u>EXPENDITURE DETAIL</u>	<u>ACTUAL</u> 2006-2007	<u>BUDGET</u> 2007-2008	<u>ESTIMATE</u> 2007-2008	<u>PROPOSED</u> 2008-2009	<u>PROPOSED VS BUDGET</u>	
<u>PERSONAL SERVICES</u>						
101 Regular Employees	259,363	282,139	258,182	432,851	150,712	53.4%
103 Overtime	27,717	45,181	39,390	42,654	(2,527)	-5.6%
107 Fica/Medicare	21,754	25,040	22,765	36,376	11,336	45.3%
108 Life Insurance	530	576	576	864	288	50.0%
109 Group Insurance	55,787	54,234	55,800	74,571	20,337	37.5%
113 Delta Dental	6,436	6,873	6,500	10,914	4,041	58.8%
118 Safety Incentive	<u>600</u>	<u>600</u>	<u>600</u>	<u>700</u>	<u>100</u>	16.7%
Total Personal Services	<u>372,187</u>	<u>414,643</u>	<u>383,813</u>	<u>598,930</u>	<u>184,287</u>	44.4%
<u>CONTRACTUAL SERVICES</u>						
207 Instructional Services	746	1000	600	1,000	-	0.0%
210 Testing Services	872	1700	1000	1,700	-	0.0%
222 Freight & Demurrage	5,345	4,500	7,656	4,500	-	0.0%
243 Repair-Fixed Plant Equipt.	5,272	3,000	2,400	3,000	-	0.0%
244 Repair-Operating Equipt.	2,401	3,000	2,600	3,000	-	0.0%
245 Maintenance-Office Equipt.	0	920	1,165	1,340	420	45.7%
246 Maintenance-Comm. Equipt.	3,806	2,700	2,500	2,700	-	0.0%
254 Machinery Rental	491	2,940	1,200	2,940	-	0.0%
274 Vehicular Washes	49	100	50	100	-	0.0%
275 Towing Service	<u>3,960</u>	<u>1,500</u>	<u>2,200</u>	<u>1,500</u>	-	0.0%
Total Contractual Services	<u>22,942</u>	<u>21,360</u>	<u>21,371</u>	<u>21,780</u>	<u>420</u>	2.0%
<u>MATERIALS & SUPPLIES</u>						
301 Office Supplies	2,363	1,500	1,800	1,500	-	0.0%
323 Chemicals	7,855	6,500	6,700	6,500	-	0.0%
324 Cleaning & Sanitary Supplies	2,189	1,500	2,200	1,500	-	0.0%
330 Medicines	948	325	950	500	175	53.8%
331 Tires & Tubes	30,319	35,000	28,000	29,000	(6,000)	-17.1%
332 Minor Tools & Equipt.	12,702	11,000	10,500	11,000	-	0.0%
333 Auto, Gas Oil & Lube	219,354	220,000	215,000	270,000	50,000	22.7%
334 -1 Auto Repair Parts	6,644	5,000	8,000	8,000	3,000	60.0%
332 -2 Truck Repair Parts	74,495	60,000	61,000	60,000	-	0.0%
331 -3 Equipment Repair Parts	43,976	26,000	32,000	26,000	-	0.0%
330 -4 Sanitation Repair Parts	69,145	50,000	63,000	60,000	10,000	20.0%
335 Paints & Supplies	1,762	2,500	3,200	2,500	-	0.0%
337 Electrical Supplies	0	100	50	100	-	0.0%
339 Wearing Apparel	4,356	2,935	3,200	3,085	150	5.1%
358 Welding Supplies	<u>4,118</u>	<u>2,000</u>	<u>2,200</u>	<u>3,570</u>	<u>1,570</u>	78.5%
Total Materials & Supplies	<u>480,226</u>	<u>424,360</u>	<u>437,800</u>	<u>483,255</u>	<u>58,895</u>	13.9%
<u>FIXED CHARGES</u>						
403 Inspections & Registrations	1,252	1,747	1,400	1,747	-	0.0%
441 Electric Light & Power	9,932	9,500	10,100	11,000	1,500	15.8%
443 Gas Service	15,629	15,000	16,181	16,500	1,500	10.0%
444 Water Service	<u>1,449</u>	<u>1,900</u>	<u>1,320</u>	<u>1,900</u>	-	0.0%
Total Fixed Charges	<u>28,262</u>	<u>28,147</u>	<u>29,001</u>	<u>31,147</u>	<u>3,000</u>	10.7%
<u>CAPITAL OUTLAY</u>						
502 Building and Fixed Plant	4,530	5,000	3,500	5,000	-	0.0%
527 Production & Construction	0	0	0	0	-	-
529 Radio & Comm. Equipt.	3,722	4,000	5,300	6,000	2,000	50.0%
540 Depreciation	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	-	-
Total Capital Outlay	<u>8,252</u>	<u>9,000</u>	<u>8,800</u>	<u>11,000</u>	<u>2,000</u>	22.2%
TOTAL APPROPRIATION	<u>911,869</u>	<u>897,510</u>	<u>880,785</u>	<u>1,146,112</u>	<u>248,602</u>	27.7%

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

DEPARTMENT: Vehicular Maintenance - 880

PERSONAL SERVICES

101	<u>Regular Employees</u>									\$432,851
		2 Working Foreman							\$104,564	
		1 Mechanic							\$48,551	
		1 Mechanic							\$47,979	
		1 Mechanic							\$46,958	
		1 Mechanic							\$45,935	
		1 Special Duties Clerk							\$35,891	
		1 Administrative Secretary							\$36,810	
		Medical waiver	4 @ \$4,300						\$17,200	
		1 Safety Compliance Officer							\$48,963	
103	<u>Overtime</u>									\$42,654
		Time-and-one-half for Holidays (11)								
		1 foreman x	36.71 /hr x 8 hrs/day x	11 days					\$3,230	
		1 mechanic x	35.01 /hr x 8 hrs/day x	11 days					\$3,081	
		1 mechanic x	34.60 /hr x 8 hrs/day x	11 days					\$3,045	
		1 mechanic x	33.86 /hr x 8 hrs/day x	11 days					\$2,980	
		1 mechanic x	33.13 /hr x 8 hrs/day x	11 days					\$2,915	
		1 clerk	25.88 /hr x 8 hrs/day x	11 days					\$2,278	
									<u>\$17,529</u>	
		Double time Holiday (3)								
		1 foreman x	50.27 /hr x 8 hrs/day x	3 days					\$1,207	
		1 mechanic x	46.68 /hr x 8 hrs/day x	3 days					\$1,120	
		1 mechanic	46.13 /hr x 8 hrs/day x	3 days					\$1,107	
		1 mechanic	45.15 /hr x 8 hrs/day x	3 days					\$1,084	
		1 mechanic	44.17 /hr x 8 hrs/day x	3 days					\$1,060	
		1 clerk	39.44 /hr x 8 hrs/day x	3 days					\$947	
									<u>\$6,524</u>	
		An estimate of 100 additional time and one-half hours must be budgeted for overtime when the men must work beyond their normal 3:30 pm quitting time, due to breakdowns, hauling delays, and days when snow storms occur and trash is not collected on time.								
			100 x 199/ HR							<u>\$18,600</u>
107	<u>F.I.C.A.</u>	(REG. & OT)								\$36,376
		F.I.C.A.	475,505	x .062					\$29,481	
		Medicare	475,505	x .0145					\$6,895	
108	<u>Life Insurance</u>									
		9 employees	8.00 /month x	12 months =					\$864	\$864
109	<u>Group Insurance</u>									
		5 employees	1,242.86 /month x	12 months =					\$74,571	\$74,571
		0 employees	496.05 /month x	12 months =					\$0	
113	<u>Delta Dental</u>									
		9 employees	101.05 /month x	12 months =					\$10,914	\$10,914
		0 employees	32.17 /month x	12 months =					\$0	
118	<u>Safety Incentive</u>									
			100.00 year x	7 employees =					\$700	\$700
	TOTAL PERSONAL SERVICES									<u>\$598,930</u>

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

DEPARTMENT: Vehicular Maintenance - 880

207	<u>Instructional Services</u> This line item is for seminars and instructional training that could be available for our mechanics. Organizations such as the American Public Works Association and the Ford Motor Company offer annual training on various topics related to vehicular maintenance.	\$1,000	\$1,000
210	<u>Testing Service</u> This request is for the possible leak detection test of the heating oil tank at the police station. and to have our underground tank at the Public Works Garage done.	\$1,700	\$1,700
222	<u>Freight and Demurrage</u> This account pays for freight charges for repair parts in the budget as well as the rest of the Public Works Department. It also pays for the rental of oxygen, acetylene and argon tanks.	\$4,500	\$4,500
243	<u>Repair Fixed Plant Equipment</u> This account is used for repairs to shop equipment such as jacks, grinders, drill presses, impact guns, compressors, and building equipment such as lights, doors, windows, electrical problems, and HVAC system repairs.	\$3,000	\$3,000
244	<u>Repair of Operating Equipment</u> This account covers the repair of equipment that cannot be repaired by town forces. The type of services done are welding, painting, air conditioner repairs, and other specialized problems.	\$3,000	\$3,000
245	<u>Maintenance of Office Equipment</u> This account is for the service agreement for the 2 copy machines.	\$1,340	\$1,340
246	<u>Maintenance of Communication Equipment</u> This account is for the repair and installation of radios in our vehicles and equipment. Some of the repairs required are new antennas, broken wires, microphones and other similar inherent problems related to radios.	\$2,700	\$2,700
254	<u>Machinery Maintenance Contracts</u> This account is for the copy machine	\$2,940	\$2,940
274	<u>Vehicular Washes</u> This account is for full service cleaning and washing of administrative sedans on a monthly basis.	\$100	\$100
275	<u>Towing Services</u> This account is for all public works towing.	\$1,500	\$1,500
TOTAL CONTRACTUAL SERVICES		\$21,780	\$21,780
MATERIALS AND SUPPLIES			
301	<u>Office Supplies</u> This account supplies both the Vehicular Maintenance Office and Public Works.	\$1,500	\$1,500

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

DEPARTMENT: Vehicular Maintenance - 880

323	<u>Chemicals</u>	This account is for the purchase of fuel additives, solvents, windshield de-icers, fire extinguisher refills, parts cleaner, truck washing detergents, garbage truck deodorant, battery cleaner, glass cleaner, carburator cleaner, brake cleaner, starter fluid, simple green, air brake conditioner.	\$6,500	\$6,500
	YEAR	ACTUAL		
	00-01	5,733		
	01-02	8,463		
	02-03	9,118		
	03-04	6,278		
	04-05	5,710		
	05-06	6,394		
	06-07	2,189		
324	<u>Cleaning and Sanitary Supplies</u>	Account provides funds for purchase of restroom supplies, hand towels, hand cleaner, toilet paper and similar supplies.	\$1,500	\$1,500
330	<u>Medicines</u>	This account funds first aid supplies for the first aid kit in the Public Works garage.	\$500	\$500
331	<u>Tires and Tubes</u>	This account provides replacement tires for some of the department trucks, equipment and garbage trucks. This year's request is based on putting one new set of tires on all of our trucks and two sets on the garbage trucks. The recycling trucks are also included in this budget.	\$29,000	\$29,000
	YEAR	EXPENDED		
	01-02	38,430		
	02-03	28,390		
	03-04	23,199		
	04-05	44,278		
	05-06	32,301		
	06-07	12,702		
332	<u>Minor Tools and Equipment</u>	This account is for the replacement and addition to the tools and equipment used by the mechanics in the garage.	\$11,000	\$11,000
333	<u>Auto, Gas, Oil and Lube</u>	This account funds all gasoline, diesel fuel, hydraulic oil, anti-freeze, transmission fluid, grease and gear oil used for operation and maintenance of the Public Works Department.		\$270,000
	YEAR	BUDGET	ACTUAL	
	03-04		150,506	
	04-05	92,00	123,888	
	05-06	160,00	198,580	
	06-07	220,000	219,354	
33401	<u>Auto Repair Parts</u>	This account provides funds for Preventative Maintenance to the four cars utilized by the Public Works Departments, Engineering, Planning and Recycling Divisions.	\$8,000	\$8,000

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

DEPARTMENT: Vehicular Maintenance - 880

33402 Truck Repair Parts **\$60,000**

This account provides funds for the repair of dump trucks and pickup trucks that are assigned to the Public Works Department. **\$60,000**

1. #1	90 Ford F800	17	
2. #2	91 Ford F800	18. #18	05 Ford F550
3. #3	92 Ford F800	19. #19	89 Ford F800
4. #4	02 Ford F550	20. #31	98 Ford F800
5. #5	96 Ford F350	21. #33	2001 Freight Liner
6. #6	96 Ford F350	22. #32	90 Ford F350
7. #7	84 Ford F800	23. #30	96 Ford F350
8. #8	03 Freightliner	24. #31	98 Ford F800
9. #9	95 Ford F800	25. #34	96 Ford F800
10. #10	00 INT	26	07 Sprinter Service Truck
11. #11	86 Ford F350	27.	95 Ford Van
12. #12	88 Ford F800	28.	01 F250 Pickup
13. #13	02 Ford 550	29.	92 Dodge Ram
14. #14	97 Ford F800	30.	
15. #15	97 Ford F800	31. #38	02 Freightliner
16. #16	94 Ford F800	32.	93 GMC Pickup

An upward trend in repair costs to vehicles can be expected due to the fact that 60% of our trucks are ten years old or older.

Some of the other associated costs with good preventative maintenance.

- | | |
|-------------------------------|--------------------|
| Brake Job w/ hardware & drums | Air Chambers |
| Leaf Spring Rear | Batteries/ 2 each |
| Alternator | Starters |
| Exhaust Pipes | Master Cyl. Clutch |
| Universals | Radiators |

<u>YEAR</u>	<u>ACTUAL</u>
00-01	72,179
01-02	66,789
02-03	59,507
03-04	58,158
04-05	62,195

33403 Equipment Repair Parts **\$26,000**

This account provides parts for the loader, grader, brush tractor, roller, trailers, 1 sweeper, two backhoes, two chippers, 2 mini excavators, compressor and forklift. These pieces have highly consumable parts such as cutting edges for the loader and backhoes, blades for the grader and brooms for the sweeper. **\$26,000**

<u>YEAR</u>	<u>ACTUAL</u>
00-01	23,920
01-02	41,034
02-03	29,547
03-04	34,921
04-05	56,891
05-06	24,787
06-07	43,976

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

DEPARTMENT: Vehicular Maintenance - 880

33404	<u>Sanitation Repair Parts</u>		\$60,000																
	This account is used to purchase repair parts for the garbage trucks, recycling trucks, bulk truck and recycle transfer truck. Some of the most frequent items constantly under repair or replacement are: pistons, belts, brake components, front and rear springs, hydraulic hoses, control buttons, main pumps, alternators, batteries, micro switches, compressors, and exhaust systems.		\$60,000																
	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; text-align: center;">Garbage Trucks</td> <td style="width: 50%; text-align: center;">Recycle Trucks</td> </tr> <tr> <td>1. 95 Crane Carrier #20</td> <td>1. 2004 Crane Carrier #40</td> </tr> <tr> <td>2. 01 Crane Carrier #22</td> <td>2. 2005 Crane Carrier #41</td> </tr> <tr> <td>3. 98 Crane Carrier #24</td> <td>3. 1995 Crane Carrier #44</td> </tr> <tr> <td>4. 98 Crane Carrier #28</td> <td>4. 2003 Crane Carrier #46</td> </tr> <tr> <td>5. 03 Crane Carrier #26</td> <td>5. 2007 F750 lift truck</td> </tr> <tr> <td>6. 04 Crane Carrier #27</td> <td>6. 1999 F550 Bulk Truck</td> </tr> </table>	Garbage Trucks	Recycle Trucks	1. 95 Crane Carrier #20	1. 2004 Crane Carrier #40	2. 01 Crane Carrier #22	2. 2005 Crane Carrier #41	3. 98 Crane Carrier #24	3. 1995 Crane Carrier #44	4. 98 Crane Carrier #28	4. 2003 Crane Carrier #46	5. 03 Crane Carrier #26	5. 2007 F750 lift truck	6. 04 Crane Carrier #27	6. 1999 F550 Bulk Truck				
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5. 03 Crane Carrier #26	5. 2007 F750 lift truck																		
6. 04 Crane Carrier #27	6. 1999 F550 Bulk Truck																		
	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;"><u>YEAR</u></td> <td style="width: 50%;"><u>ACTUAL</u></td> </tr> <tr> <td>00-01</td> <td>75,996</td> </tr> <tr> <td>01-02</td> <td>62,031</td> </tr> <tr> <td>02-03</td> <td>79,529</td> </tr> <tr> <td>03-04</td> <td>60,841</td> </tr> <tr> <td>04-05</td> <td>74,466</td> </tr> <tr> <td>05-06</td> <td>46,934</td> </tr> <tr> <td>06-07</td> <td>60,145</td> </tr> </table>	<u>YEAR</u>	<u>ACTUAL</u>	00-01	75,996	01-02	62,031	02-03	79,529	03-04	60,841	04-05	74,466	05-06	46,934	06-07	60,145		
<u>YEAR</u>	<u>ACTUAL</u>																		
00-01	75,996																		
01-02	62,031																		
02-03	79,529																		
03-04	60,841																		
04-05	74,466																		
05-06	46,934																		
06-07	60,145																		
335	<u>Paints and Supplies</u>		\$2,500																
	This account is used to purchase paint for vehicles, plows, sanders, equipment and building needs.		\$2,500																
337	<u>Electrical Supplies</u>		\$100																
	This account funds the purchase of light bulbs, drop lights, extension cords, electrical supplies, etc. for the Public Works facility.		\$100																
339	<u>Wearing Apparel</u>		\$3,085																
	Uniform rental and boots mandated by union contract plus t-shirts and gloves.																		
	<u>Uniforms:</u>																		
	5 employees x 8.00/week x 52 weeks		\$2,080																
	<u>Gloves: (cloth)</u>																		
	5 employees x 2 dozen each x 30		\$300																
	<u>Tee Shirts & Sweatshirts</u>																		
	5 employee x 12.00 each x 8 per employee		\$480																
	<u>Rain Gear:</u>																		
	5 employees x 45.00 x 1 per year		\$225																
358	<u>Welding Supplies</u>		\$3,570																
	These are the supplies needed to support our welding needs.		\$3,570																
	TOTAL MATERIALS & SUPPLIES		<u>\$483,255</u>																
FIXED CHARGES																			
403	<u>Licenses and Registrations</u>		\$1,747																
	This account funds vehicle inspections, registration and hoisting engineers licenses.																		
	<u>INSPECTIONS</u>																		
	Trucks 38 trucks x 15 per inspection		\$570																
	Cars 11 Cars x 47 per inspection		\$517																
	<u>REGISTRATIONS</u>																		
	Town Vehicles 60 Registrations x \$4 per		\$240																
	<u>LICENSES</u>																		
	Hoisting 12 X 35		\$420																

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

DEPARTMENT: Vehicular Maintenance - 880

441	<u>Electric Light and Power</u>		\$11,000
	Funds electric bill at Public Works garage and salt dome.		\$11,000
	<u>YEAR</u>	<u>ACTUAL</u>	
	01-02	6,661	
	02-03	13,277	
	03-04	9,089	
	04-05	8,814	
	05-06	12,393	
	06-07	9,932	
443	<u>Gas Service</u>		\$16,500
	Funds heating and cooling requirements at the Public Works garage.		\$16,500
	<u>YEAR</u>	<u>ACTUAL</u>	
	00-01	14,291	
	01-02	9,586	
	02-03	11,994	
	03-04	8,217	
	04-05	15,748	
	05-06	16,850	
	06-07	15,629	
444	<u>Water Service</u>		\$1,900
	This account pays the Quarterly water bills from Kent County Water.		\$1,900
TOTAL FIXED CHARGES			\$31,147

CAPITAL OUTLAY

502	<u>Building and Fixed Plant Equipment</u>		\$5,000	\$5,000
	This account is for safety repairs to the garage and grounds.		\$5,000	\$5,000
527	<u>Production and Construction Equipment</u>		\$0	\$0
529	<u>Radio & Communication Equipment</u>		\$6,000	\$6,000
	We need to purchase four new radios to replace older, malfunctioning models.		\$6,000	
540	<u>Depreciation</u>		\$0	\$0
TOTAL CAPITAL OUTLAY			\$11,000	
TOTAL				1,146,112

The Vehicular Maintenance Division is the "life line" for the Public Works Department. This division is responsible for the care and maintenance of all the vehicles and equipment associated with the Public Works Department.

The are:

<u>DIVISION</u>	<u>VEHICLES</u>	<u>EQUIPMENT</u>
Roads & Bridges	26	27
Sanitation	14	
Vehicular Maintenance	3	1
Building Maintenance	1	2
Building Inspector	2	
Town Manager	5	
Engineering	2	
Planning	2	
TOTAL	48	19

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

DEPARTMENT: Vehicular Maintenance - 880

PARKS & RECREATION: RECREATION DEPT.

Account No. 910

<u>PROGRAM SUMMARY</u>	<u>ACTUAL 2006-2007</u>	<u>BUDGET 2007-2008</u>	<u>ESTIMATE 2007-2008</u>	<u>PROPOSED 2008-2009</u>
100 PERSONAL SERVICES	813,619	959,287	914,142	973,561
200 CONTRACTUAL SERVICES	97,063	94,917	92,103	105,966
300 MATERIALS & SUPPLIES	87,542	81,875	81,602	98,800
400 FIXED CHARGES	48,590	48,795	52,046	52,722
500 CAPITAL OUTLAY	<u>16,712</u>	<u>0</u>	<u>0</u>	<u>19,761</u>
TOTAL APPROPRIATION	<u>1,063,526</u>	<u>1,184,874</u>	<u>1,139,893</u>	<u>1,250,810</u>

PERSONNEL:

Director	(1)
Program Supervisor	(1)
Maintenance Supervisor	(1)
Mechanic	(1)
Maintenance Workers	(6)
Special Duties Clerk	(1)
Program Assistant	(1)
Custodian	<u>(1)</u>
	(13)

PARKS & RECREATION: RECREATION DEPT.

Account No. 910

<u>EXPENDITURE DETAIL</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009	PROPOSED V BUDGET	
<u>PERSONNEL SERVICES</u>						
101 Regular Employees	425,518	488,038	478,000	509,067	21,029	4.3%
102 Temporary Employees	237,939	272,872	239,000	273,002	130	0.0%
103 Overtime	7,568	2,270	4,056	10,768	8,498	374.4%
107 Fica/Medicare	49,719	58,383	55,000	59,828	1,445	2.5%
108 Life Insurance	883	1,152	1,152	1,056	(96)	-8.3%
109 Group Insurance	81,244	122,026	122,026	104,400	(17,626)	-14.4%
113 Delta Dental	9,653	13,746	13,746	13,339	(407)	-3.0%
115 Shift Differential	345	0	262	700	700	
118 Safety Incentive	<u>750</u>	<u>800</u>	<u>900</u>	<u>1,400</u>	<u>600</u>	75.0%
Total Personnel Services	<u>813,619</u>	<u>959,287</u>	<u>914,142</u>	<u>973,561</u>	<u>14,274</u>	1.5%
<u>CONTRACTUAL SERVICES</u>						
210 Testing Services	495	1,870	1,870	1,570	(300)	-16.0%
217 Entertainment	6,300	7,055	7,055	6,925	(130)	-1.8%
222 Freight & Demurrage	738	400	1,785	400	-	0.0%
224 Travel Expense	76	301	200	301	-	0.0%
225 Security Monitoring	869	2,808	2,200	2,808	-	0.0%
231 Advertising	3,541	3,587	3,587	3,621	34	1.0%
233 Printing	5,571	5,958	5,958	6,034	76	1.3%
243 Repair-Fixed Plant Equip.	1,399	1,248	1,400	1,600	352	28.2%
244 Repair-Operating Equip.	586	565	600	565	-	0.0%
245 Maintenance-Office Equip.	1,170	1,080	180	0	(1,080)	-100.0%
248 Property Maintenance	4,343	1,188	1,200	3,988	2,800	235.7%
252 Gymnasium Rental	14,122	6,075	6,075	15,700	9,625	158.4%
253 Bus Rental	23,592	18,208	18,208	18,208	-	0.0%
255 Equipment Rental	105	250	250	250	-	0.0%
259 Sanitary Facilities Rental	4,588	3,425	4,000	3,425	-	0.0%
272 Athletic Leagues	27,632	33,864	32,000	33,536	(328)	-1.0%
276 Exterminating Services	0	35	35	35	-	0.0%
277 Electrical Services	1,936	5,000	5,500	5,000	-	0.0%
290 Blasting Services	<u>0</u>	<u>2,000</u>	<u>0</u>	<u>2,000</u>	<u>-</u>	0.0%
Total Contractual Services	<u>97,063</u>	<u>94,917</u>	<u>92,103</u>	<u>105,966</u>	<u>11,049</u>	11.6%
<u>MATERIALS & SUPPLIES</u>						
301 Office Supplies	1,396	1,634	1,600	1,640	6	0.4%
302 Books & Magazines	0	100	75	100	-	0.0%
305 Decorations-Town Buildings	141	200	175	200	-	0.0%
321 Agricultural & Hort. Supplies	6,654	6,459	6,400	7,296	837	13.0%
322 Asphalt Products	1,250	0	0	1,080	1,080	
324 Cleaning & Sanitary Supplies	4,787	3,700	3,950	3,900	200	5.4%
325 Concrete & Materials	70	900	750	900	-	0.0%
326 Sand, Stone & Gravel	8,441	9,368	9,368	9,998	630	6.7%
328 Wood Products	4,095	4,900	4,900	4,890	(10)	-0.2%
330 Medicines	352	300	300	300	-	0.0%
331 Tires & Tubes	2,222	1,500	1,200	1,500	-	0.0%
332 Minor Tools & Equip.	5,124	2,400	3,300	3,495	1,095	45.6%

PARKS & RECREATION: RECREATION DEPT.

Account No. 910

<u>EXPENDITURE DETAIL</u>	<u>ACTUAL</u> 2006-2007	<u>BUDGET</u> 2007-2008	<u>ESTIMATE</u> 2007-2008	<u>PROPOSED</u> 2008-2009		<u>PROPOSED V BUDGET</u>	
333 Auto, Gas, Oil & Lube	13,553	12,445	16,000	20,820		8,375	67.3%
334 -1 Auto Repair Parts	1,502	552	700	806		254	46.0%
334 -2 Truck Repair Parts	12,964	12,134	8,000	11,570		(564)	-4.6%
334 -3 Equipment Repair Parts	6,109	5,192	4,500	5,588		396	7.6%
335 Paints & Supplies	709	1,154	900	1,154		-	0.0%
337 Electrical Supplies	821	1,052	1,000	1,052		-	0.0%
338 Sewer Grates, Manhole Frarr	1,840	0	0	2,000		2,000	
339 Wearing Apparel	5,408	4,852	5,400	7,088		2,236	46.1%
340 Traffic & Street Signs	79	800	950	800		-	0.0%
341 Pipe	849	2,200	2,100	2,613		413	18.8%
343 Meals	693	733	734	710		(23)	-3.1%
348 Recreation Supplies	<u>8,483</u>	<u>9,300</u>	<u>9,300</u>	<u>9,300</u>		-	0.0%
Total Materials & Supplies	<u>87,542</u>	<u>81,875</u>	<u>81,602</u>	<u>98,800</u>		<u>16,925</u>	20.7%
<u>FIXED CHARGES</u>							
402 Licenses and Permits	1,539	245	776	245		-	0.0%
403 Auto Inspections	230	418	400	350		(68)	-16.3%
423 Dues & Memberships	445	735	700	735		-	0.0%
441 Electric Light & Power	28,641	29,945	32,000	32,499		2,554	8.5%
443 Gas Service	8,333	6,878	7,000	10,195		3,317	48.2%
444 Water Service	1,716	3,004	3,600	3,788		784	26.1%
446 Telephone Service	<u>7,686</u>	<u>7,570</u>	<u>7,570</u>	<u>4,910</u>		<u>(2,660)</u>	-35.1%
Total Fixed Charges	<u>48,590</u>	<u>48,795</u>	<u>52,046</u>	<u>52,722</u>		<u>3,927</u>	8.0%
<u>CAPITAL OUTLAY</u>							
502 Buildings & Equipt.	0	0	0	10,000		10,000	
513 Household Equipment	600	0	0	3,452		3,452	
523 Motor Vehicles	7,757	0	0	3,500		3,500	
524 Agricultural Equipment	2,500	0	0	0		-	
526 Recreation Equipment	4,925	0	0	1,610		1,610	
527 Production & Const. Equipt.	0	0	0	1,199		1,199	
529 Radio & Comm. Equipt.	930	0	0	0		-	
540 Depreciation	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>-</u>	
Total Capital Outlay	<u>16,712</u>	<u>0</u>	<u>0</u>	<u>19,761</u>		<u>19,761</u>	
TOTAL APPROPRIATION	<u>1,063,526</u>	<u>1,184,874</u>	<u>1,139,893</u>	<u>1,250,810</u>		<u>65,936</u>	5.6%

COVENTRY PARKS AND RECREATION DEPARTMENT

2008/2009 PROPOSED OPERATING BUDGET

BUDGET NARRATIVE

The Coventry Parks and Recreation Department is charged with developing a comprehensive, year round, fee based program schedule for all populations from preschoolers to senior citizens. In 2007 the department collected \$204,541.69 in program fees and admissions. We will continue with our comprehensive program planning for all populations and the addition of the Flat River Gymnasium will enable us to expand activities. In addition to the ever popular summer playground program and other seasonal activities, new initiatives for 2008/2009 included specialty camps, Kinder Kamp, school vacation camps, relocation of our middle school camp, and seasonal blocks of environmental and outdoor education/recreation programs and other new seasonal special events. Last years purchase of two new mowers improved the efficiency of our maintenance operation, but suddenly we were faced with mowing the five fields at Flat River Middle School.

Our maintenance staff is responsible for over 487 acres of park property and municipal buildings through a seasonal maintenance program for servicing athletic fields, playgrounds, beaches, open space, and play courts. An effort is made to coordinate maintenance of facilities in keeping with the schedules of 30 youth and adult athletic programs. Youth sports enrollment numbers are projected at 4,192 and all of the leagues continue to improve facilities with various amenities supported through fund raising programs. One new full-time and two seasonal part-time staff are proposed in the budget for 2008/2009 due to expanding responsibilities in buildings and grounds maintenance. From Ravenwood Recreation Area off Rte. 102 to the Harris Mill Park on Main Street in Harris, our maintenance responsibilities continue to expand annually.

The Recreation Department is also charged with the management of the Coventry Recreation Community Center where numerous recreation programs are held and where over 50 non-profit organizations meet for social, civic, and charitable functions. The Department administers policies and assesses fees for us of one of the Towns greatest resources; Lake Tiogue. Fishing, boating, and swimming are offered for everyone's enjoyment. Limited admissions to Briar Point Beach have challenged the staff and reduced revenues from prior years but have also improved lifeguard to patron ratio's. The new restrooms/picnic pavilion will enhance the experience for all and likely increase usage for 2008.

In an effort to meet the continued demand for passive and active recreational facilities, the Parks and Recreation Department continues with the development of three major park sites; the new Ravenwood Recreation Area as well as Foster Memorial Park and Central Coventry Park. The Coventry Greenway, now officially part of the East Coast Greenway, will consist of a paved bicycle path and trails for hiking, jogging, and horseback riding. Coupled with the RIDEM's Tresle Trail Shared Use Path (Currently at 90% design) residents will one day enjoy a 15 mile continuous trail that literally bi-sects the community. We anticipate construction in the unimproved section of the Coventry Greenway from Quidnick to Washington Village during late summer 2008. We apologize for any inconvenience while the easterly most segment is closed for work. The completion of a new restroom/pavilion at Central Coventry Park is a welcome addition for all patrons and will be accessible to Greenway users as are three other public restrooms along the 5 mile route.

The Recreation Department continually reviews newly proposed developments and makes recommendations as to the impact on existing recreational services and facilities and the need to acquire land to expand facilities. Ravenwood, opened in May 2007, is our most recent example of a partnership between the Town and the developer to add recreational resources to help keep pace with growth. Once completed the Western Coventry Park will provide ballfields, courts, parking, picnic and playground facilities. Through the use of the newly adopted Fair Share Development Fees, we should see greater success in keeping pace with a rapidly expanding community. Three recreation projects were approved by RI DEM for improving and expanding facilities under matching grant programs. Those projects include Paine Field parking and skate park expansion, the Anthony Village Green makeover and Rice Memorial Field lighting, irrigation and field redevelopment. All of these projects should be completed in 2008. The Department has done well historically in securing grants for these types of projects and works closely with the Planning Depart

ANNUAL BUDGET

BUDGET COMMENTARY

DEPARTMENT 9100 Recreation

0

PROGRAM Personnel Services

100 PERSONNEL SERVICES

101 **Regular Employees**

1	<p><u>Director</u> (1) Administrative Pay Plan Grade 12, 25 Year Step \$1,323.00 x 26 weeks = \$34,398.00 \$1,350.00 x 26 weeks = \$35,100.00</p>	69,498
2	<p><u>Program Supervisor</u> (1) Administrative Pay Plan Grade 7, 4 Year Step \$963.77 x 10 weeks = \$9,637.70 Grade 7, 7 Year Step \$981.19 x 42 weeks = \$41,209.98</p>	50,848
3	<p><u>Park Maintenance Supervisor</u> (1) Council 94 contract, 15 Year Step \$978.70 x 26 weeks = \$25,446.20 \$998.28 x 26 weeks = \$25,955.28</p>	51,401 4,300
	<p align="right">(Medical Waiver) = \$4,300.00</p>	
4	<p><u>Mechanic</u> (1) Council 94 Contract, 5 Year Step \$940.50 x 26 weeks = \$24,453.00 \$959.31 x 26 weeks = \$24,492.06</p>	49,395
5	<p><u>Maintenance Worker</u> (1) Council 94 Contract, 5 Year Step \$777.26 x 26 weeks = \$20,208.76 \$792.80 x 26 weeks = \$20,612.80</p>	40,822
6	<p><u>Maintenance Worker</u> (1) Council 94 Contract, 5 Year Step \$777.26 x 26 weeks = \$20,208.76 \$792.80 x 26 weeks = \$20,612.80</p>	40,822 4,300
	<p align="right">(Medical Waiver) = \$4,300.00</p>	
7	<p><u>Maintenance Worker</u> (1) Council 94 Contract, 5 Year Step \$777.26 x 26 weeks = \$20,208.76 \$792.80 x 26 weeks = \$20,612.80</p>	40,822
8	<p><u>Maintenance Worker</u> (1) Council 94 Contract, 18 Month Step \$757.80 x 26 weeks = \$19,702.80 \$772.96 x 15 weeks = \$11,594.40 \$792.80 x 11 weeks = \$ 8,720.80</p>	40,018
9	<p><u>Maintenance Worker</u> (1) Council 94 Contract, 6 Month Step \$728.15 x 26 weeks = \$18,931.90 Council 94 Contract, 18 Month Step \$772.96 x 26 weeks = \$20,096.96</p>	39,029 1,997
	<p align="right">(Medical Waiver) = \$1,997.00</p>	
10	<p><u>Recreation Program Assistant</u> (1) Administrative Pay Plan Grade F, 2 Year Step \$675.40 x 23 weeks = \$15,534.20 Grade F, 3 Year Step \$692.80 x 29 weeks = \$20,091.20</p>	35,625 4,300
	<p align="right">(Medical Waiver) = \$4,300.00</p>	
11	<p><u>Special Duties Clerk</u> (1) Council 94 Contract \$744.56 x 26 weeks = \$19,359.00 \$776.15 x 26 weeks = \$20,180.00</p>	35,891
12	<p><u>Custodian</u> (1) Council 94 Contract \$606.14 x 26 weeks = \$15,760.00 \$634.96 x 26 weeks = \$16,509.00 Council 94 Contract, 5 Year Step \$683.38 x 26 weeks = \$17,767.88 \$697.05 x 26 weeks = \$18,123.30</p>	-
13	<p><u>Maintenance Worker</u> (1) (NEW) DELETED BY TC Council 94 Contract, Step I \$708.22 x 26 weeks = \$18,413.72 Council 94 Contract, Step II \$742.72 x 26 weeks = \$19,310.72</p>	-

TOTAL REGULAR EMPLOYEES (13)

509,067

ANNUAL BUDGET

BUDGET COMMENTARY

DEPARTMENT 910 Recreation

PROGRAM Personnel Services

102 Temporary Employees

SUB-SECTION - SUMMER CAMP PROGRAMS (LIMIT 760)

13	*	<p><u>Playground Supervisor (16)</u> (Pee Wee 210, Juniors 210, Discovery 210, Adventure 130 = Limit 760), Each position: 35 hours per week x 7 weeks 245 hours x \$8.00 = \$1,960.00 \$1,960.00 x 16 = \$31,360.00 Each supervisor works 9am-4pm, Monday thru Friday A differential is provided for (6) six returning staff @ \$.15 x 245 hours x 6 = \$220.50</p>	31,581
14		<p><u>Playground Supervisor (8)</u> Each position 40 hours per week x 7 weeks 40 hours x \$8.00 = \$320.00 \$320.00 X 7 weeks = \$2,240.00 x 8 positions = \$17,920.00 2.5 hours X \$12.00 = \$30.00 weekly wage \$350.00 X 7 weeks = \$2,450.00 X 8 (eight) positions = \$19,600.00 Each supervisor works 8:00am-4:30pm, Monday thru Friday A differential is provided for (4) four returning staff @ \$.15 x 297.5 = \$44.63 X 4 = \$178.52</p>	19,779
15		<p><u>Playground Supervisor/Bus Aide (1)</u> Each position: 40 hours per week x 7 weeks 40 hours x \$8.00 = \$320.00 plus \$320.00 X 7 weeks = \$2,240.00 The supervisor/bus aide works 8:00am-4:00pm, Monday thru Friday</p>	2,240
16		<p><u>Special Event Supervisor (4)</u> Each position: 40 hours per week x 7 weeks 280 hours x \$8.30 = \$2,324.00 \$2,324.00 x 4 = \$9,296.00 Each Special Event Supervisor works 8am-4pm, Monday thru Friday A differential is provided for (2) two returning staff @ \$.15 x 280 hours x 2 = \$84.00</p>	9,380
17		<p><u>Playground Coordinator (4)</u> Each position: 40 hours per week x 7 weeks 280 hours x \$11.00 = \$3,080.00 total salary \$3,080.00 x 4 = \$12,320.00 Each coordinator works 8:30am-4:30pm, Monday thru Friday</p>	12,320

NOTE: A \$80.00 registration fee is assessed for Pee Wee, Discovery and Adventure Camp for seven (7) weeks
 Maximum net assessment based on camp limits \$60,800.00

SUB-TOTAL SUMMER CAMP PROGRAMS (33)

75,299

ANNUAL BUDGET

BUDGET COMMENTARY

DEPARTMENT 9100 Recreation

PROGRAM Personnel Services

SUB-SECTION - PUBLIC BEACH OPERATION

19	<u>Beach Manager</u> (2)	7,457
	One position: 42 hours per week x 11 weeks = 462 hours	
	40 hours per week x \$11.30 = \$452.00 per week x 11 weeks = \$4,972.00	4,972
	2 hours per week x \$16.95 per hour = \$33.90 x 11 weeks = \$372.90	373
	One position: 16 hours per week x 11 weeks = 176 hours	
	16 hours per week x \$11.30 = \$180.80 per week x 11 weeks = \$1,988.80	1,989

Beach manager proposed to work 10am-6pm (Monday through Friday)
 Beach manager proposed to work 9am-6pm (Saturday and Sunday)
 Acts as beach supervisor (in charge of entire beach, including lifeguards gate attendants, group admissions, scheduling, trouble shooting, and the new restroom/pavilion.

A differential is provided for a returning beach manager @ .20 x 638 = \$123.20 123

20	* <u>Lifeguard</u> (3)	12,496
	Each position: 40 hours per week x 11 weeks	
	440 hours x \$10.00 = \$4,400.00 total salary	
	\$4,400.00 x 2 = \$8,800.00	8,800
	Each guard (2) proposed to work 10am-6pm, 5 days	

Each position: 32 hours per week x 11 weeks
 352 hours x \$10.00 = \$3,520.00 total salary
 \$3,520.00 x 1 = \$3,520.00 3,520
 Each guard (1) proposed to work 10am-6pm, 4 days

A differential of \$.20 x 40 x 11 weeks is provided for 2 (two) returning lifeguards 176

NOTE: a \$5.00 resident/\$10.00 non-resident parking fee is assessed to help defray these budgetary expenses

(Season Passes)

Receipts for the 1998 season totaled \$3,600.00 + \$ 90.00 = \$3,690.00
 Receipts for the 1999 season totaled \$2,786.61 + \$190.00 = \$2,976.61
 Receipts for the 2000 season totaled \$3,393.85 + \$140.00 = \$3,533.85
 Receipts for the 2001 season totaled \$8,005.45 + \$200.00 = \$8,205.45
 Receipts for the 2002 season totaled \$10,141.45 + \$240.00 = \$10,381.45
 Receipts for the 2003 season totaled \$11,549.00 + \$350.00 = \$11,899.00
 Receipts for the 2004 season totaled \$8,207.25 + \$100.00 = \$8,307.00
 Receipts for the 2005 season totaled \$10,094.00 + \$195.00 = \$10,289.00
 Receipts for the 2006 season totaled \$6,652.65 + \$200.00 = \$6,852.65
 Receipts for the 2007 season totaled \$6,978.00 + \$310.00 = \$7,288.00 PWC Permits \$100.00

NOTE: the proposed resident day rate for 2008 will be \$5.00 with a 50 car limit
 Non-resident \$10.00 with a 25 car limit. Season passes \$50.00 for residents
 Resident van rate will be \$10.00, non-resident \$20.00
 Resident bus rate will be \$20.00, non resident \$40.00
 Resident walk in rate will be \$1.00 per person/season pass \$10.00

21	<u>Gate Attendant</u> (2) (Briar Point Beach)	6,904
	One position of 32 hours per week, one position of 40 hours per week	
	Total of 72 hours per week x 11 weeks = 792 hours x \$8.65 = \$6,850.80	
	Gate attendants work 10am-6pm, 7 days	
	Gate attendant will collect the fee as discussed above	
	(2,614 vehicles entered the beach in 1998, attendance 7,899	
	(2,138 vehicles entered the beach in 1999, attendance 5,835	
	(2,244 vehicles entered the beach in 2000, attendance 6,787	
	(2,495 vehicles entered the beach in 2001, attendance 8,139	
	(2,084 vehicles entered the beach in 2002, attendance 6,966	
	(1,322 vehicles entered the beach in 2003, attendance 4,497	
	(953 vehicles entered the beach in 2004, attendance 4,068	
	(1246 vehicles entered the beach in 2005, attendance 3,739	
	(1060 vehicles entered the beach in 2006, attendance 2,861	
	(859 vehicles entered the beach in 2007, attendance 3,219	
	A differential is provided for one returning gate attendant @ .15 x 32 hrs = \$4.80 x 11 weeks = \$52.80	

* The daily admission fee is collected based on the registration of the vehicle and not the age or residency of occupants. The new fee structure and limitations set on resident/non-resident car admissions is and will continue to have implications for staffing resources

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DEPARTMENT 9100 Recreation

PROGRAM Personnel Services

23	<p><u>Police Auxillary - (1) Holidays</u> A detail officer is assigned to the beach during the holidays and anticipate heavy use weekends. The officer monitors traffic and enforces regulations/limits Anticipate coverage for 1 day (July 4th) x 8 hours x \$40.00 per hour = \$320.00</p>	320
	<u>SUB-TOTAL WATERFRONT/BEACH OPERATION (8)</u>	<u>27,177</u>
	<u>SUB-SECTION - OTHER SUMMER PROGRAM STAFF (LIMIT 338)</u>	
24	<p>* <u>Tennis Instructor</u> (1) (Limit 88) Each position: 10 hours per week x 5 weeks 50 hours x \$15.00 = \$750.00</p>	750
25	<p>* <u>Summer Basketball Program</u> (9) (Limit 50 per division) (5 divisions) = 250 A. (1) Coordinator \$11.00 per hour x 20 hours per week = \$220.00 per week \$220.00 x 10 weeks = \$2,200.00 (200 Hours) 2,200 B. (6) Referees \$9.80 per hour x 20 hours per week = \$196.00 per week \$196.00 x 10 weeks = \$3,920.00 (400 Hours) 3,920 C. (2) Scorers \$7.50 per hour x 20 hours per week = \$150.00 per week \$150.00 x 10 weeks = \$1,500.00 (200 Hours) 1,500</p> <p>Proposed Divisions Boys (9-10) (11-13) (14-17) Girls (9-12) (13-16)</p> <p>(The proposed fee per participant for 2008 is \$30.00 to defray the stipend of the officials and other costs of this program - proposed revenue \$7,500.00)</p>	7,620
	<u>SUB-TOTAL - OTHER SUMMER PROGRAM STAFF (10)</u>	<u>8,370</u>
	<u>SUB-TOTAL ALL SUMMER EMPLOYEES (51)</u>	<u>110,846</u>
	<u>SUB-SECTION - FALL/WINTER/SPRING PROGRAMS (LIMIT 2,049 & TEEN CENTER 3,663)</u>	
26	<p>* <u>Men's Adult Gym Programs</u> A. Basketball Supervisor (1) (Limit 25 per session, 2 sessions - 2 seasons = 100) 6 hours per week x 25 weeks = 150 hrs x \$8.00 = \$1,200.00 1,200 (Sunday and Tuesday evenings) B. Basketball Supervisor (1) (over 40) (Limit 25 per season - 2 seasons = 50) 3 hours per week x 25 weeks = 75 hours x \$8.00 per hour = \$600.00 600 (Tuesday evenings) Note: The proposed fee per participant for 2008 is \$10.00</p>	1,800
27	<p>* <u>Women's Adult Gym Programs</u> A. Basketball Supervisor (1) (Limit 25 per session - 2 seasons = 50) 3 hours per week x 25 weeks = 75 hours x \$8.00 per hour = \$600.00 600 (Wednesday evenings) Note: The proposed fee per participant for 2008 is \$10.00 B. Indoor Soccer Supervisor (1) (Limit 24 per session - 2 seasons = 48) 3 hours per week x 25 weeks = 75 hours x \$8.00 per hour = \$600.00 600 (Thursday evenings) Note: The proposed fee per participant for 2008 is \$10.00</p>	1,200
28	<p>* <u>Step Aerobics</u> (1) (Limit 20 per season - 3 seasons = 60) Two, 1 hour sessions per week x 24 weeks = 48 hours \$20.00 per hour = \$960.00 960 (Monday and Wednesday evenings) Note: The proposed fee per participant for 2008 is \$20.00</p>	960
29	<p>* <u>Pre school Acro Dance</u> (1) (Limit 20 per class per season - 3 seasons = 60) Two, 1-hour sessions per week x 21 weeks = 42 hours \$15.00 per hour = \$630.00 630 (Wednesday Mornings) Note: The proposed fee per participant for 2008 is \$10.00</p>	630
30	<p>* <u>Co-Ed Adult Gym Programs</u> Volleyball Supervisor (1) (Limit 20 per class per season x 2 seasons = 40) 3 hours per week x 25 weeks = 75 hours x \$8.00 = \$600.00 600 Note: The proposed fee per participant for 2008 is \$10.00</p>	600

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DEPARTMENT 910 Recreation

PROGRAM Personnel Services

31	<p>** <u>After The Bell</u> (2) (Limit 20 per school x 4 schools x 3 seasons = 240) 8 hours per week x 24 weeks = 192 hours 192 hours x \$8.30 per hour x 2 staff = \$3,187.20 After-school programs in team-building, physical challenges, low organized games and traditional sports such as soccer, basketball and volleyball, etc. (Elementary Grade Children - Grades 1-5) We will bring children from the eastern end of Town on one day and those from the western end of Town will go on another day Program to be held at the Flat River Gymnasium. Note: The proposed fee per participant for 2008 is \$5.00</p>	3,187
	3,187	
32	<p>* <u>On The Move</u> (1) (Limit 20 per day x 1 day x 3 seasons = 60) 4 hours per week x 30 weeks = 120 hours x \$8.30 = \$996.00 After school program designed to bring children from the eastern end of Town to the Teen Center (Elementary Grade Children - Grades 4-5 only)</p>	996
	996	
33	<p>* <u>Mixed Grill Program Supervisor</u> - (Elementary) (3) (Limit 30 per session - 3 sessions = 90) Each position: 4 hours per week x 24 weeks = 96 96 hours x \$8.30 X 3 staff = \$2,390.40 Program is designed for those in elementary school (grades 1-5) Note: The proposed fee per participant for 2008 is \$40.00 per persor</p>	2,390
	2,390	
34	<p>* <u>Yoga Instructor</u> (1) (Limit 20 per season - 3 seasons = 60) \$25.00 per session x 1 per week x 21 weeks = \$525.00 Tuesday evenings - Adult program Note: The proposed fee per participant for 2008 is \$25.00</p>	525
	525	
35	<p>* <u>Ballroom Dancing Instructor</u> (1) (Limit 26 per season - 3 seasons = 78) \$50.00 per session x 15 sessions = \$750.00 Sunday evenings - Adult/Teen Program (1 hr. session) Note: The proposed fee per participant for 2008 is \$10.00</p>	750
	750	
36	<p>* <u>Swing Dancing Instructor</u> (1) (Limit 26 per season - 3 seasons = 78) \$50.00 per session x 15 sessions = \$750.00 Sunday evenings - Adult/Teen Program (1 hr. session) Note: The proposed fee per participant for 2008 is \$10.00</p>	750
	750	
37	<p>* <u>Christmas Holiday Vacation Camp - (Elementary)</u> (3) (Limit 65) Holiday Camp held (4) days over Christmas vacation week, gives (65) children in grades (1-5) an opportunity to attend numerous field trips. Swimming, skating, play lands, movie theaters etc... will be included. Transportation and staffing will be needed to supplement the fee collected by participants. Each instructor works 8.5 hours per day x 4 days per week = 34 hours per week 34 hours per week x 3 staff = 102 x \$8.30 per hour = \$846.60 A differential of .15 is provided for (2) returning staff = \$5.10 x 2 staff = \$10.20</p>	857
	857	
38	<p>* <u>February Vacation Adventure Camp</u> (3) (Elementary) (Limit 65) Adventure Camp held Tuesday - Friday over the February Vacation gives elementary children in grades (1-5) opportunities to attend numerous winter trips to places like museums, play lands swimming, planetarium and other places will be included. Transportation and staffing will be needed to supplement the fee collected by the participants Each instructor works 8.5 hours per day x 4 days per week = 34 hours per week 34 hours per week x 3 staff = 102 x \$8.30 per hour = \$846.60 A differential of .15 is provided for (2) returning staff = \$5.10 x 2 staff = \$10.20</p>	857
	857	
39	<p>* <u>April Vacation Camp</u> (3) (Elementary) (Limit 65) April Vacation Camp is held 4 days during April vacation, and gives (65) children in grades (1-5) opportunities to visit the zoo, aquariums, bowling, ball games, etc... Transportation and staffing will be needed to supplement the fee collected by the participants Each instructor works 8.5 hours per day x 4 days per week = 34 hours per week 34 hours per week x 3 staff = 102 hours x \$8.30 per hour = \$846.60 A differential of .15 for (2) returning staff = \$5.10 x 2 staff = \$10.20</p>	857
	857	

ANNUAL BUDGET

BUDGET COMMENTARY

DEPARTMENT 910 Recreation

PROGRAM Personnel Services

- 40 * Middle School Vacation Camp (3) (Limit 30 per camp - 3 camps = 90) 862
 *Created due to overwhelming demand by parents of 6th graders whose kids are too old (age/grade for Elementary Camp.
 Christmas 1 staff @ \$8.30 per hour
 8:30am-5:00pm = 8.5 hrs per day x 4 days = 34 hrs per week x 1 staff @ \$8.30/hr = \$282.20
 February 1 staff @ \$8.30 per hour
 8:30am-5:00pm = 8.5 hrs per day x 4 days = 34 hrs per week x 1 staff @ \$8.30/hr = \$282.20
 April 1 staff @ \$8.30 per hour
 8:30am-5:00pm = 8.5 hrs per day x 4 days = 34 hrs per week x 1 staff @ \$8.30/hr = \$282.20

 A .15 differential is provided for (1) returning staff = \$5.10 X 1 staff x 3 camps = \$15.30
- 41 * Field Trip Frenzy Program Supervisor (2) (Limit 25 per day X 2 days per season X 3 seasons = 150) 3,216
 8 hours per week x 24 weeks (2-4 schools grouped 4 hrs. per week each x 2 pairings)
 8 hours per week x 24 weeks = 192 hours
 192 hours x 2 staff = 384 hours x \$8.30 = \$3,187.20
 After school program in bowling, skating, painting, art, Chuck E. Cheese, various seasonal events (Elementary Grade Children - Grades 1-5)
 Note: The proposed fee per participant for 2008 is \$50.00

 A differential is provided for (1) returning staff
 @ .15 x 192 = \$28.80

SUB TOTAL, FALL/WINTER/SPRING EMPLOYEES (30)

20,437

SUB-SECTION - OTHER SEASONAL EMPLOYEES

- 42 Professional Art Instructor (1) (Limit 600) 2,000
 \$300 per week during 3 vacation camps, Coventry Teen Center and at our Summer Camp Playground Program. Totals 5 weeks @ \$300 per week = \$1,500.00
 "Arts in Parks" Project Stipend \$500
 Hoping to develop an arts in the parks program and seek additional grant funds thru the R.I. Arts Council. Would like to provide seasonal exhibit space for local artists to display their works
 Have already successfully exhibited summer art projects at the Center
- 43 ** Teen Coordinator (1) 20,735
 Summer and Vacation Weeks
 40 hours x 13 weeks x 1 = 520 hours x \$11.00 hour = \$5,720.00
 Fall/Winter/Spring
 35 hours x 39 weeks x 1 = 1365 hours x \$11.00 hour = \$15,015.00
 Responsibilities Include:
 - On site coordinator at Coventry Teen Center
 - Developing new initiatives and workshops for ever changing Middle School
 - Lead staff person in Middle School Vacation Camps (3)
 - Collaborating with outside agencies such as American Red Cross, National Guard, OSHA, etc..
 - Initiating trainings and awareness in such areas of health, nutrition, drug awareness etc... to promote health and wellness in order to stop the spread of obesity
- 44 Teen Center Staff (2) (Enrolled 86 from January 2007 through December 2007.) 29,238
Summer/Vacation Weeks
 35 hours x 13 weeks x 2 = 910 hours x \$9.45 = \$8,599.50
Fall
 28 hours x 16 weeks x 2 = 896 hours x \$9.45 = \$8,467.20
Winter/Spring
 28 hours x 23 weeks x 2 = 1288 hours x \$9.45 = \$12,171.60

After school and weekend supervision of teen center activities
 Lounge, study area, game rooms, travel programs, etc. from Teen Ctr. at 668 Washington St

School Year Hours
 Monday - Thursday 2:30 pm - 7:00 pm = 18
 Friday 2:30 pm - 9:00 pm = 6.5
 Saturday 12:00 pm - 7:00 pm = 7
 TOTAL 31.5

Summer & Christmas Vacation
 Tuesday - Saturday 1:00 pm - 8:00 pm = 7
 TOTAL 35

Yearly Attendance

2003 - 4908
 2004 - 7119
 2005 - 5150
 2006 - 3770
 2007 - 3663
 Five (5) year average is 4,922

See annual report for 2007 attendance breakdown

Future numbers should continue to increase in 2008/2009.
 Over thirteen years we averaged 146 new registrations per year

ANNUAL BUDGET

BUDGET COMMENTARY

DEPARTMENT 910 Recreation

PROGRAM Personnel Services

45	<p><u>Bus Driver</u> (1) Seasonal Programs</p> <p>a) Summer Program and Christmas, February, April Vacation Camps 40 hours per week x 10 weeks = 400 hours 400 hours x \$13.00 hour = \$5,200.00</p> <p>b) Fall Program 8 weeks of Field Trip Frenzy, Mixed Grill and miscellaneous trips to PPAC, Salem, Edaville Railroad, YMCA and driving for teen center during entire 8 week fall season. Total 200 hours x \$13.00 per hour = \$2,600.00</p> <p>c) Winter (150 hours) and Spring (150 hours) total 300 hours which includes some Field Trip Frenzy and Mixed Grill Programs and hockey and baseball games, PPAC and Dunkin Donuts Center as well as other school programs 300 hours x \$13.00 hour = \$3,900.00</p>	11,700
47	<p><u>Building Attendant</u> (1) services are required at the lavatory facilities at the rear of the Community Center, Foster Memorial Park, Rice Field and the two new facilities at Briar Point Beach and Central Coventry Park. Services are required week nights and weekends for the playing season from April through November. Staff is assigned from 5pm-10pm week nights and for a six hour period during the day on Saturday and Sunday July - November 37 hours x 19 weeks x \$11.00 April - June 37 hours x 13 weeks x \$11.00 Total 32 weeks x 37 hours per week x \$11.00 = \$13,024.00</p>	13,024
48	<p><u>Park Patrol</u> (1)</p> <p>Services are required week nights and weekends for the playing season from April through November. Staff is assigned from 5pm-10pm week nights and for a six hour period during the day on Saturday and Sunday Responsibilities have been split into two positions and supervision extended to include inspection of other park sites (38) including: Quidnick Field, Briar Point Beach, Harris Playground, Chace Field Fairview Commons, Colonial Acres, Arnold Rd. Causeway, Central Coventry Park, Village Green, Rice Field, Green Acres, Walker Farms, Flat River Middle School Fields, Ravenwood, Giblin Park, Focal Point, Whipple Con. Area, Trestle Park, Fish Hill Fields, Sandy Acres, Central Coventry Park, Foster Park, Paine Field, Lake Tiogue Boat Ramp Highwood Playground, Sherman Park and numerous locations (20) along the Greenway July - November 37 hours x 19 weeks x \$11.00 April - June 37 hours x 13 weeks x \$11.00 Total 32 weeks x 37 hours per week x \$11.00 = \$13,024.00</p> <p>Under the R.I. DEM Grant, 2 new restroom facilities have been added. (Briar Point Beach and Central Coventry Park) The Park Patrol/Building Attendant will be unable to effectively service all five buildings and perform the Park Patrol function. Park Patrol monitors all parks for violations of Town Council ordinances.</p>	13,024
49	<p><u>Coventry Youth Litter Corp. Supervisor</u> (1)</p> <p>26 hours per week x 9 weeks = 234 hrs. x \$10.00 per hour = \$2,340.00</p>	2,340
50	<p><u>Coventry Youth Litter Corp. Team Members</u> (4)</p> <p>24 hours per week x 8 weeks = 192 hrs. x \$7.40 per hour = \$1,420.80 x 4 = \$5,683.20 A differential of .25 per hour x 24 = \$6.00 per week x 9 weeks = \$54.00 is provided for a returning member x 2 = \$108.00</p>	5,791
51	<p><u>Seasonal Maintenance Crew</u> (2)</p> <p>Supports part time workers for the "Green Season" from April 1 thru October 31 for each year 40 hours x 30 weeks = 1200 hours x \$13.00 per hour = \$15,600.00 \$15,600.00 x 2 positions = \$31,200.00 Crews will work along with full time staff and perform spring field prep, water front maintenance, summer mowing/trimming, bi-weekly trash collection/litter pickup, summer camp needs, and fall sport prep</p>	31,200
52	<p><u>Paine Field Attendant</u> (2)</p> <p>This is a 32 week position during peak period use to monitor all recreation programs. Intended to be "eyes & ears" of the department after business hours. With the intense summer schedule for baseball softball, tennis, the bike path, basketball league and the new skate park we need the attendant on the premises. The individual monitors the coming and going of all park patrons for departmental programs and league activity. With literally hundreds of people entering the park each day for evening and night activity we should have a presence. The individual might be involved in animal control, smoking ordinance, field permits, speeding traffic or illegally parked cars, serving as a liaison with leagues, curfew violation, or disputes. Proposed schedule is Monday thru Friday from 2pm-10pm and Saturday and Sunday 2pm-10pm. This position would provide reports on attendance, injuries, police intervention, parental concerns and feedback from patrons. Proposal for July, August, September, October and November 2009 for 56 hours per week. Proposed for April, May and June 2009 for 56 hours per week. Total 1792 man hours x \$11.50 per hour = \$20,608.00</p>	20,608

* (Fees are collected from the participants to defray these program expenses.) (See separate report.)

SUB-TOTAL, OTHER SEASONAL EMPLOYEES (16)

149,661

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BUDGET COMMENTARY

DEPARTMENT 910 Recreation

PROGRAM Personnel Services

53	<p><u>Flat River Administrative Building-Gymnasium Attendant (2)</u> This is a position for 26 weeks to supervise a variety of programs. Community groups can not come into the facility unattended.</p> <p>* a.) Staff is assigned from 7am-3:30pm Saturday's from October - March when CBA is scheduled to use the gymnasium 8.5 hours x 26 weeks x \$11.00 per hour = \$2,431.00 (221 hrs) 2,431</p> <p>* b.) Other groups/leagues holding clinics, trainings and practices will be budgeted for one day per week @ 5 hours per day 5 hours x 26 weeks x \$11.00 per hour = \$1,430.00 (130 hrs) 1,430</p> <p><u>Low Cost/No Cost programs to be held at Flat River Gymnasium</u></p> <p>* c.) Morning Aerobics Class (1) Limit 30 per season - 3 seasons = 90 Two, 1 hour sessions per week x 24 weeks = 48 hours 960 960 (Tuesday and Thursday mornings from 6am-7am) Note: The proposed fee per participant for 2008 is \$20.00</p> <p>* d.) Before the Bell (2) Limit 50 per season - 3 seasons = 150 12.5 hours per week x 24 weeks = 300 hours x 2 staff = 600 hrs Program runs 7:15am-9:45am daily (2.5 hours x 5 days = 12.5 hours weekly 300 hours x \$8.30 per hour x 2 staff = \$4,980.00 4,980 4,980 Before school programs such as calisthnics, yoga, aerobics, brain games, and traditional sports, as well as homework/study time, etc.. (Elementary Grade Children - Grades 1-5)</p> <p>* Driver (1) 7.5 hours per week x 24 weeks = 180 hours 180 hours x \$13.00 per hour x 1 driver = \$2,340.00 (8:30am-10:00am daily) 2,340 2,340 Return children to Wasington Oak, Blackrock, Tiogue, Oakhaven who are eligible to participate. This is based upon the current enrollment numbers in our programs and school opening times Note: The proposed fee per participant for 2008 is \$160.00 per 8 weeks. (We only need 16 people to run this program at break even cost.</p> <p>* e.) Preschool Gym Sessions (1) Limit 30 per session x 2 sessions x 3 seasons = 180 Two 1.5 hour sessions per week x 24 weeks = 72 hours 72 hours x \$15.00 per hour = \$1,080.00 (Tuesday and Thursday from 9:00am-10:00am) Note: The proposed fee per participant for 2008 is \$10.00, max gross \$1,800.00 1,080 1,080</p> <p><u>Introduction to a variety of sports programs and movement exploration</u></p> <p>* f.) Morning Tai Chi Class (1) Limit 30 per session - 3 sessions = 90 480 480 One, 1 hour session per week x 24 weeks = 24 hours 24 hours x \$20.00 per hour = \$480.00 (Monday mornings 6:00am-7:00am) Note: The proposed fee per participant for 2008 is \$10.00</p> <p>* g.) Post Game Wrap-Up (family oriented) (1) Limit 30 per session x 2 seasons = 60 hours 600 600 One 3 hour session per week x 20 weeks = 60 hours 60 hours x \$10.00 per hour = \$600.00 (Sunday afternoons 4:00pm-6:00pm) Note: The proposed fee per participant for 2008 is \$10.00</p> <p>* h.) Family Archery (1) Limit 20 per session x 3 sessions = 60 960 960 One, 2 hour session per week x 24 weeks = 48 hours 48 hours x \$20.00 per hour = \$960.00 (Friday evenings 6:00pm-8:00pm) Note: The proposed fee per participant for 2008 is \$30.00</p> <p>* i.) Midnight basketball for high school students grades 9-12. (2 hours of play) (1) 400 400 Limit 20 per session x 2 seasons = 40 9:00pm-11:00pm Friday Night 20 weeks x 2 = 40 hours x \$10.00 per hour = \$400.00 Note: The proposed fee per participant for 2008 is \$3.00 per person per night</p> <p>* j.) Co-ed Middle School (4 Sport Program) Volleyball/Hockey/Lacrosse/Dodgeball Limit 20 per session - 3 sessions = 60 (1) 398 398 Limit 20 per session x 3 seasons = 60 One 2 hour session per week x 24 weeks = 48 hours 48 hours x \$8.30 per hour = \$398.40 (Monday afternoon 2:30pm-4:30pm) Note: The proposed fee per participant for 2008 is \$10.00. (Minimum 13 participants)</p> <p>* (Fees are collected from the participants to defray these new programs expenses.) (See separate report. [TC --> LEVEL FUND] (24,000)</p> <p><u>SUB-TOTAL, FLAT RIVER GYMNASIUM SEASONAL EMPLOYEES (12)</u> 16,059</p> <p><u>TOTAL TEMPORARY EMPLOYEES (109)</u> <u>273,002</u></p>
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ANNUAL BUDGET

BUDGET COMMENTARY

DEPARTMENT 910 Recreation

PROGRAM Personnel Services

103	<u>Overtime</u> Based on five "call-ins" annually for repairs, not snow removal 5 X 2 men X 3 hour minimum = 30 man hours X \$29.91 (\$19.94 x 1.5) (10 yr. step for Maintenance Worker) = \$897.30 Also, call in for Park Patrol substitute. (10 days X \$149.55 daily = \$1,495.50) (\$19.94 x 1.5 x 5 Flat River Administration Building Grounds Maintenance Mowing/Trimming weekly 2.5 hours per day (3:30pm-6:00pm) x 2 days per week x 2 men x 28 week: (\$19.94 x 1.5) = 280 man hours x (19.94 x 1.5) = \$29.91 per hour = \$8,375.00				10,768
107	<u>F.I.C.A. and Medicare</u> F.I.C.A. - 6.2% of total salaries Medicare - 1.45 of total salaries Taken from Personnel Analysis Long Form	\$782,069.66		\$48,488.32	59,828
				\$11,340.01	
108	<u>Life Insurance</u> 11 employees @ \$96.00 annually See Personnel Analysis - Long Form				1,056
109	<u>Group Insurance</u> See Personnel Analysis - Long Form Held to 2007-2008 Level (Four employees take the medical waiver)	7 employees x 12 mo	1,242.86 /mo	104,400	104,400
113	<u>Delta Dental</u> See Personnel Analysis - Long Form Held to 2007-2008 Level	11 employees x 12 mo	101.05 /mo	13,339	13,339
115	<u>Shift Differential</u> Supports shift differential for mechanic, lead mechanic, operator and foreman's positions in the absence of those individuals Taken from current year experience.				700
118	<u>Safety Allowance/Sick Leave Incentive</u> Under the provisions of the contract between Council 94 and the Town of Coventry each member is entitled to a \$100 safety allowance Nine (9) members at \$100 each Also provides for \$100.00 Sick Leave Incentive for each 6 month period without use of leave. Anticipate 5 periods without leave being taken. \$500.00			900 500	1,400
	<u>TOTAL BENEFITS</u>	#103-118			<u>191,491</u>
	<u>SUB-TOTAL PERSONNEL SERVICES</u>	#101-118			<u>973,561</u>
	<u>PENSION 10% OF SALARIES</u>	See Personnel/Analysis-Long Form			<u>55,877</u>
	<u>CLOTHING ALLOWANCE</u>	#339	See Personnel/Analysis-Long Form		<u>7,088</u>
	<u>TOTAL PERSONNEL SERVICES - AGREES WITH PERSONNEL ANALYSIS LONG FORM</u>				<u>1,036,526</u>

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BUDGET COMMENTARY

DEPARTMENT 910 Recreation

PROGRAM Contractual Services

200 CONTRACTUAL SERVICES

210	<u>Testing Services</u>	1,570
	Supports quarterly testing services of <u>fire alarm</u> system in the Community Center and semi annual test at Briar Point Beach and Central Coventry Park.	
	Community Center - one zone is tested each quarter at \$125.00 each test. X 4 = \$500.00	500
	Briar Point and Central Coventry Park \$150 x 4 tests = \$600.00	600
	Supports testing services for 4 monthly water samplings at both Briar Point Beach and Green Acres Beach. RI Dept. of Health requirement that we test bathing waters \$40.00 per test x 8 = \$320.00	320
	Supports annual well water test at CCP Pavilion \$150.00	150
217	<u>Entertainment</u>	6,925
	<u>(Concert Performers entertain for 1.5 to 2 hours. Summer camp performers entertain for 45 min. to 1 hour)</u>	
	Supports children's performances as part of the seven week summer playground program	
	The dates, performing groups and costs are as follows:	
	July 11, 2008	Johnny The K 625
	July 18, 2008	Toe Jam Puppet Band 575
	July 25, 2008	Sparky's Puppets 375
	July 25, 2008	Vini Ames (Karaoke) 200
	August 1, 2008	Ann Fisher 250
	August 1, 2008	Tommy James 375
	August 8, 2008	Keith Michael Jackson 375
	August 8, 2008	Jay Brunelle 375
	<u>Summer Concert Series</u>	
	July 6, 2008	Atwater & Donnelly (Folk) 350
	July 13, 2008	Avenue A (Swing) 425
	July 20, 2008	Harwoods (Country) 350
	July 27, 2008	Billy Shears Band (Beatles Music) 500
	August 3, 2008	Tall Heights (Classic Rock) 300
	August 10, 2008	Steddy Eddy (Classic Rock) 400
	August 17, 2008	Gemini (Oldies) 300
	August 24, 2008	New York Minute (Gumbo Beach) 500
	August 31, 2008	Nightlife (60's - Current) 650
	Efforts have been made to block book with other communities and DEM Parks Divisor for all performances. This has enabled us to save money over booking individual performances.	
	Reflects a Sunday Concert In the Park Series featuring performing groups scheduled to appear at Rice Field, Foster Park and Paine Field to attract families. Attracted an average of 100 people per week during 2007. Concerts will be expanded to the new pavilions at Central Coventry Park and Briar Point Beach; totalling 10 concerts at the 5 major parks.	
	This allows us to showcase our parks and bring free concerts to different neighborhoods	
222	<u>Freight and Demurrage</u>	400
	Supports shipping and freight on delivery of recreation and maintenance supplies	
	Most supplies are picked up locally by our own Personnel; however, certain goods delivered by carriers bear hefty freight charges, as does pickup and delivery of equipment for service.	
	Level funded since 05/06 amount.	
	Actual 2007-2008 \$1,809.89	
224	<u>Travel Expense</u>	301
	Supports tolls (\$10.00) and mileage for the Recreation Program Supervisor/Aic based on 600 miles annually x \$0.485 = \$291.00	10 291
225	<u>Security Monitoring</u>	2,808
	Supports the monthly <u>security monitoring</u> fee for the Sonitrol System in the Coventry Teen Center. Cost is \$78.00 monthly X 12	936
	Add Briar Point and Central Coventry Park new restroom/pavilions. Because of the remoteness of Central Coventry Park and the heavy nighttime use at Briar Point Beach the security system is warranted at these sites. Wireless monitoring devices or a change of vendor will be considered at these two sites	1,872
231	<u>Advertising</u>	3,621
	Program and employment ads in the Coventry Reminder	
	1 each season totaling 4 ads (\$1,816.40)	
	(Employment ads, 4), two-column x 7" display ads in Kent County Times (\$650.00)	
	Seven (7), three-column x 5" ads for fall, winter and spring @ \$165.00 = \$1,155.00	
	Actual 2005/06 was \$2,585.00	
	Actual 2006/07 is \$3,543.85	
	Actual 2007/08 is \$1,178.00	

ANNUAL BUDGET

BUDGET COMMENTARY

DEPARTMENT 910 Recreation

PROGRAM Contractual Services

233	<u>Printing and Duplicating</u>	6,034
	Supports the purchase of paper for office copier, Summer Playground Newspaper teen program flyers and miscellaneous flyers for special events	
	15,000 summer playground newspapers	
	15,000 office copier	
	<u>30,000</u> miscellaneous printing special events	
	60,000 Total sheets - 12 cases @ \$30./case =	360
	Envelopes - (3,000)	138
	Printer Cartridges (6)	150
	Facility Request Forms (250)	200
	Business Cards	30
	Quotation for seasonal flyers - 2007/2008:	
	4500 Summer - \$1,289.00	
	4500 Fall - \$1,289.00	
	4500 Winter - \$1,289.00	
	4500 Spring - \$1,289.00	
	This is a flyer with all pages printed both sides, folded and stapled and ready for distribution Each season, 500 flyers are distributed thru municipal payroll	
	Actual 2004/05 was \$6,075.00	
	Actual 2005/06 was \$5,605.00	
	Actual 2006/07 is \$5,571.31	
	Actual 2007/08 is \$2,634.61	
243	<u>Repair - Fixed Plant Equipment</u>	1,600
	Emergency repairs: plumbing, heating, electrical, lighting, unforeseen damage, etc for the Community Center, Foster Memorial Park, Central Coventry Park, Teen Center Briar Point Pavilion, Rice Field Pavilion, and 15 outside buildings at various athletic fields	
	Actual 2002/03 was \$2,585.00 Actual 2003/04 was \$2,391.00 Actual 2004/05 was \$821.00	
	Actual 2005/06 was \$1,225.00 Actual 2006/07 is \$843.00	
244	<u>Repair - Operating Equipment</u>	565
	Annual service and replacement or recharge of fire extinguishers and emergency lighting at the Community Center, Central Coventry Park, Foster Park, Teen Center, Rice Pavilion Briar Point, vehicles and garages. Supports annual service of hand sanitizer stations (4) at \$28.00 each = \$112.00	
	Actual 2004/05 - \$337.00 Actual 2005/06 \$323.00 Actual 2006/07 is \$84.00	
245	<u>Maintenance - Office Equipment</u>	-
	Included lease agreement on copy machine of \$1,080.00 annually. (\$90.00 x 12 months = \$1,080.00) - 5 year service New contract included all maintenance and consumables thru 2010 under the renewed agreement Lease agreement on machine transferred from Town Hall is now \$583.78 monthly and paid from Contractual Services-Data Processing	
248	<u>Property Maintenance</u>	3,988
	Supports the removal of dead or damaged trees on Town park property. \$2,000.00 Supports unforeseen repairs and one service annually on septic systems \$400.00 Supports Annual Contract with Atlantic Solutions, Inc. for service and maintenance agreement on advantex (ISDS) system at Briar Point Beach Required by RIDEM \$600.00 Also supports the purchase of flags (24) at \$37.00 = \$888.00 and equipment for all parks \$100.00 The Rice Field lamps now carry a lifetime warranty including replacement/crane rental Actual 2003/04 was \$5,736.00 Actual 2004/05 was \$3,240.00 Actual 2005/06 was \$3,352.00 Actual 2006/2007 was \$4,343.00 Reflects a 4 year average	

ANNUAL BUDGET

BUDGET COMMENTARY

DEPARTMENT 910 Recreation

PROGRAM Contractual Services

- 252 Facilities Rental 15,700
- A) Rink Rental - Youth Programs (\$11,600.00)
Youth Hockey Program: rental of West Warwick ice Arena, annual appropriation of \$11,600. will provide 80 hours of ice rental at \$145 per hour
 - B) School Gymnasium rental for Coventry Basketball Assoc.
80 hrs @ \$25.00 = \$2,000.00 (These are charges for custodians only.)
Gym rental for Dept. Programs (Adult) 50 hrs at \$25.00 = \$1,250.00
 - C) Pool rental for preschool programs during fall, winter, spring sessions
\$200 per session x 3 sessions = \$600.00
 - D) Ropes Course Rental - \$250.00 for Teen Center
- 253 Bus Rental 18,208
- Expenditure for 2002-2003 - \$19,572.50 2003-2004 - \$18,900.00 2004-2005 - \$19,086.00 2005-2006 - \$18,208.00 2006-2007 - \$18,208.00
This included summer playground program, motor coach rentals to PPAC a rental to the Fleet Center Boston and rentals to cover trip programs when our bus is broken down or our drivers are unavailable. Includes trips to Salem, Edaville, Mystic. Actual costs year to date is \$38,576.63 with increaser Summer registration fee covering the balance.
Motor Coach Transportation for 4 trips to the PPAC @ \$475.00 each trip = \$1,900.00
Hiring Laidlaw Bus Company for vacation camps for 24 hours per week X 3 weeks = 72 hours X \$55.00 per hour = \$3,960.00
These camp rentals suppliment our own bus schedule
- 255 Equipment Rental 250
- Rental of sod cutter, compactor and thatcher for a variety of site renovations. Work is performed in the fall to restore damaged turf and in the spring/summer to prepare fields for seasonal events. Varies according to project needs. Also supports 3 day rental of floo machine for annual refinishing of Community Center Hall.
- 259 Facilities Rental (Sanitary) 3,425
- Supports rental of Port-A-John units at those park sites not having permanent facilities
- Quidnick Field - 1 unit rented for 7 months with regular service.
\$75.00 x 7 = \$525.00
 - Fish Hill Field - 1 unit rented for 6 months with regular service.
\$75.00 x 6 = \$450.00
 - Hunter's Crossing Rec Area - 1 unit for 7 months with regular service.
\$75.00 x 7 = \$525.00
 - Hill Farm Fields - 1 unit rented for 6 months with regular service.
\$75.00 x 6 = \$450.00
 - Tournament Use - 6 units rented for 2-3 day period for special tournaments.
\$75.00 x 6 = \$450.00
 - Colonial Acres - 1 unit rented for 3 months with regular service.
\$75.00 x 3 = \$225.00
 - Ravenwood - 1 unit rented for 6 months with regular service.
\$75.00 x 6 = \$450.00
- This account has been reduced by nearly \$1,000.00 upon completion of new restrooms a Central Coventry Park and Briar Point Beach under the DEM Grants
- Damage Waiver of \$10.00 per month per unit total \$350.00

ANNUAL BUDGET

BUDGET COMMENTARY

DEPARTMENT 910 Recreation

PROGRAM Contractual Services

272 Contributions, Athletic Leagues 33,536
 Proposed allocations provided to the Coventry Youth League Programs at the rate of \$8.00 per participant. Projected enrollments for 2008/2009

Cal Ripken League	274 *
Coventry Wrestling Club	15 *
P.V. Senior Babe Ruth	39 *
Central Coventry Little League	384
Coventry Little League	390
Babe Ruth League	185 *
Girls Softball	525 *
West Bay Islanders Hockey Association	275 *
American Youth Football	320 *
Coventry Basketball Association	716 *
Coventry Soccer Association	1,045 *
Rhode Island Sharks	24 *

Total anticipated enrollment 4,192 @ \$8.00 per participant. * Indicates leagues that did not give projections for 2008/2009. Amount of support held at 2007/2008 level.

276 Exterminating Services 35
 Supports the purchase of pest control substances. Teen Center, Garage, Outbuildings, Community Center is serviced monthly by our own Personnel. Formerly contracted with N.E. Pest Control.

277 Electrical Services 5,000
 Supports all electrical repairs including electrical repairs as needed to outdoor lighting systems. Supports the replacement of 2 service panels, 100 amp and 200 amp panels in the Community Center and Garage. The panels are under rated and need to be replaced. We recently had 2 episodes where we had overheating in the panels

290 Blasting Services 2,000
 With optimum conditions we would like to blast and remove the large rock within the bathing area at Briar Point Beach. The lake would have to be at it's lowest to achieve this. The rock poses serious safety concerns and is one of the biggest trouble spots to monitor for the lifeguard staff. Bathers are at risk for neck and spinal injury. DPW would be asked to assist in the removal. This will appear in the budget each year until we actually get optimum conditions to do the job.

TOTAL CONTRACTUAL SERVICES 105,966

ANNUAL BUDGET

BUDGET COMMENTARY

DEPARTMENT 910 Recreation

PROGRAM Materials & Supplies

300 MATERIALS AND SUPPLIES

301 Office Supplies 1,640

Supports the purchase of paper, envelopes, folders, display units, pads, planners tape, binders, tags, clips, markers, pens, pencils, calendars, Community Center Appt. Book, poster board, stencils and art work for posters. Has increased with program expansion
Actual expenditure 2004/05 was \$2,202.00
Actual expenditure 2005/06 was \$1,322.00
Actual expenditure 2006/07 was \$1,396.00

302 Books and Magazines 100

Supports the purchase of publications from the National Recreation and Park Association and the Learning Resources Network. NRPA and LERN offer discounts on books, pamphlets and booklets covering topics such as vandalism, park planning and design, guidelines for new and innovative programs, and recreation handbooks.
Level funded since 05/06 amount.

305 Decorations/Town Buildings 200

Supports the purchase of supplies and decorations to prepare the Community Center and Teen Center for seasonal events. Replacement lamps for those stolen during annual Christmas Tree lighting (\$100.00 Materials for bulletin boards at the Middle School, Community Center, Teen Center and Flat River Administration Building to promote special events for youth and families

321 Agricultural and Horticultural Supplies 7,296

Supports the purchase of "Flight Control" goose control 10 gal. @ \$100.00 = \$1,000.00
Fertilizer - 4 tons @ \$254.00 = 1,016.00
Grass Seed - 1000 lbs. @ \$1.75 1,750.00
Pelletized Limestone - 24 Tons @ \$40 960.00
Herbicide - 8 Gallons Roundup 640.00
Growth retardant - 30 Bags Treflan @ \$31 930.00

These materials are applied at parks and ball fields throughout the growing season Fertilizer is usually applied in the fall except for new field development. Grass seed is applied in the rehabilitation of existing fields and in the development of new fields. Herbicide is applied to keep unwanted growth from the skin portion of ball fields and as weed control along fences and under bleachers
Since the introduction of Middle School flag football, extensive turf management and restoration is required annually at Foster Park. Also, in 2007 turf and infield improvements will be needed at certain fields exhibiting excessive wear. (\$500.00 At least two fields are chosen annually for such improvements in the fall "Flight Control" is applied 2 times per season on 20 acres in an attempt to deter the geese population. Our concentration is on the major fields. Material applied at 1 gallon per 2 acres Additionally, we will perform a makeover of the Rice Field diamond \$500.00 Actual expenditure for 2005/06 was \$6,738.00

322 Asphalt Products 1,080

Provides for 25-30 tons of asphalt for patch and repair of driveways and parking lots at various park locations. Also used for drainage swales and around catch basins
Est. of 30 tons @ \$36.00

324 Cleaning and Sanitary Supplies 3,900

Supports the purchase of floor stripper, floor sealer, floor finish, all-purpose cleaner/degreaser, toilet tissue, turn towel, hand soap, ammonia, dry and wet mop refills and handles, stainless steel wool, deodorant blocks, etc. for cleaning the Community Center, Teen Center, Foster Memorial Park, Rice Field Pavilion, and the addition to the Community Center. Now supports the new facilities at Briar Point Beach and Central Coventry Park for a full year.
Reflects a modest increase for the operation of 2 new restroom facilities at Briar Point Beach and Central Coventry Park. (\$500.00)
Actual expenditure 2003/04 - \$4,471.00
Actual expenditure 2004/05 - \$2,930.00
Actual expenditure 2005/06 - \$3,412.00
Actual expenditure 2006/07 - \$4,787.00 4 Year Average \$3,900.00

ANNUAL BUDGET

BUDGET COMMENTARY

DEPARTMENT 910 Recreation

PROGRAM Materials & Supplies

325	<u>Concrete and Materials</u> Supports the purchase of cement blocks, mortar and cement mix for const. and repair of steps, walks, and fence poles, setting slabs & Footlogs. (\$900.00)	900
326	<u>Sand, Stone, and Gravel</u> Crushed Stone - 25 tons @ \$10.0C = \$250.00 Screened Loam - 200 yds. @ \$14.0C = \$2,800.00 Washed Sand - 84 tons @ \$11.50 = 966.00 Processed Gravel - 100 Tons @ \$9.34 = 934.00 Coarse Stone Sand - 25 Tons @ \$13.5C = 338.00 Subsoil - 200 yards @ \$20.0C = 4,000.00 Concrete stone sand mixture - 10 tons @ \$8.0C = 80.00 Fibar Trail System Mulch - 45 yards @ \$14.00 = \$630.0C = Grant Funded	9,998
	<p><u>Sand</u> is applied to resurfacing Briar Point and Green Acres Beaches and is used as a soft play surface beneath playground equipment <u>Processed Gravel</u> is applied for parking lot and driveway repairs at various locations. <u>Crushed stone</u> is used principally for drainage projects. <u>Stone Sand</u> is applied to resurfacing Paine Field where ball diamonds and warning tracks are constructed of stone sand surfaces <u>Subsoil</u> is applied as a conventional surface to the "skin" portion of other ball diamonds. The cost of this product is skyrocketing. <u>Concrete Stone, Sand Mixture</u> is used for installation of fence poles and various repairs involving concrete mixture. <u>Screened Loam</u> is for top dressing, turf restoration and repairs of worn areas. <u>Fibar Trail System Mulch</u> is for creating and restoring ADA accessible walkways within parks and playgrounds We have been very successful in getting RIDEM Grants for trail improvements. Its best use is for playground surfacing, however, grant funding is limited to Trail Development</p>	
328	<u>Lumber and Wood Products</u> Supports the purchase of dimensional lumber, sheet lumber and material, drift fence and poles, posts and planks for construction and repair of <u>bleachers, benches, picnic tables, see-saws, sign posts, lifeguard chairs, dugout roofs and outside park buildings</u> , as well as repairs and improvements to the Community Center and the Teen Center. Actual for 2004/05 - \$5,661.00. Actual for 2005/06 - \$4,915.00. 3 Year Average Actual for 2006/07 - \$4,095.00.	4,890
330	<u>Medicines</u> Replenishment of medical supplies for first aid kits utilized in seasonal programs. Includes gauze, patches, tape, bandages, swabs, ice packs, etc. We are restocking over 15 first aid kits annually.	300
331	<u>Tires and Tubes</u> Tire and tube replacement as necessary for director's car, 3 pickup trucks, maintenance van, 2 utility trailers, Ford tractor, 2 John Deere tractors, GMC dump truck, bus, 4 lawr mowers, bulk truck and park patrol vehicle. Includes road service calls for tractor tire repair or replacement. Provides for replacement of a portion of our total tires in the fleet of over 80. Level funded since 05/06 amount.	1,500
332	<u>Minor Tools and Equipment</u> Supports the purchase of two lawnmowers (\$400.00 each), one chain saw (\$250.00) and grounds maintenance tools (shovels, ladders, trimmers, rakes, brooms, blades, etc.) Also supports the \$225.00 per month allotment for miscellaneous items such as keys, gloves, wire, brushes, locks, tape, bolts, etc. This account usually funds al miscellaneous purchases for plumbing, heating, carpentry, etc. 2002/03-\$4,812.00, 2004/05-\$7,638.00, 2005/06-\$4,325.00, 2006/07-\$5,124.0C Level funded since 05/06 amount.	3,495

ANNUAL BUDGET

BUDGET COMMENTARY

DEPARTMENT 910 Recreation

PROGRAM Materials & Supplies

<p>333 <u>Auto Gas, Oil and Lube</u> 2008/09 fuel consumption projections based on 2007 calendar year actual consumption figures</p> <table border="0" style="margin-left: 40px;"> <tr> <td style="width: 50%;"></td> <td align="center"><u>Unleaded</u></td> <td align="center"><u>Diesel</u></td> <td></td> </tr> <tr> <td>Actual 2007 Consumption</td> <td align="center">4080.4 Gals.</td> <td align="center">2,640 Gals.</td> <td></td> </tr> <tr> <td>Projection developed using 2007 year</td> <td align="center">X 3.00</td> <td align="center">X 3.25</td> <td></td> </tr> <tr> <td></td> <td align="center">\$12,241.20</td> <td align="center">8,579</td> <td></td> </tr> </table> <p>Includes fuel for all vehicles and grounds maintenance needs</p>		<u>Unleaded</u>	<u>Diesel</u>		Actual 2007 Consumption	4080.4 Gals.	2,640 Gals.		Projection developed using 2007 year	X 3.00	X 3.25			\$12,241.20	8,579		<p>20,820</p>
	<u>Unleaded</u>	<u>Diesel</u>															
Actual 2007 Consumption	4080.4 Gals.	2,640 Gals.															
Projection developed using 2007 year	X 3.00	X 3.25															
	\$12,241.20	8,579															
<p>334- <u>Auto Repair Parts</u> Supports annual tune-up and replacement parts as necessary for director's car Park Patrol Vehicle and 1 pool car. These vehicles have been with us from 3-5 years and were formerly from the police fleet. 2004/05-\$508.00 2005/06-\$408.00 2006/2007-\$1,502.00 (3 yr. Average)</p>	<p>806</p>																
<p>334- <u>Truck Repair Parts</u> Supports annual tune-up and replacement parts as necessary for maintenance of vans, bus, dump truck, trailers, pickup trucks, bulk truck. (\$10,964.00 expended in 2004/05) (\$10,784.00 expended in 2005/06) (\$12,964.00 expended in 2006/07) 3 year average. Typically half of private garage services are labor. Over time we should continue to see a decrease in this line as more work is achieved by our own mechanic</p>	<p>11,570</p>																
<p>334- <u>Equipment Repair Parts</u> Supports annual tune-up and replacement parts as necessary for 1976 Ford 2700 Diesel tractor, 2005 New Holland Tractor, 1972 John Deere 401 Tractor, and 1976 John Deere Tractor and their respective attachments (9). Also supports repairs to grounds maintenance equipment, such as four John Deere diesel mowers, 3 lawnmowers, rototiller, aerators, infield pro, power blowers, backpack blowers, chain saws, snow blower, weed eater and sprayer. Our second and third line tractors are now 32 and 36 years old and need constant attention (\$5,472.00 expended in 2004/2005) (\$6,109.00 expended in 2006/07) (\$5,185.00 expended in 2005/06) 3 Year Average</p>	<p>5,588</p>																
<p>335 <u>Paints and Supplies</u> Supports the purchase of paints and stain for twenty-one outside buildings at Rice Field Paine Field, Central Coventry Park, and Foster Park. Park and playground accessories such as picnic tables, bleacher boards, benches, and beach accessories are painted annually. Also supports annual touch-up work at the Community Center (10 gallons @ \$18.00 - \$180.00). Additional paint needed to maintain equipment and other park accessories such as barrels, bleacher frames, steel barriers and buoy lines We hope to use our own forces to repair and paint several buildings at Central Coventry Park 25 gallons @ \$18.00 = \$450.00 Level funded since 05/06 amount.</p>	<p>1,154</p>																
<p>337 <u>Electrical Supplies</u> Supports the purchase of fluorescent lamps for the Community Center (2 cases @ \$4.00 ea. (48)) - \$192.00. Three dozen flood lamps for Community Center, Teen Center, Briar Point, Foster Park, Rice Field, Central Coventry Park and Garage @ \$5.00 = \$180.00 Replacement lamps for Paine Field. Paine Field 5 @ \$70.00 = \$350.00 Other supplies needed include ballast, starters, switches, boxes, plates and 14/2 Wire, etc. - \$250.00. This account was reduced by \$400.00 due to the Rice Field Grant project</p>	<p>1,052</p>																
<p>338 <u>Sewer Grates, Manhole Frames</u> We have completed the installation of several drainage galleys to alleviate flooding problems in parks. (Community Center, Foster #3, Paine, Greenway, Foster #2). Others at Foster I, Hunter's Crossing, Green Acres Beach entrance, Wood Street Field and Briar Point have yet to be addressed. We propose to do more drainage structures each year to continue to address these concerns. Includes crushed stone, concrete galley and steel frames for 2 assemblies. (Estimated cost of \$1,000.00 each). Level funded since 05/06 amount.</p>	<p>2,000</p>																

ANNUAL BUDGET

BUDGET COMMENTARY

DEPARTMENT 910 Recreation

PROGRAM Fixed Charges

400 FIXED CHARGES

402 Licenses and Permits 245

Supports hoisting license renewal for seven man maintenance crew at \$35.00 each.
Annual renewal at individuals birthday. Required for operation of bucket loaders; only valid while employed with the town. RI Health Dept. Food Service License is free

403 Vehicle Inspections and Registrations 350

Inspection and registrations for 16 vehicles.
Tractors and trailers do not require inspections.

423 Dues and Memberships 735

Annual membership dues for R.I. Recreation and Park Association (\$50.00 x 3 = \$150.00)
National Recreation and Park Association (\$125.00), Annual conference of R.I.R.P.A (\$80.00 x 3 = \$240.00), annual N.E. Regional Conference (\$85.00 x 2 = \$170.00) and one N.E. Regional Seminar (\$50.00).

441 Electric Light and Power 32,499

Utility assumption x 1 year actual KWH consumption

Actual	
Jan. 2007 - Dec. 2007	226238 kwh
	<u>0.12492</u> (Allows for a 5% increase on the rate, currently at .11898)
	\$28,261.00
	750.00 Reimbursement to Cal Ripken (Chace)
	188.00 New England Water Heater
	400.00 New restroom services at Briar Point Beach
	900.00 New restroom services at Central Coventry Park
	<u>2,000.00</u> New restroom services at Rice - Spring Baseball 2009
	\$32,499.00

443 Gas Service 10,195

Actual 100 cubic foot consumption from:

January 2007 - December 2007	1196	100/C.F.	Teen Center
January 2007 - December 2007	<u>4345</u>	100/C.F.	Community Center
	5541	x 1.84 =	\$10,195.00

Anticipated consumption on service at Paine Field lavatories, Washington Street
Teen Ctr. and Coventry Community Center.
(No new uses, allows for 5% increase on the rate, currently at 1.75.

444 Water Service 3,788

Actual Water Service for 2007 of \$1,902.15 plus new items results in an estimate for 2008/2009 (\$3,788.00)

New items include:

- Unmetered service at Paine Field will be metered by FY 2008/2009. Valued at twice the rate of Foster Park Pavilion and field #3 because it will service both Babe Ruth and Coventry Girls Softball concession stands and field irrigation. \$936.00
- New service at Briar Point Beach pavilion for restroom use for summer 2008/spring 2009 Estimated at \$400.00.
- Reimbursement for Chace Field service. \$250.00
- Rice Field - Turn back on 2009 \$300.00

446 Telephone Service 4,910

2007 ANNUAL CHARGES

a) Verizon - 5 cell phones	2,100
b) Verizon Pay Phone Charge - Removed from Community Center	-
c) Avaya - Maintenance on Office Phones	210
d) Verizon Line Charge for office, fax, maint. Shop and Teen Center	2,600
e) AT&T Long Distance carrier on all lines as above - Remove	-
f) Cox Communications - Internet - Free through Town Hall	-
	<u>4,910</u>

Total all phone lines 4,910

TOTAL FIXED CHARGES

52,722

ANNUAL BUDGET

BUDGET COMMENTARY

DEPARTMENT 910 Recreation

PROGRAM Capital Outlay

500 CAPITAL OUTLAY

502	<u>Fixed Equipment</u>			10,000
	Supports the purchase and installation of rear steel door in the garage at Paine Field The door and jamb is rotted \$2,200.00. Also, supports the installation of garage door opener for the two (2) larger doors. \$2,000.00 Supports construction of an outside stairway to establish an improved second means of egress from the second level of the Teen Center. Fire Marshall sited deficiency on existing egress pattern. \$10,000.00			
513	<u>Household Equipment</u>			3,452
	Supports the purchase of equipment for the Teen Center <u>- Office Desk and Chair Combo</u> Supports a 30" x 48" standard single pedestal desk and rolling adjustable chair. Cost is \$309.95 and \$99.95 respectively \$409.90 <u>- Matching Tables and Chairs</u> Over the past two winters our crews have remodeled under utilized office space at the Teen Center into a much needed lounge for youth in attendance at the center This furniture will now enable us to confine food and drink to one location Prices quoted from Ricci Furniture. - 3 ea 29" high satin black swivel bar stool with back and black vinyl seat \$35.00 ea x 3 = \$105.00 - 9 ea 29" high wrought iron chairs with black swivel seats \$218.00 ea x 9 = \$1,962.00 - 3 ea 42" wrought iron pub tables. \$325.00 ea x 3 = \$975.00 Subtotal \$3,042.00			
523	<u>Motor Vehicles</u>			3,500
	Supports the purchase of a <u>Tire Changer</u> for 12" - 24" rims. We are unable to perform tire changes without taking rims to the DPW. This would save time and money by keeping our mechanic in our garage working more efficiently.			
526	<u>Recreation Equipment</u>			1,610
	Supports the purchase of chain, seats and couplings to replace old and worn equipment at Harris, and Briar Point Beach, Quidnick and Rice Field Playgrounds. Also, provides for mini backhoe diggers at the same sites plu: Briar Point Beach. This represents the remainder of the request from 2 years ago; last year we did not have any capital outlay 120' - Chain @ \$3.00 = \$360.00 6 - Swing seats @ \$40.00 = \$240.00 12 - 3 1/2" Couplings @ \$20.00 = \$240.00 2 - Backhoes @ \$770.00 = \$770.00 TOTAL \$1,610.00			
527	<u>Production and Construction Equipment</u>	TC REDUCTION	(5,000)	1,199
	Supports the purchase of a <u>Gas Operated Plate Compactor</u> for settling back filled trenches and substrate for road and parking lot patching. Compacts and settles gravel, sand, crushed stone, asphalt and brick pavers. The 5.5 horsepower engine operates at 5000VPM and compacts with a force of 3000 lbs to a depth of 13". The compaction plate is 18" x 18". Includes a wheel kit to attach to the plate for quick and efficient transport. 1,839			
	Supports the purchase of a <u>2 Ton Crane</u> for lifting heavy items in the garage at Paine Field. Included is a 2 ton hoist trolley and 2 ton chain. This will enable the mechanic to lift items such as attachments to our tractors and service or repair them without relying on a landscape tractor to hoist and suspend these items. The tractor would remain free to do more appropriate work items. The hoist trolley is 6' x 18' and would allow the mechanic to work all around the equipment being serviced. 1,813			
	Supports the purchase of a 14" high performance <u>cut off saw</u> . Includes a wheel stand and 14" cutting wheel. Used to cut concrete, asphalt, steel and masonry. Typically a saw like this is rented for over \$100.00 for a single project. Quote is for an ECHO CSG-680 Model 1,347			
	Rollaway tool chest for Paine Field Garage, Mechanic \$1,200.00 1,200 Mechanics tool chest for servicing all equipment, provides security of tools			
540	<u>Depreciation</u>			-
	Per Resolution by Council, money has been allocated for Capital Non-Recurring Func			
	<u>TOTAL CAPITAL OUTLAY</u>			<u>19,761</u>
	<u>TOTAL APPROPRIATION</u>			<u>1,253,010</u>

SAFETY & WELFARE: HUMAN SERVICES

Account No. 925

	ACTUAL	BUDGET	ESTIMATE	PROPOSED
<u>PROGRAM SUMMARY</u>	2006-2007	2007-2008	2007-2008	2008-2009
100 PERSONAL SERVICES	559,201	563,792	578,042	572,581
200 CONTRACTUAL SERVICES	73,667	79,160	83,160	80,160
300 MATERIALS & SUPPLIES	16,367	19,350	20,350	18,650
400 FIXED CHARGES	72,723	84,915	83,045	93,415
500 CAPITAL OUTLAY	<u>5,754</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
TOTAL APPROPRIATION	<u>727,712</u>	<u>751,217</u>	<u>768,597</u>	<u>768,806</u>

PERSONNEL:

Director	(1)
Social Worker Supervisor	(1)
Family Social Workers	(4)
Executive Secretary	(1)
Custodian/Maintenance	(1)
Receptionist/Clerk	(1)
Program Coordinator	(1)
Program Assistant (PT)	(1)

SAFETY & WELFARE: HUMAN SERVICES

Account No. 925

<u>EXPENDITURE DETAIL</u>	<u>ACTUAL</u> 2006-2007	<u>BUDGET</u> 2007-2008	<u>ESTIMATE</u> 2007-2008	<u>PROPOSED</u> 2008-2009		<u>PROPOSED VS BUDGE</u>	
<u>PERSONAL SERVICES</u>							
101 Regular Employees	448,380	462,364	462,364	459,051		-3,313	-0.7%
102 Temporary Employees	-	-	5,000	5,000		5,000	
107 Fica/Medicare	34,161	35,793	35,753	35,427		(366)	-1.0%
108 Life Insurance	891	1,044	960	1,044		-	0.0%
109 Group Insurance	68,085	59,645	65,510	65,610		5,965	10.0%
113 Delta Dental	<u>7,684</u>	<u>4,946</u>	<u>8,455</u>	<u>6,449</u>		<u>1,503</u>	30.4%
Total Personal Services	559,201	563,792	578,042	572,581		8,789	1.6%
<u>CONTRACTUAL SERVICES</u>							
207 Instructional Services	23,986	28,035	28,035	28,035		-	0.0%
211 Janitorial Services	7,087	25,800	25,800	25,800		-	0.0%
224 Travel Expense	3,192	6,500	6,500	7,500		1,000	15.4%
233 Printing	1,268	1,900	1,900	1,900		-	0.0%
243 Repair & Fixed Equipt.	28,275	6,000	10,000	6,000		-	0.0%
245 Maintenance-Office Equipt.	7,268	8,000	8,000	8,000		-	0.0%
255 Equipment Rental	<u>2,591</u>	<u>2,925</u>	<u>2,925</u>	<u>2,925</u>		-	0.0%
Total Contractual Services	73,667	79,160	83,160	80,160		1,000	1.3%
<u>MATERIALS & SUPPLIES</u>							
300 Medical Supplies	-	-	1,000	1,000		1,000	
301 Office Supplies	1,729	2,600	2,600	2,600		-	0.0%
302 Books & Magazines	302	300	300	300		-	0.0%
324 Cleaning & Sanitary Supplies	5,346	5,500	5,500	5,500		-	0.0%
332 Minor Tools & Equipment	1,374	1,200	1,200	1,200		-	0.0%
337 Electrical Supplies	-	500	500	500		-	0.0%
343 Meals	4,097	4,700	4,700	4,000		(700)	-14.9%
348 Recreational Supplies	<u>3,519</u>	<u>4,550</u>	<u>4,550</u>	<u>3,550</u>		<u>(1,000)</u>	-22.0%
Total Materials & Supplies	16,367	19,350	20,350	18,650		(700)	-3.6%
<u>FIXED CHARGES</u>							
414 Sr. Ctr. Governing Bd.	3,300	5,520	3,650	5,520		-	0.0%
423 Dues & Memberships	175	395	395	395		-	0.0%
441 Electric Light & Power	19,878	1,500	1,500	1,500		-	0.0%
442 Sewer Fees	-	25,000	25,000	27,500		2,500	10.0%
443 Gas Service	31,392	35,000	35,000	38,500		3,500	10.0%
444 Water Service	5,692	5,500	5,500	5,500		-	0.0%
446 Telephone Service	<u>12,286</u>	<u>12,000</u>	<u>12,000</u>	<u>14,500</u>		<u>2,500</u>	20.8%
Total Fixed Charges	72,723	84,915	83,045	93,415		8,500	10.0%
<u>CAPITAL OUTLAY</u>							
502 Buildings & Fixed Equipment	5,754	4,000	4,000	4,000		-	0.0%
540 Depreciation	-	-	-	-		-	
Total Capital Outlay	<u>5,754</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>		-	
TOTAL APPROPRIATION	<u>727,712</u>	<u>751,217</u>	<u>768,597</u>	<u>768,806</u>		<u>17,589</u>	2.3%
	1,312,545	1,320,509					

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

DEPARTMENT 925 Human Services

PERSONNEL SERVICES

101	REGULAR EMPLOYEES		459,051
		* receives medical waiver	
	Director	*	65,276
	Assistant		32,000
	Social Worker Supervisor		54,815
	Family Social Worker	*	48,604
	Family Social Worker		48,579
	Family Social Worker	*	46,773
	Family Social Worker	*	48,621
	Custodian/Maintenance		38,173
	Receptionist/Clerk		11,361
	Program Coordinator	3yr step \$887.00 7-01-08	38,361
	Program Assistant		11,588
	Medical Waiver 3@ 4300 1@ 2000.00		14,900
102	Temporary Employees		5,000
	Temporary replacement for employee on extended medical leave		
107	F.I.C.A.	Salaries Rate	35,427
		464,051 6.20%	28,771
		464,051 1.45%	6,656
108	LIFE INSURANCE		1,044
	9 employees @	116 /month	1,044
109	GROUP INSURANCE		65,610
	4 employees @	1,242.86 /month	59,657
	1 employees @	496.05 /month	5,953
113	DELTA DENTAL		6,449
	5 employees @	101.05 /month	6,063
	1 employee @	32.17 /month	386

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

DEPARTMENT 925 Human Services

207	INSTRUCTIONAL SERVICES SUPPORTS INSTRUCTIONAL SERVICES FOR CLASSES. Four ten week blocks of instruction EVENING PROGRAMS CERAMICS CLASSES KNITTING FOLK PAINTING ACYLIC PAINTING QUILTING NEEDLEPOINT ADULT ED CLASSES & PROGS HEALTH MAINT. PROGRAM EXERCISE PROGS.	28,035																
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%;">CAREGIVER SUPPORT GROUP</td> </tr> <tr> <td></td> <td>ARTS & CRAFTS</td> </tr> <tr> <td></td> <td>SEASONAL CRAFTS</td> </tr> <tr> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> </tr> <tr> <td></td> <td>CROCHETING</td> </tr> <tr> <td></td> <td>WOODWORKING</td> </tr> <tr> <td></td> <td>AEROBICS</td> </tr> <tr> <td></td> <td>POOL ROOM</td> </tr> </table>		CAREGIVER SUPPORT GROUP		ARTS & CRAFTS		SEASONAL CRAFTS	0	0		CROCHETING		WOODWORKING		AEROBICS		POOL ROOM	
	CAREGIVER SUPPORT GROUP																	
	ARTS & CRAFTS																	
	SEASONAL CRAFTS																	
0	0																	
	CROCHETING																	
	WOODWORKING																	
	AEROBICS																	
	POOL ROOM																	
211	JANITORIAL SERVICES SUPPORTS JANITORIAL SERVICES FOR THANKSGIVING AND ANNIVERSARY PARTY, VACATION REPLACEMENT. ALSO CUSTODIAL SERVICES AT MACARTHUR BLVD, INCLUDING TOWN OFFICES. TO COVER COST FOR SENIOR CENTER AND QUIDNICK FOR GROUND CARE. BASIC MAINTENANCE, RUG CLEANING FOR SENIOR CENTER, DAILY DISHWASHING SERVICES AT THE SENIOR CENTER AND PERIODIC FLOOR CARE FOR THE QUIDNICK FACILITY.	25,800																
224	TRAVEL SUPORTS COST OF SOCIAL WORKERS TRAVEL TO HOMEBOUND AND AT-RISK CLIENTS IN THE COMMUNITY AND TRAVEL TO IN-STATE MEETINGS AND CONFERENCES FOR PROFESSIONAL STAFF.	7,500																
233	PRINTING AND DUPLICATING SUPPORTS PURCHASE OF COPY PAPER, COPY MACHINE SUPPLIES AND TONER. PRINTING OF AGENCY BROCHURE AND OTHER RELATED ITEMS.	1,900																
243	REPAIR AND FIXED SENIOR CENTER EQUIPMENT <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">1. DISHWASHER</td> <td style="width: 50%;">4. GENERATOR</td> </tr> <tr> <td>2. REFRIGERATORS/FREEZERS</td> <td>5. FIRE ALARM SHSTEM</td> </tr> <tr> <td>3. CLEANING EQUIPMENT</td> <td>6. FIRE EXTINGUISHERS</td> </tr> </table>	1. DISHWASHER	4. GENERATOR	2. REFRIGERATORS/FREEZERS	5. FIRE ALARM SHSTEM	3. CLEANING EQUIPMENT	6. FIRE EXTINGUISHERS	6,000										
1. DISHWASHER	4. GENERATOR																	
2. REFRIGERATORS/FREEZERS	5. FIRE ALARM SHSTEM																	
3. CLEANING EQUIPMENT	6. FIRE EXTINGUISHERS																	
245	MAINTENANCE OFFICE EQUIPMENT <table style="width: 100%; border: none;"> <tr> <td>1. CONTRACT ON COPY MACHINES (4)</td> </tr> <tr> <td>2. CONTRACT ON CENTRAL AIR CONDITIONER</td> </tr> <tr> <td>3. SONITROL - SENIOR CENTER</td> </tr> <tr> <td>4. CONTRACT ON GENERATOR</td> </tr> <tr> <td>5. MAINTENANCE HEATING SYSTEM</td> </tr> </table>	1. CONTRACT ON COPY MACHINES (4)	2. CONTRACT ON CENTRAL AIR CONDITIONER	3. SONITROL - SENIOR CENTER	4. CONTRACT ON GENERATOR	5. MAINTENANCE HEATING SYSTEM	8,000											
1. CONTRACT ON COPY MACHINES (4)																		
2. CONTRACT ON CENTRAL AIR CONDITIONER																		
3. SONITROL - SENIOR CENTER																		
4. CONTRACT ON GENERATOR																		
5. MAINTENANCE HEATING SYSTEM																		
255	EQUIPMENT RENTAL LEASE OF COPY MACHINE	2,925																

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

DEPARTMENT 925 Human Services

302	MEDICAL SUPPLIES NURSING SUPPLIES	1,000
301	OFFICE SUPPLIES SUPPORTS PURCHASE OF ENVELOPES, PAPER, PENS, PENCILS, ETC. FOR WOOD ST. AND QUIDNICK FACILITIES	2,600
302	BOOKS, MAGAZINES & SUBSCRIPTIONS MORNING PAPER AND MAGAZINES WHICH PROVIDE INFORMATION ON CURRENT EVENTS, AGING, NATIONAL ISSUES, HEALTH, NUTRITION & READING FOR PLEASURE.	300
324	CLEANING & SANITARY SUPPLIES COST OF TOILET TISSUE, PAPER TOWELS, GARBAGE BAGS, FLOOR CLEANING SUPPLIES, MOPS, VACUUM CLEANER BAGS, ETC. - WOOD ST. & QUIDNICK FACILITIES.	5,500
332	MINOR TOOLS & EQUIPMENT COST OF PAINT, BRUSHES, LOCKS, BATTERIES, SMALL REPAIRS. WOOD ST. & QUIDNICK FACILITIES	1,200
337	ELECTRIC SUPPLIES LIGHTBULBS & BALLASTS FOR WOOD STREET & QUIDNICK FACILITY	500
343	FOOD & MEALS COST OF SOCIAL FUNCTIONS WHICH EXCEED MEMBERS DONATIONS. TOTAL COST OF THANKSGIVING PARTY. SUPPLEMENTAL COST OF ANNIVERSARY CELEBRATION AS WELL AS OTHER SPECIAL EVENTS AT SENIOR CENTER.	4,000
348	RECREATIONAL SUPPLIES PARTIAL COST OF MATERIALS FOR A BLEND OF THE FOLLOWING LEISURE LEARNING CLASSES. CERAMICS ADULT EDUCATION KNITTING QUILTING CROCHETING WOODWORKING NEEDLEPOINT SEASONAL CRAFTS POOL ROOM ARTS & CRAFTS EXERCISE PROGRAM PAINTING CLASSES	3,550

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

DEPARTMENT 925 Human Services

FIXED CHARGES

414	FRIENDS OF HUMAN SERVICES BOARD	5,520
	PROVIDES STIPEND FOR FRIENDS OF HUMAN SERVICES BOARD	
	1 CHAIRPERSON @ \$60/MONTH X 12 MONTHS	720
	8 MEMBERS @ \$50/MONTH X 12 MONTHS	4,800
423	DUES & MEMBERSHIPS	395
	VOLUNTEER CTR. OF RI	125
	R.I. STATE SR. CTR. DIR. ASSOC.	30
	NATIONAL COUNCIL ON AGING, INC.	195
	SOCIETY ON AGING	45
	AMERICAN ASSOC. OF RETARDATION	-
441	ELECTRIC LIGHT & POWER	27,500
	SUPPORTS COST OF ELECTRIC FOR WOOD STREET FACILITY	27,500
442	SEWER FEES	1,500
	Waiting on Ms. Barretts input.	
443	GAS SERVICE	38,500
	SUPPORTS COST OF GAS FOR WOOD STREET FACILITY	38,500
444	WATER SERVICES	5,500
	SUPPORTS COST OF WATER FOR WOOD STREET FACILITY	5,500
446	TELEPHONE SERVICE	14,500
	SUPPORTS COST OF TELEPHONE SERVICE FOR WOOD STREET FACILITY	14,500
502	BUILDING AND FIXED EQUIPMENT	4,000
	renovations	4,000
540	DEPRECIATION	-
		-
		<u>768,806</u>

PUBLIC LIBRARY

Account No. 930

<u>PROGRAM SUMMARY</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009
100 PERSONAL SERVICES	603,838	654,929	654,929	688,239
200 CONTRACTUAL SERVICES	38,769	38,526	39,049	40,909
300 MATERIALS & SUPPLIES	96,089	92,400	92,400	96,000
400 FIXED CHARGES	200	190	215	215
500 CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL APPROPRIATION	<u>738,896</u>	<u>786,045</u>	<u>786,593</u>	<u>825,363</u>

PERSONNEL:

Director of Library Services	(1)
Assistant Director	(1)
Senior Librarian (Children's)	(1)
Senior Librarian (Reference)	(1)
Senior Library Technician	(1)
Senior Librarian - Tech Services	(1)

PUBLIC LIBRARY

Account No. 930

<u>EXPENDITURE DETAIL</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009		PROPOSED VS BUDG	
PERSONAL SERVICES							
101 Regular Employees	289,970	302,482	302,482	318,074		15,592	5.2%
102 Temporary Employees	213,765	238,781	238,781	248,756		9,975	4.2%
103 Overtime	9,671	12,042	12,042	12,042		-	0.0%
107 Fica/Medicare	39,275	42,328	42,328	44,284		1,956	4.6%
108 Life Insurance	442	480	480	576		96	20.0%
109 Group Insurance	46,425	54,234	54,234	59,657		5,423	10.0%
113 Delta Dental	<u>4,290</u>	<u>4,582</u>	<u>4,582</u>	<u>4,851</u>		<u>269</u>	5.9%
Total Personal Services	<u>603,838</u>	<u>654,929</u>	<u>654,929</u>	<u>688,239</u>		<u>33,310</u>	5.1%
CONTRACTUAL SERVICES							
215 Data Processing Services	31,604	31,674	31,674	32,707		1,033	3.3%
217 Children's Programs	1500	1100	1,100	1,600		500	45.5%
224 Travel Expense	1,493	1,800	1,800	1,800		-	0.0%
225 Security Monitoring	1,184	1,184	1,184	1,184		-	0.0%
233 Printing	1,710	1,250	1,800	1,975		725	58.0%
245 Maintenance-Office Equipmt.	1,278	1,278	1,491	1,643		365	28.6%
246 Maintenance-Computers	<u>0</u>	<u>240</u>	<u>0</u>	<u>0</u>		<u>(240)</u>	-100.0%
Total Contractual Services	<u>38,769</u>	<u>38,526</u>	<u>39,049</u>	<u>40,909</u>		<u>2,383</u>	6.2%
MATERIALS & SUPPLIES							
302 Books & Magazines	67829	70000	70000	72,000		2,000	2.9%
303 Library Supplies	11,975	11,000	11,000	11,500		500	4.5%
304 Non-Book Materials	<u>16,285</u>	<u>11,400</u>	<u>11,400</u>	<u>12,500</u>		<u>1,100</u>	9.6%
Total Materials & Supplies	<u>96,089</u>	<u>92,400</u>	<u>92,400</u>	<u>96,000</u>		<u>3,600</u>	3.9%
FIXED CHARGES							
Dues & Memberships	<u>200</u>	<u>190</u>	<u>215</u>	<u>215</u>		<u>25</u>	13.2%
CAPITAL OUTLAY							
540 Depreciation	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>-</u>	
TOTAL APPROPRIATION	<u>738,896</u>	<u>786,045</u>	<u>786,593</u>	<u>825,363</u>		<u>39,318</u>	5.0%

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY	DEPARTMENT: Library	930	\$0	
PERSONAL SERVICES				\$688,239
101 Regular Employees				\$318,074
Library Director	52 wks at 7 yr step	\$63,720	\$63,720	
Assistant Director	52 wks at 7 yr step	\$51,533	\$51,533	
Sr. Librarian-Reference		\$53,900	\$53,900	
Sr. Librarian-Children's	52 wks at 15 yr step Medical Waiver	\$52,069 \$4,300	\$56,369	
Sr. Library Technician	52 wks at 7 yr step Medical Waiver	\$39,844 \$4,300	\$44,144	
Sr. Librarian-Tech. Services	52 wks at 4 yr step	\$48,408	\$48,408	
102 Part-time Employees				\$248,756
1. Reference Staff				
The reference department is the information center of the library. During peak hours, it is covered by two staff members.			\$73,310	
70 hrs/wk at \$18.56/hr for 26 weeks and \$18.93/hr for 26 weeks				
2. Children's Librarian			\$21,444	
This position is responsible for in-house programming as well as community outreach.				
22 hrs/wk at \$18.56/hr for 26 wks and at \$18.93/hr for 26 wks.				
3. Circulation Staff			\$69,308	
Circulation is always staffed by two library technicians. Their duties include checking materials in and out of the library, registering new patrons, placing holds, handling fines, and other duties related to the Millennium automated system. These individuals are also responsible for materials traveling through the statewide delivery system.				
95 hrs/wk at \$13.89/hr for 26 wks and at \$14.17/hr for 26 wks.				
4. Children's Library Assistant			\$40,126	
These individuals allow the Children's Room to be fully utilized all hours the library is open.				
55hrs/wk at \$13.89/hr for 26 wks and at \$14.17/hr for 26 wks.				
5. Library Technical Assistant			\$17,806	
This individual prepares materials for circulation, performs clerical duties for the director and other librarians and creates the library's newsletter.				
26 hrs/wk at \$13.04/hr for 26 wks and at \$13.30/hr for 26 wks				

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

DEPARTMENT: Library 930

<p>6. Library Aides These staff members perform tasks from shelving library materials to designing public relations materials. 28 hrs/wk at \$10.76/hr for 26 wks and at \$10.97/hr for 26 wks</p>	<p>\$15,819</p>
<p>7. Homebound Coordinator This individual provides library services to those who are homebound or living in nursing homes. While the primary focus is on the elderly, any Coventry resident is eligible for this service. 15 hrs/wk at \$13.89/hr for 26 wks and at \$14.17/hr for 2(ks</p>	<p>\$10,943</p>
<p>103 Sunday Hours The library is open for 36 Sundays from Labor Day through Memorial Day excluding Easter. A second reference librarian is scheduled for the twelve busiest Sundays. 2 Circulation Staff at \$20.84/hr for 4.25 hrs for 16 Sundays = \$2,834 2 Circulation Staff at \$21.26/hr for 4.25 hrs for 20 Sundays = \$3,614 1 Childrens Assistant at \$20.84/hr for 4.25 hrs for 16 Sundays = \$1,417 1 Childrens Assistant at \$21.26/hr for 4.25 hrs for 20 Sundays = \$1,807 1 Reference Librarian at \$29.93/hr for 4.25 hrs for 16 Sundays = \$2,035 1 Reference Librarian at \$30.51/hr for 4.25 hrs for 20 Sundays = \$2,593 1 Reference Librarian at \$29.93/hr for 4.25 hrs for 2 additional Sundays = \$254 1 Reference Librarian at \$30.51/hr for 4.25 hrs for 10 additional Sundays = \$1,297</p>	<p>\$12,042</p>
<p>107 FICA/Medicare FICA \$578,872 6.20% # MEDICARE \$578,872 1.45% #</p>	<p>\$44,284</p>
<p>108 Life Insurance 6 for 12 months at 8.00 per month</p>	<p>\$576</p>
<p>109 Group Insurance 4 for 12 months at 1,242.86 per month</p>	<p>\$59,657</p>
<p>113 Delta Dental 4 for 12 months at 101.05 per month</p>	<p>\$4,851</p>
<p>CONTRACTUAL SERVICES</p>	<p>\$40,909</p>
<p>215 Data Processing Coventry Library is a member of the statewide consortium Ocean State Libraries. Our membership fee is determined by a formula that includes circulation, number of holdings, and percent of usage. The fee also includes some full-text electronic databases.</p>	<p>\$32,707</p>
<p>217 Children's Programs This line item pays for some special programs offered during school vacation weeks and the Summer Reading</p>	<p>\$1,600</p>

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

DEPARTMENT: Library 930

Program.

224 Travel Expense \$1,800

This line item covers registration fees and expenses for library workshops, state and regional library conference expenses and mileage for the Director and other staff to attend statewide meetings and training opportunities. It also includes mileage for the library's Homebound program.

225 Security Monitoring \$1,184

The library's portion of the building's Sonitrol system, including the monitoring of the panic buttons.

233 Printing \$1,975

This amount covers the printing of the library's newsletters as well as library card holders, bookmarks, etc. and the cost of advertising for staff vacancies.

245 Maintenance – Office Equipment \$1,643

Security gates: \$1,343
 OptoClear machine: \$300

246 Maintenance – Computers \$0

MATERIALS AND SUPPLIES \$96,000

302 Books, Magazines, Subscriptions \$72,000

Even with the popularity of on-line information, books remain the foundation of the library. Nothing builds patron satisfaction and confidence in the library more than having the books people want when they want them. This line item also includes Reference materials.

303 Supplies \$11,500

This line item includes the wide array of supplies necessary to keep the library running smoothly, including book covers, spine labels, security strips, library cards, copy paper and expensive printer ink cartridges.

304 Non-book Materials \$12,500

Non-print materials include music, computer software, books on cassette and CD, videos and DVDs. Also included are materials for children such as puppets, instructional toys, and children's audio books. The variety of formats truly allows the library to have both study and leisure materials that everyone can enjoy.

400 FIXED CHARGES

423 Dues and Memberships \$215

Includes dues for the Director's membership in professional organizations such as the American Library Association/Public Library Association and the Rhode Island Library Association.

540-DEPRECIATION \$0 \$0

\$825,363

PLANNING & DEVELOPMENT / HUMAN RELATIONS

Account No. 940

<u>PROGRAM SUMMARY</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009
100 PERSONAL SERVICES	274,395	307,365	404,367	264,176
200 CONTRACTUAL SERVICES	30,016	61,625	10,000	62,500
300 MATERIALS & SUPPLIES	8,822	2,550	7,000	2,700
400 FIXED CHARGES	185	975	975	975
500 CAPITAL OUTLAY	<u>62,475</u>	<u>500</u>	<u>30,000</u>	<u>0</u>
TOTAL APPROPRIATION	<u>375,893</u>	<u>373,015</u>	<u>452,342</u>	<u>330,351</u>

PERSONNEL:

Director	(1)
Assistant Planner	(1)
Assistant Planner/Zoning Official	(1)
Administrative Secretary	(1)
Zoning Enforcement Officer	0
Clerk/CDBG Administrator	(1)

PLANNING & DEVELOPMENT: PLANNING DEPT.

Account No. 940

<u>EXPENDITURE DETAIL</u>	<u>ACTUAL</u> 2006-2007	<u>BUDGET</u> 2007-2008	<u>ESTIMATE</u> 2007-2008	<u>PROPOSED</u> 2008-2009		<u>PROPOSED VS BUDGE</u>	
<u>PERSONAL SERVICES</u>							
101 Regular Employees	231,637	242,027	336,780	218,289		-23,738	-9.8%
102 Temporary Employees	849	5,000	0	0		-5,000	-100.0%
107 Fica/Medicare	17,557	18,898	26,147	16,699		-2,199	-11.6%
108 Life Insurance	397	480	480	384		-96	-20.0%
109 Group Insurance	22,037	37,940	37,940	26,819		-11,121	-29.3%
113 Delta Dental	<u>1,918</u>	<u>3,020</u>	<u>3,020</u>	<u>1,985</u>		<u>-1,035</u>	-34.3%
Total Personal Services	<u>274,395</u>	<u>307,365</u>	<u>404,367</u>	<u>264,176</u>		<u>-43,189</u>	-14.1%
<u>CONTRACTUAL SERVICES</u>							
219 Professional Services	23,998	49,000	49,000	49,000		0	0.0%
222 Geographic Info System	0	5,000	5,000	5,000		0	0.0%
224 Travel Expense	3,632	2,625	2,625	3,500		875	33.3%
233 Printing	<u>2,386</u>	<u>5,000</u>	<u>2,500</u>	<u>5,000</u>		<u>0</u>	0.0%
Total Contractual Charges	<u>30,016</u>	<u>61,625</u>	<u>10,000</u>	<u>62,500</u>		875	1.4%
<u>MATERIALS & SUPPLIES</u>							
301 Office Supplies	3,791	1,500	1,500	1,500		0	0.0%
302 Books & Magazines	4,589	1,050	5,500	1,000		-50	-4.8%
347 Photographic Supplies	<u>442</u>	<u>0</u>	<u>0</u>	<u>200</u>		<u>200</u>	
Total Materials & Supplies	<u>8,822</u>	<u>2,550</u>	<u>7,000</u>	<u>2,700</u>		150	5.9%
<u>FIXED CHARGES</u>							
423 Dues & Memberships	<u>185</u>	<u>975</u>	<u>975</u>	<u>975</u>		<u>0</u>	0.0%
<u>CAPITAL OUTLAY</u>							
525 Office Equipment	1,511	500	0	0		-500	0.0%
530 Office Renovations	60,964	0	30,000	0		0	
540 Depreciation	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>	
Total Capital Outlay	<u>62,475</u>	<u>500</u>	<u>30,000</u>	<u>0</u>		<u>-500</u>	-100.0%
TOTAL APPROPRIATION	<u>375,893</u>	<u>373,015</u>	<u>452,342</u>	<u>330,351</u>		<u>-42,664</u>	-11.4%

**ANNUAL BUDGET
Fiscal Year 2008-2009**

BUDGET COMMENTARY

Department: Planning & Development 940
Human Resources 250

PERSONAL SERVICES

101 <u>Regular Employees</u>				\$218,289
Planning Director/Human Resource Director			\$98,571	
Assistant Planner			\$51,680	
Associate Planner/Zoning Official			\$45,086	
Administrative Secretary [position to be eliminated]			\$0	
Clerk-CDBG Administrator			\$18,652	
The Clerk-CDBG Administrator is paid for 15hrs/wk through Federal CDBG Grants. This amount is not included above.				
Medical waiver	1		\$4,300	
102 <u>Temporary Employees</u>			\$0	\$0
107 <u>FICA & Medicare</u>				\$16,699
FICA		0.062	\$13,534	
Medicare		0.0145	\$3,165	
108 <u>Life Insurance</u>	4 Employees @	8.00 /month	\$384	\$384
109 <u>Group Insurance</u>				\$26,819
Family Plans	1 Employees @	1,242.86 /month	\$14,914	
Single plan	2 Employees @	496.05 /month	\$11,905	
113 <u>Dental Insurance</u>				\$1,985
Family Plans	1 Employees @	101.05 /month	\$1,213	
Single	2 Employees @	32.17 /month	\$772	

CONTRACTUAL SERVICES

219 <u>Professional Services</u>				\$49,000
This item funds the Comprehensive Plan Update State law mandates that a municipality's			\$25,000	
Grant Writer Services			\$24,000	
222 <u>Geographic Info Systems</u>				\$5,000
Though the compensation for the GIS consultant is paid out of the engineering budget,			\$5,000	
224 <u>Travel, Seminar, and Conference Expenses</u>				\$3,500
This line item provides funding for staff attendance of seminars and It covers in-state			\$3,500	
Included in this item is the registration cost of attending conferences and seminars for				
233 <u>Printing</u>				\$5,000
This line item covers the cost of printing associated with grant proposals to numerous			\$5,000	

MATERIALS & SUPPLIES

301 Office Supplies \$1,500

This line item covers office supplies for the Planning Department, Planning Commission, \$1,500

302 Books & Magazines \$1,000

This item covers the cost of books and magazines which allow Department staff to keep

- Governing Magazine
- Zoning News
- Land Use Law and Zoning Digest

347 Photographic Supplies \$200

Photographs are used by the Planning and Zoning Department as documentation of

FIXED SUPPLIES

423 Dues & Memberships \$975

The American Planning Association is the National Association of Planning Professionals. \$975

- APA Membership - Planning Director
- APA Membership - Assistant Planner
- APA Journal Subscription
- Planners Advisory Service
- AICP Membership - Planning Director

CAPITAL OUTLAY

525 Office Equipment \$0

Following items are requested:

540 Depreciation \$0

\$330,351

PLANNING & DEVELOPMENT: PLANNING COMMISSION

Account No. 941

<u>PROGRAM SUMMARY</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED
100 PERSONAL SERVICES	580	1,942	1,942	1,942
200 CONTRACTUAL SERVICES	10,395	8,250	8,250	8,250
300 MATERIALS & SUPPLIES	838	500	500	500
400 FIXED CHARGES	7,630	8,300	8,300	8,300
500 CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL APPROPRIATION	<u>19,443</u>	<u>18,992</u>	<u>18,992</u>	<u>18,992</u>

PERSONNEL:

Chairman	(1)
Members	(8)
Secretary	(1)

PLANNING & DEVELOPMENT: PLANNING COMMISSION

Account No. 941

<u>EXPENDITURE DETAIL</u>	<u>ACTUAL</u> 2006-2007	<u>BUDGET</u> 2007-2008	<u>ESTIMATE</u> 2007-2008	<u>PROPOSED</u> 2008-2009		<u>PROPOSED VS BUDGET</u>	
<u>PERSONAL SERVICES</u>							
101 Regular Employees	60	1,250	1,250	1,250		0	0.0%
107 Fica/Medicare	<u>520</u>	<u>692</u>	<u>692</u>	<u>692</u>		0	0.0%
Total Personal Services	<u>580</u>	<u>1,942</u>	<u>1,942</u>	<u>1,942</u>		0	0.0%
<u>CONTRACTUAL SERVICES</u>							
219 Professional Services	10,395	7,500	7,500	7,500		0	0.0%
224 Travel	<u>0</u>	<u>750</u>	<u>750</u>	<u>750</u>		0	0.0%
Total Contractual Services	<u>10,395</u>	<u>8,250</u>	<u>8,250</u>	<u>8,250</u>		0	0.0%
<u>MATERIALS & SUPPLIES</u>							
301 Office Supplies	686	300	300	300		0	0.0%
302 Books & Magazines	152	100	100	100		0	0.0%
347 Photographic Supplies	<u>0</u>	<u>100</u>	<u>100</u>	<u>100</u>		0	0.0%
Total Material & Supplies	<u>838</u>	<u>500</u>	<u>500</u>	<u>500</u>		0	0.0%
<u>FIXED CHARGES</u>							
414 Expenses - Members	7,310	7,800	7,800	7,800		0	0.0%
423 Dues and Memberships	<u>320</u>	<u>500</u>	<u>500</u>	<u>500</u>		0	0.0%
Total Fixed Charges	<u>7,630</u>	<u>8,300</u>	<u>8,300</u>	<u>8,300</u>		0	0.0%
TOTAL APPROPRIATION	<u>19,443</u>	<u>18,992</u>	<u>18,992</u>	<u>18,992</u>		0	0.0%

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

Department: 941 Planning Commission

PERSONAL SERVICES

101	<u>Regular Employees</u>		\$1,250
		\$1,250	
107	<u>FICA & Medicare</u>		\$692
	Secretary		
	FICA	0.062	\$78
	MEDICARE	0.0145	\$18
	Members		
	FICA	0.062	\$484
	MEDICARE	0.0145	\$113

CONTRACTUAL SERVICES

219	<u>Professional Services</u>		\$7,500
	<p>The Subdivision Regulations require applicants to pay for a stenographic record of all informational and public hearings related to a Subdivision or Land Development Project. This line item will enable the Town to reimburse stenographer when the bill is submitted to the Town, since the pass-through fee will be collected at a future date.</p>		
224	Travel, Seminar and Conference Expenses		\$750
	Registration fees		

MATERIALS & SUPPLIES

301	Office Supplies		\$300
	<p>These monies are requested to cover the office supplies for the Commission which includes files, envelopes, disks, and a logbook for decisions.</p>		
302	<u>Books & Magazines</u>		\$100
	Subscription Renewal - Planning Commissioner's Journal		
347	<u>Photographic Supplies</u>		\$100
	<p>These funds are requested for photographic records of Planning Commission member site visits and inspections.</p>		
414	<u>Expenses - Members</u>		\$7,800
	<p>These funds represent the Planning Commission stipends for meeting attendance and site visits performed.</p>		
	Chairman:	1	\$90.00 / mo X 12
	Members:	8	\$70.00 / mo X 12
			\$1,080
			\$6,720
423	<u>Dues and Memberships</u>		\$500
	<p>A nominal budget amount is being requested for this line item, to accommodate any membership that may be desirable by the Planning</p>		

TOTAL **\$18,992**

PLANNING & DEVELOPMENT: ZONING BOARD OF REVIEW

Account No. 942

<u>PROGRAM SUMMARY</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED
100 PERSONAL SERVICES	478	715	715	715
200 CONTRACTUAL SERVICES	4,018	7,950	7,950	7,950
300 MATERIALS & SUPPLIES	172	0	0	250
400 FIXED CHARGES	4,620	5,340	5,340	5,340
500 CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL APPROPRIATION	<u>9,288</u>	<u>14,005</u>	<u>14,005</u>	<u>14,255</u>

PERSONNEL:

Chairman	(1)
Zoning Board Members	(6)

PLANNING & DEVELOPMENT: ZONING BOARD

Account No. 942

<u>EXPENDITURE DETAIL</u>	<u>ACTUAL</u> 2006-2007	<u>BUDGET</u> 2007-2008	<u>ESTIMATE</u> 2007-2008	<u>PROPOSED</u> 2008-2009		<u>PROPOSED VS BUDGE</u>	
<u>PERSONAL SERVICES</u>							
107 Fica/Medicare	<u>478</u>	<u>715</u>	<u>715</u>	<u>715</u>		0	0.0%
<u>CONTRACTUAL SERVICES</u>							
208 Professional Services	1,400	4,000	4,000	4,000		0	0.0%
224 Travel	0	250	250	250		0	0.0%
231 Advertising	2,618	3,500	3,500	3,500		0	0.0%
233 Printing	<u>0</u>	<u>200</u>	<u>200</u>	<u>200</u>		0	0.0%
Total Contractual Charges	<u>4,018</u>	<u>7,950</u>	<u>7,950</u>	<u>7,950</u>		0	0.0%
<u>MATERIALS & SUPPLIES</u>							
301 Office Supplies	172	0	0	100		100	
302 Books & Magazines	<u>0</u>	<u>0</u>	<u>0</u>	<u>150</u>		150	
Total Materials & Supplies	<u>172</u>	<u>0</u>	<u>0</u>	<u>250</u>		250	
<u>FIXED CHARGES</u>							
414 Expenses, Board Members	<u>4,620</u>	<u>5,340</u>	<u>5,340</u>	<u>5,340</u>		0	0.0%
TOTAL APPROPRIATION	<u>9,288</u>	<u>14,005</u>	<u>14,005</u>	<u>14,255</u>		250	1.8%

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

Department: 942 Zoning Board of Review

PERSONAL SERVICES

107	<u>FICA & Medicare</u>					715
	FICA	0.062			\$579	
	MEDICARE	0.0145			\$135	
208	<u>Secretarial Services</u>					\$4,000
	The Zoning Secretary receives \$40 per application and \$10 per hour for office duties.				\$4,000	
224	<u>Travel, Workshops and Seminar Expenses</u>					\$250
	There are a variety of workshops and seminars held in Rhode Island for the purpose of educating Zoning Board officials. These workshops include current issues relative to land use regulations, public officials powers and duties, and public meeting management.				\$250	
231	<u>Advertising</u>					\$3,500
	This proposed amount reflects an increase in last year's allocation. Zoning advertising was expended at 182.93% of the budget in FY '02-'03, and the expenditure projection for FY '03-'04 is 163.58% of the current budget.				\$3,500	
233	<u>Printing</u>					\$200
	Printing costs for multiple copies of transcripts, plans, etc. may be accrued when appeals are taken to a court jurisdiction. The likelihood of appeals is increased for the next year due to the recent influx of Comprehensive Permit Applications. Production of Zoning Ordinances is currently funded through a Planning Department revenue				\$200	
301	<u>Office Supplies</u>					\$100
302	<u>Books</u>					\$150
	This item covers the cost of a Permanent Record Book for the recording of minutes and decisions of the Zoning Board of Review, as well as contemporary literature purchases for the Zoning Administrator and Board members.					
				0		
FIXED CHARGES						
414	<u>Expenses, Board Members</u>					\$5,340
	Chairman:	1	\$85.00 /mo.	X 12	months	\$1,020
	Members:	6	\$60.00 /mo.	X 12	months	\$4,320
423	<u>Dues & Memberships</u>					\$0
	Rhode Island presently has no Association or affiliated organization for members of a Zoning Board of Review.				\$0	
						\$14,255

PLANNING & DEVELOPMENT: CONSERVATION

Account No. 943

<u>PROGRAM SUMMARY</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009
100 PERSONAL SERVICES	0	0	0	0
200 CONTRACTUAL SERVICES	237	1,750	1,750	1,750
300 MATERIALS & SUPPLIES	87	100	100	100
400 FIXED CHARGES	300	240	240	240
500 CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL APPROPRIATION	<u>624</u>	<u>2,090</u>	<u>2,090</u>	<u>2,090</u>

PLANNING & DEVELOPMENT: CONSERVATION

Account No. 943

<u>EXPENDITURE DETAIL</u>	<u>ACTUAL</u> 2006-2007	<u>BUDGET</u> 2007-2008	<u>ESTIMATE</u> 2007-2008	<u>PROPOSED</u> 2008-2009		<u>PROPOSED VS BUDGE</u>	
Professional Services	237	1,500	1,500	1,500		0	0.0%
Travel Expenses	0	250	250	250		0	0.0%
Printing & Duplicating	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>	
Total Contractual Services	<u>237</u>	<u>1,750</u>	<u>1,750</u>	<u>1,750</u>		0	0.0%
Books & Magazines	37	0	0	0		0	
Library Materials	50	0	0	0		0	
Non-Book Materials	<u>0</u>	<u>100</u>	<u>100</u>	<u>100</u>		<u>0</u>	0.0%
Total Materials & Supplies	<u>87</u>	<u>100</u>	<u>100</u>	<u>100</u>		0	0.0%
Dues & Memberships	<u>300</u>	<u>240</u>	<u>240</u>	<u>240</u>		<u>0</u>	0.0%
TOTAL APPROPRIATION	<u>624</u>	<u>2,090</u>	<u>2,090</u>	<u>2,090</u>		0	0.0%

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

Department: 943 Conservation Commission

CONTRACTUAL SERVICES

219 Professional Services \$1,500

Watershed Watch \$1,500

The Commission considers the continued monitoring of Lake Tiogue,

Annual fees for equipment, lab tests and program coordination are

The \$2,000 fee represents one site on three ponds, and recommended

Consultants \$0

Occasionally the Commission or the Tree Warden has the need to seek expert

224 Travel, Seminar, and Conference Expenses \$250

Registration fees for seminars, travel expenses, etc. This item will include \$250

233 Printing \$0

This item will cover the miscellaneous printing expenses of the Conservation \$0

MATERIALS & SUPPLIES

302 Books & Magazines \$0

303 Library Supplies \$0

304 Non-book Materials \$100

FIXED CHARGES

423 Dues & Memberships \$240

National Arbor Day Foundation \$15

Tree City USA Bulletin \$15

RI Tree Council \$35

The Pawtuxet River Authority \$20

RI Association of Conservation Commissions \$100

Environmental Council of RI \$30

American Farmland Trust \$25

TOTAL \$2,090

PLANNING & DEVELOPMENT: LAND TRUST

Account No. 944

<u>PROGRAM SUMMARY</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009
100 PERSONAL SERVICES	469	517	517	517
200 CONTRACTUAL SERVICES	50	550	550	550
300 MATERIALS & SUPPLIES	0	725	725	725
400 FIXED CHARGES	35	150	150	150
500 CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL APPROPRIATION	<u>554</u>	<u>1,942</u>	<u>1,942</u>	<u>1,942</u>

PLANNING & DEVELOPMENT: INDUSTRIAL DEVELOPMENT COMMISSION

Account No. 944

<u>EXPENDITURE DETAIL</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009		PROPOSED VS BUDGI	
<u>PERSONAL SERVICES</u>							
101 Regular Employees	436	480	480	480		0	0.0%
107 FICA/Medicare	<u>33</u>	<u>37</u>	<u>37</u>	<u>37</u>		<u>0</u>	0.0%
Total Contractual Services	<u>469</u>	<u>517</u>	<u>517</u>	<u>517</u>		0	0.0%
<u>CONTRACTUAL SERVICES</u>							
219 Professional Services	0	0	0	0		0	
224 Travel Expenses	50	350	350	350		0	0.0%
233 Printing & Duplicating	<u>0</u>	<u>200</u>	<u>200</u>	<u>200</u>		<u>0</u>	0.0%
Total Contractual Services	<u>50</u>	<u>550</u>	<u>550</u>	<u>550</u>		0	0.0%
<u>MATERIALS & SUPPLIES</u>							
301 Office Supplies	0	200	200	200		0	0.0%
302 Books & Magazines	0	175	175	175		0	0.0%
347 Photographic Supplies	<u>0</u>	<u>350</u>	<u>350</u>	<u>350</u>		<u>0</u>	0.0%
Total Materials & Supplies	<u>0</u>	<u>725</u>	<u>725</u>	<u>725</u>		0	0.0%
<u>FIXED CHARGES</u>							
423 Dues & Memberships	<u>35</u>	<u>150</u>	<u>150</u>	<u>150</u>		<u>0</u>	0.0%
TOTAL APPROPRIATION	<u>554</u>	<u>1,942</u>	<u>1,942</u>	<u>1,942</u>		0	0.0%

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY

Department: 944 Land Trust

PERSONAL SERVICES

101 <u>Regular Employees</u>			\$480
Secretary @	1 mtg/mo	\$40.00 /mtg	\$480
107 Fica/Medicare:			\$37
1 FICA		0.062	\$30
1 MEDICARE		0.0145	\$7

CONTRACTUAL SERVICES

219 <u>Professional Services</u>			\$0
224 <u>Travel, Seminar, and Conference Expenses</u>			\$350
233 <u>Printing</u>			\$200

MATERIALS & SUPPLIES

301 Office supplies			\$200
302 <u>Books & Magazines</u>			\$175
347 <u>Photographic Supplies</u>			\$350

FIXED CHARGES

423 <u>Dues & Memberships</u>			<u>\$150</u>
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The Land Trust is currently a member of the Nature Conservancy and the Land Trust

\$1,942

PLANNING & DEVELOPMENT: ECONOMIC DEVELOPMENT

Account No. 945

<u>PROGRAM SUMMARY</u>		ACTUAL	BUDGET	ESTIMATE	PROPOSED
		2006-2007	2007-2008	2007-2008	
100	PERSONAL SERVICES	0	215	215	215
200	CONTRACTUAL SERVICES	0	3,600	3,600	3,600
300	MATERIALS & SUPPLIES	0	500	500	500
400	FIXED CHARGES	0	200	200	200
500	CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL APPROPRIATION	<u>0</u>	<u>4,515</u>	<u>4,515</u>	<u>4,515</u>

PERSONNEL:

Secretary

PT

PLANNING & DEVELOPMENT: ECONOMIC DEVELOPMENT

<u>EXPENDITURE DETAIL</u>	<u>ACTUAL</u> 2006-2007	<u>BUDGET</u> 2007-2008	<u>ESTIMATE</u> 2007-2008	<u>PROPOSED</u> 2008-2009		<u>PROPOSED VS BUDG</u>	
<u>PERSONAL SERVICES</u>							
101 Regular Employees	0	200	200	200		0	0.0%
107 FICA/Medicare	<u>0</u>	<u>15</u>	<u>15</u>	<u>15</u>		0	0.0%
Total Contractual Services	<u>0</u>	<u>215</u>	<u>215</u>	<u>215</u>		0	0.0%
<u>CONTRACTUAL SERVICES</u>							
219 Professional Services	0	3,000	3,000	3,000		0	0.0%
224 Travel Expenses	0	250	250	250		0	0.0%
233 Printing & Duplicating	<u>0</u>	<u>350</u>	<u>350</u>	<u>350</u>		0	0.0%
Total Contractual Services	<u>0</u>	<u>3,600</u>	<u>3,600</u>	<u>3,600</u>		0	0.0%
<u>MATERIALS & SUPPLIES</u>							
301 Office Supplies	0	200	200	200		0	0.0%
302 Books & Magazines	0	200	200	200		0	0.0%
347 Photographic Supplies	<u>0</u>	<u>100</u>	<u>100</u>	<u>100</u>		0	0.0%
Total Materials & Supplies	<u>0</u>	<u>500</u>	<u>500</u>	<u>500</u>		0	0.0%
<u>FIXED CHARGES</u>							
423 Dues & Memberships	<u>0</u>	<u>200</u>	<u>200</u>	<u>200</u>		0	0.0%
TOTAL APPROPRIATION	<u>0</u>	<u>4,515</u>	<u>4,515</u>	<u>4,515</u>		0	0.0%

ANNUAL BUDGET
Fiscal Year 2008-2009

BUDGET COMMENTARY Department: 945 Economic Development

PERSONAL SERVICES

101 <u>Regular Employees</u>		\$200
Secretary		\$200
107 <u>FICA & Medicare</u>		\$15
FICA		\$12
MEDICARE		\$3

CONTRACTUAL SERVICES

219 <u>Professional Services</u>		\$3,000
The Economic Development Commission may hire a consultant to perform studies related to economic growth, income levels, population, tax incentives, etc.	\$3,000	
224 <u>Travel, Seminar, and Conference Expenses</u>		\$250
Registration fees for seminars, travel expenses, etc. This item will include seminars or conferences attended by Economic Development Commission members.	\$250	
233 <u>Printing</u>		\$350
This item will cover any printing of studies, reports or other materials that would assist the Economic Development	\$350	

MATERIALS & SUPPLIES

301 <u>Office Supplies</u>		\$200
302 <u>Books & Magazines</u>		\$200
347 <u>Photographic Supplies</u>		\$100

FIXED CHARGES

423 <u>Dues & Memberships</u>		\$200
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\$4,515

NON-DEPARTMENTAL: TOWN GENERAL

Account No. 950

<u>PROGRAM SUMMARY</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009
100 PERSONAL SERVICES	0	0	0	0
200 CONTRACTUAL SERVICES	673,738	616,345	624,200	596,894
300 MATERIALS & SUPPLIES	5,157	3,500	1,000	4,000
400 FIXED CHARGES	1,024,474	1,042,560	1,038,560	1,052,560
500 CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL APPROPRIATION	<u>1,703,369</u>	<u>1,662,405</u>	<u>1,663,760</u>	<u>1,653,454</u>

NON-DEPARTMENTAL: TOWN GENERAL

Account No. 950

<u>EXPENDITURE DETAIL</u>	<u>ACTUAL</u> 2006-2007	<u>BUDGET</u> 2007-2008	<u>ESTIMATE</u> 2007-2008	<u>PROPOSED</u> 2008-2009		<u>PROPOSED VS BUDGET</u>	
<u>CONTRACTUAL SERVICES</u>							
203 Auditing Services	33,950	34,500	34,500	40,350		5,850	17.0%
210 Testing Services	(377)	1,500	0	1,500		0	0.0%
211 Chamber of Commerce	-	0	10,000	12,000		12,000	
219 Professional Services	351,088	370,200	370,200	347,544		-22,656	-6.1%
221 Postage	55,185	55,000	55,000	40,000		-15,000	-27.3%
233 Printing	4,303	9,500	9,500	9,500		0	0.0%
245 Maintenance-Office Equipt.	0	9,000	4,000	5,000		-4,000	-44.4%
255 Equipment Rental	9,516	11,645	16,000	16,000		4,355	37.4%
285 Coventry Land Trust	<u>220,073</u>	<u>125,000</u>	<u>125,000</u>	<u>125,000</u>		<u>0</u>	0.0%
Total Contractual Services	<u>673,738</u>	<u>616,345</u>	<u>624,200</u>	<u>596,894</u>		-19,451	-3.2%
<u>MATERIALS & SUPPLIES</u>							
301 Office Supplies	<u>5,157</u>	<u>3,500</u>	<u>1,000</u>	<u>4,000</u>		<u>500</u>	14.3%
<u>FIXED CHARGES</u>							
421 Tuition Reimbursement	6,015	4,000	10,000	4,000		0	0.0%
422 Employee Assistance Plan	0	4,500	4,500	4,500		0	0.0%
423 Dues & Memberships	13,478	15,060	15,060	15,060		0	0.0%
432 Town Insurance	291,444	315,000	315,000	325,000		10,000	3.2%
433 Land Fill Contribution	72,995	0	0	0		0	#DIV/0!
436 Unemployment Compensation	2,452	20,000	10,000	20,000		0	0.0%
446 Telephone Service	29,860	30,000	30,000	30,000		0	0.0%
454 Pension Contributions	581,099	564,000	564,000	564,000			
499 Contingency	<u>27,131</u>	<u>90,000</u>	<u>90,000</u>	<u>90,000</u>		<u>0</u>	0.0%
Total Fixed Charges	<u>1,024,474</u>	<u>1,042,560</u>	<u>1,038,560</u>	<u>1,052,560</u>		<u>10,000</u>	
TOTAL APPROPRIATION	<u>1,703,369</u>	<u>1,662,405</u>	<u>1,663,760</u>	<u>1,653,454</u>		<u>-8,951</u>	-0.5%

ANNUAL BUDGET

Fiscal Year 2008-2009

BUDGET COMMENTARY

950 Town General

FIXED CHARGES

421	<u>TUITION REIMBURSEMENT</u>		4,000
422	<u>EMPLOYEE ASSISTANCE PLAN</u>		4,500
423	<u>DUES & MEMBERSHIPS</u>		15,060
	RI League of Cities & Towns	15,000	
	Sealer of Weights & Measures	60	
432	<u>TOWN INSURANCE</u>		325,000
	Rhode Island Interlocal Risk Management Trust		
	General Liability, Property Damage, Excess Liability	265,000	
	Loss Reserve Pool	60,000	
436	<u>UNEMPLOYMENT COMPENSATION</u>		20,000
	Reimbursement to RI Department of Employment Security. Town is self insured.		
446	<u>TELEPHONE SERVICE</u>		30,000
	Includes Town Hall/Library phones, alarm line from Town Hall to Police Department, Public Works, modem in Library and Computer Room.		
454	<u>PENSION (MUNICIPAL EMPLOYEES)</u>		564,000
	Municipal Employees	550,000	
	ICMA Participants	14,000	
499	<u>CONTINGENCY ACCOUNT</u>		90,000
	Reserve Account for emergencies, damage claims, arbitration costs, or awards, and other unanticipated expendi	90,000	
			<u>1,653,454</u>

NON-DEPARTMENTAL: CONTRIBUTIONS

Account No. 960

<u>PROGRAM SUMMARY</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009
100 PERSONAL SERVICES	0	0	0	
200 CONTRACTUAL SERVICES	115,425	107,925	107,925	90,775
300 MATERIALS & SUPPLIES	0	0		
400 FIXED CHARGES	0	0	0	0
500 CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL APPROPRIATION	<u>115,425</u>	<u>107,925</u>	<u>107,925</u>	<u>90,775</u>

NON-DEPARTMENTAL: CONTRIBUTIONS

Account No. 960

<u>EXPENDITURE DETAIL</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009
<u>CONTRACTUAL SERVICES</u>				
245 Wildlife Rehabillators of RI	650	650	650	650
246 The Apeiron Foundation	525	525	525	525
247 Big Brothers of R.I.	500	500	500	500
248 Human Services Vol. Coordinator	12,000	12,000	12,000	12,000
249 Cov. High Radio Station	500	500	500	500
250 Cornerstone Adult Daycare	5,500	5,500	5,500	5,500
257 Johnson/s Pond Civic Association	5,500	5,500	5,500	5,500
259 Phenix/Harris Riverwalk	1,100	1,100	1,100	1,100
260 Veterans Council	4,500	4,500	4,500	4,500
261 Nathanael Greene Homestead	1,000	1,000	1,000	1,000
262 J.Arthur Trudeau Memorial Ctr.	1,500	1,500	1,500	1,500
263 Coventry Literacy Volunteers	900	900	900	900
264 Kent Center	1,000	1,000	1,000	1,000
265 VNA of Care New England	7,000	7,000	7,000	7,000
267 Pawtuxet River Authority	3,300	3,300	3,300	3,300
269 Northern RI Community Mental Health	17,000	17,000	17,000	0
270 So. RI Conservation District	1,150	1,150	1,150	0
272 Substance Abuse Prevention Task Force	1,500	1,500	1,500	1,500
273 Central RI Development Corp	7,500	0	0	0
274 Coventry Historical Society	3,000	3,000	3,000	3,000
275 Coventry Friends Human Services	1,300	1,300	1,300	1,300
284 Friendship Link	1,500	1,500	1,500	1,500
286 Coventry Pride Committee	5,000	5,000	5,000	-
289 Greene Public Library	5,000	5,000	5,000	10,000
292 Meals on Wheels	2,000	2,000	2,000	2,000
293 Eliz. Buffum Chace House	3,500	3,500	3,500	3,500
294 The Samaritans	500	500	500	500
295 CCAP Health Center	7,000	7,000	7,000	7,000
296 Chamber of Commerce	3,000	3,000	3,000	3,000
298 Coventry Food Bank	8,000	8,000	8,000	8,000
299 Family Life Resource Doric Ctr.	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>4,000</u>
TOTAL APPROPRIATION	<u>115,425</u>	<u>107,925</u>	<u>107,925</u>	<u>90,775</u>

COVENTRY HOUSING AUTHORITY

Account No. 965

<u>PROGRAM SUMMARY</u>	ACTUAL 2006-2007	BUDGET 2007-2008	ESTIMATE 2007-2008	PROPOSED 2008-2009
100 PERSONAL SERVICES	287	288	288	288
200 CONTRACTUAL SUPPLIES	0	0	0	0
300 MATERIALS & SUPPLIES	0	0	0	0
400 FIXED CHARGES	3,750	3,765	3,765	3,765
500 CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL APPROPRIATION	<u>4,037</u>	<u>4,053</u>	<u>4,053</u>	<u>4,053</u>

PERSONNEL:

Chairperson (1)
 Board Members (4)

COVENTRY HOUSING AUTHORITY

Account No. 965

<u>EXPENDITURE DETAIL</u>	<u>ACTUAL</u> 2006-2007	<u>BUDGET</u> 2007-2008	<u>ESTIMATE</u> 2007-2008	<u>PROPOSED</u> 2008-2009		<u>PROPOSED VS BUDGE</u>	
107 FICA & Medicare	<u>287</u>	<u>288</u>	<u>288</u>	<u>288</u>		0	0.0%
<u>FIXED CHARGES</u>							
414 Expenses, Commissioners	<u>3,750</u>	<u>3,765</u>	<u>3,765</u>	<u>3,765</u>		0	0.0%
TOTAL APPROPRIATION	<u>4,037</u>	<u>4,053</u>	<u>4,053</u>	<u>4,053</u>		0	0.0%

Assumptions

Fiscal Year 2008-2009

current increase
10.00%

Medical - coverage runs 7/1 to 6/30

family 1129.87 1,242.86
 single 450.95 496.05
2.08%

Dental - coverage runs 2/1 to 1/31. Est 5% increase at 2/1/09; weighted avg 2.08%

dental family 98.99 101.05
 single 31.51 32.17

	Medical	Dental	Med/Dental Waiver	Deprec	Payroll
110 Town Council				-	22,500
210 Town Manager	44,743	4,851	494	-	216,056
225 Information Technology	-	-	-	-	73,918
250 Human Relations	-	-	4,300	-	94,753
310 Town Clerk	44,743	6,063	8,600	-	214,491
320 Board of Canvassers	14,914	1,213	-	-	31,880
410 Town Solicitor	N/A	N/A	N/A	-	111,445
420 Municipal Court	N/A	N/A	N/A	-	38,719
510 Probate Court	N/A	N/A	N/A	N/A	9,821
610 Treasurer	14,914	4,851	12,900	-	243,738
620 Tax Assessor	20,867	2,811	4,300	-	173,821
630 Tax Collector	29,829	3,638	8,600	-	193,748
640 Bd. Assessment Review	N/A	N/A	N/A	N/A	N/A
710 Police	730,471	60,580	52,878	-	4,645,221
720 Animal Control	26,821	1,985	-	-	123,962
740 Ambulance	N/A	N/A	N/A	N/A	N/A
750 Civil Defense	N/A	N/A	N/A	N/A	N/A
760 Town Sergeant	N/A	N/A	N/A	-	2,064
790 Crossing Guards	N/A	N/A	N/A	-	36,759
810 Engineering	-	-	-	-	-
820 Inspections & Permits	44,743	3,638	-	-	143,857
830 Roads & Bridges	325,105	26,237	-	-	1,060,872
840 Snow Removal	N/A	N/A	N/A	-	60,000
850 Building Maintenance	29,829	2,425	-	-	79,991
860 Refuse Collection	164,057	13,339	-	-	518,182
870 Refuse Disposal	N/A	N/A	N/A	N/A	N/A
880 Vehicular Maintenance	74,571	10,914	17,200	-	475,505
910 Recreation	104,400	13,339	12,900	-	782,070
925 Human Services	65,610	6,449	14,900	-	459,051
930 Library	59,657	4,851	\$8,600	-	566,830
940 Planning & Development	26,819	1,985	4,300	-	218,289
941 Planning Commission	N/A	N/A	N/A	N/A	N/A
942 Zoning Board	N/A	N/A	N/A	N/A	N/A
943 Conservation Commission	N/A	N/A	N/A	N/A	N/A
944 Land Trust	N/A	N/A	N/A	N/A	N/A
945 Economic Development	N/A	N/A	N/A	N/A	N/A
950 Town General	N/A	N/A	N/A	N/A	N/A
960 Contributions	N/A	N/A	N/A	N/A	N/A
965 Housing Authority	N/A	N/A	N/A	N/A	N/A
970 Debt Service (TA Notes)	N/A	N/A	N/A	N/A	N/A
totals	<u>1,822,093</u>	<u>169,167</u>	<u>149,971</u>	-	<u>10,597,541</u>
no increase	1,710,682	170,466			
change due to increas	111,411	(1,299)			